PURPOSE – The purpose of the Deferred Maintenance and Space Management Committee is to establish a means to address, implement, and fund various maintenance and space management priorities.

ROLE - The role of the Deferred Maintenance and Space Management Committee compasses four main themes:
1. Recommend priorities among major deferred maintenance projects for periodic and as-needed improvements
2. Serve as a broker for units wishing to give up or acquire space
3. Ensure a standard process takes place to audit space types
4. Develop policies on an as-needed basis

COMMITTEE COMPOSITION

Chairs: Director of Facilities
Representatives:
- Academic Administration: One from each college
- Academic Staff: One
- Faculty: Faculty Senate Representative
- Administrative Services: One
- University Staff: One
- Student Representative: One

FRAMEWORK
OBJECTIVES

The objectives of the Deferred Maintenance and Space Management Committee in FY 17 are:

1. To define benchmarks, as applicable, to the Pioneer Budget.
2. To develop an equitable and transparent process for recommendations related to deferred maintenance and space allocations.
3. To develop a systematic process for auditing space
4. To develop a process/policy, which can be used for brokering available space.
5. To develop a process, which is fair and equitable, based on strategic planning initiatives for use of the deferred maintenance fund.

TIME FRAME

The Deferred Maintenance and Space Management final report to be recommended to the Budget Advisory Committee on or before December 9, 2016. Upon obtaining approval by the Budget Advisory Committee, the final report, with revisions if called for, to the Chancellor on or before December 16, 2016.

CONSULTATION

In order to ensure appropriate input is obtained, the Deferred Maintenance and Space Management Committee will consult with:

- Central Unit Allocation
- Components of the Model Operations Task Force
- Any other groups or individuals the Deferred Maintenance and Space Management Committee deems appropriate

OVERALL PRINCIPLES OF THE BUDGET PROCESS

A budget process needs to:

- Be fully integrated with the University’s strategic, academic, research, business plans and priorities
- Be transparent and understandable
- Be consultative
- Be documented
- Be accountable
- Be timely
- Cultivate institutional trust and confidence