MINUTES

I. Call to Order
Chair Hollingsworth called the meeting to order at 4:35 p.m.

II. Approval of Minutes of December 18, 2014
Berg moved to approve the minutes, seconded by Masoom. Minutes approved.

III. Announcements and Reports
No announcements and report at this time.

IV. Academic Planning Committee Report
No report available at this time.

V. Unfinished Business
1. Budget discussion regarding $5m closing balance
Recommendation and feedback is required by March 2, for feedback to be useful clearly identify your recommendations.

- Format a table for all committees to provide feedback – Budget office can help with this.

- The spreadsheet created showing the administration recommendations is a static document; there will be no updates to the spreadsheet. Any suggested updates a new document will be created.

- All suggestions/comments/concerns submitted are located on the budget website. http://www.uwplatt.edu/budget/budget-reduction-planning. UABC should use this document when having discussions.

- APC will be reviewing the items that concern programs; APC will then bring their recommendations to UABC for deliberation, and then UABC will present to Faculty Senate. UABC should provide APC a deadline to have their recommendations to UABC.
TIMELINE for the process of deliberation

January 29 – UABC to solicit input
February 5 – First hour UABC will solicit input, second hour UABC will deliberate
(January 29 and February 5, these meetings will be town hall style)
February 12 – UABC deliberation meeting and create a draft of recommendations
February 13 – Deliver draft recommendations to campus for final comments -
February 16 or 17 - Final comments from campus received
February 19 –UABC final deliberation and recommendation to Faculty Senate, discuss having another meeting if needed.

Discussion ensued about the timeline and the following action was taken:

MOTION: Baxter moved to approve the final timeline that uses email as the last form of input rather than town hall style, seconded by Mendis. Motion carried.

Comments

- Create a protocol for how we want the town hall style to run such as:
  a. Have a sign-up sheet at the beginning if you want to speak and speak in order of the sign-up sheet.
  b. Encourage comments to be written and then a copy given to UABC committee members.
  c. Allow each person to speak for three minutes max and have a timer.
  d. Send an email and ask ahead of time for people that would like to speak.

There are unknown variables at this time; February 3 is the governor's budget speech, so this could provide more insight. Faculty Senate will not have open discussion regarding the recommendations; all discussion will be during UABC and APC meetings. Faculty Senate chair Cornet reviewed the responsibilities of UABC.

VI. New Business

VII. Next Meeting January 29, 2015 in Doudna 136

VIII. Adjournment

Masoom moved to adjourn the meeting, seconded by Baxter. Meeting adjourned at 5:17 p.m.