



## **Alcohol Service at Events**

**Student Centers Policy – Posted: May 30, 2012**– James Ball, Director of Student Centers

**Effective: July 1, 2012** - Supersedes Policy PSC 16.4 (Alcohol)

### Purpose of Policy/Policy Summary

Under the authority of the UWS 18.09(1) and the conditions described in the UW-Platteville General Policies Alcohol Policy, the following policies must also be followed when alcohol is present at events in Student Centers' facilities.

### Detailed Policy Statement

1. A completed Student Centers' Alcohol Service Request form must be submitted at least six (6) weeks prior to the event to the Student Centers Administration office to allow for adequate review and approval.
2. No alcohol shall be present at any new member recruitment activity of any student organization.
3. Alcohol service for events will be limited to sponsoring organization members and invited guests.
  - a. For ALL University sponsored events that are open with unrestricted access to individuals other than UW-Platteville students, faculty or staff, wrist banding is required.
    - i. Wrist bands arrangements need to be made with Dining Services at least one (1) week prior to the event, and the sponsoring organization will be charged for the staff labor needed to manage the wrist banding process.
    - ii. The University staff will band and serve only the people who are of legal drinking age.
  - b. For ALL student programs where alcohol is approved and some of the attendees will be under the age of 21, wrist banding is required.
    - i. Wrist bands arrangements need to be made with Dining Services at least one (1) week prior to the event, and the sponsoring organization will be charged for the staff labor needed to manage the wrist banding process.



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- ii. The University staff will band and serve only the people who are of legal drinking age.
  - iii. A separate area must be created to limit consumption of alcohol to that area and to insure that only persons of legal age are admitted to the separate area.
- c. For ALL University sponsored events where alcohol is approved, the sponsoring organization must provide adequate supervision from the sponsoring organization within the premises to ensure that malicious damage and abusive behavior do not occur.
- i. Supervisors may be required to wear and display identification.
  - ii. There shall be one supervisor for every 100 guests at any event where alcohol beverages are served
  - iii. The supervisor must be briefed as to the security provisions required by the University.
  - iv. The supervisor is responsible for working with event management staff and seeing that:
    - 1. Alcohol beverages are not carried onto University premises
    - 2. Alcohol beverages which are being served on the premises do not leave the designated area
    - 3. Alcohol beverages are not furnished to minors.
    - 4. Malicious damage and abusive behavior does not occur
- d. For ALL events where alcohol is approved;
- i. Non-alcoholic beverages must be offered. The serving of appropriate food and snacks is required.



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- ii. Unlimited consumption of alcohol for a fixed fee is not permissible and no event shall ever include any form of a "drinking contest" or forced consumption of alcohol.
- iii. If the event time is longer than 3 hours and/or ends after 10:00pm, alcohol beverage sales will close 60 minutes prior to the scheduled event end time.
- iv. The sponsoring organization must accept responsibility for monitoring behavior and adhering to the university alcoholic beverage policy.
  1. The sponsoring organization must accept financial responsibility for any theft or vandalism associated with the sponsored event.
  2. Sponsoring organizations are expected to maintain responsible standards concerning the use of alcoholic beverages at the event.
  3. Any use leading to offensive behavior or disorderly conduct will result in the immediate dismissal of service to the individual(s) involved and/or to the sponsoring group.
  4. Further disciplinary action may be taken if necessary (via UWS Chapter 18 or criminal action).
  5. In addition, facility use privileges may be suspended for a period of time. Any repeated violation will be cause for facility use denials as well as recommended sanctions.
4. The ultimate right to refuse service to any individual is reserved to the Student Centers and Dining Services departments with authority assigned to the on-duty staff members.

#### Applicability

This policy applies to events occurring within Student Centers' facilities, with the exception of the Cooper Living and Learning Center. Refer to the Cooper Living and Learning Center policies regarding alcohol at that facility. Refer to the UW-Platteville Alcohol Policy for events in other campus locations.



## Definitions

Student Centers' facilities include the Markee Pioneer Student Center, Velzy Commons, and the Cooper Living and Learning Center. With the exception of patios outside of Ullsvik Hall, all exterior patios of the buildings are included under this policy.

## Contacts

If you need help with	Contact
Submitting the Student Centers' Alcohol Service Request form	Student Centers Event Reservations 608.342.1451
Interpreting this policy	Director of Student Centers 608.342.1160
Interpreting the UW-Platteville Alcohol policy	Director of Student Centers 608.342.1160
Interpreting UW System Chapter 18	Dean of Students 608.342.1854

## Policy Authority

Policy Review and Recommendation: Student Center Advisory Committee  
Creation, Modifications or Elimination: Director of Student Centers or their designee  
Enforcement: Student Centers and Dining Services staff

## Related policies/References for more information

University of Wisconsin System (UWS) Chapter 18 Conduct on University Lands  
18.07 Use of Campus Facilities  
18.09 (1) Alcohol Beverages  
18.13 Penalties

UW-Platteville General Policies  
Alcohol Policy

## Implementation procedures

Notification of changes to the policy will be posted 30 days in advance of the implementation date on the Student Centers website.