Recertification is necessary for certified technicians to be able to demonstrate that he/she has obtained the required knowledge and abilities to continue to perform Quality Control/Quality Assurance activities according to the specifications promulgated by the Wisconsin Department of Transportation. Recertification is necessary every three years. The Highway Technician Certification Program (HTCP) will send an annual recertification notice to the certified technician’s last known address, and to their employer, prior to the expiration date of the highest level(s) of certification obtained. A certified technician is responsible for obtaining his/her recertification and must register for recertification before the expiration date of the highest certification level(s) obtained. Upon receipt of registration and payment of the required fees, the HTCP office will mail out the current manual(s) and all course materials relevant to the class.

EFFECTIVE 2014:
- Certifications will expire on July 31st of the third and final year of the certification.
- The expiration date on the Certification I.D. card has been changed to Anniversary Date.
- The Anniversary Date is the original date the certification was earned.

This will allow HTCP to maintain training records and bridge any certification gap in the third and final year of certification.

The highest certification attained carries all its underlying prerequisite certifications.

Prerequisite hierarchies in ascending order:

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<tr>
<th>HMA-MD</th>
<th>HMA-TPC</th>
<th>PCCTEC-II</th>
<th>AGGTEC-II</th>
<th>ATTS</th>
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<tr>
<td>HMA-IPT</td>
<td>HMA-IPT</td>
<td>PCCTEC-I</td>
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Transportation Materials Sampling Technician (TMS), formerly Aggregate Sampling Technician, is not a prerequisite for AGGTEC-I. However, the AGGTEC-I certification includes certification in TMS.

In the event that a certification would lapse, the technician must retake the class at full cost. The time period for a lapsed certification is defined as three years and one day from the expiration date.

Note: The recertification policy was developed to accommodate technicians who are directly involved in construction materials testing on a regular basis. For those who have not been directly involved, we encourage you to consider taking the course again, at a reduced rate provided the certification has not lapsed.

Recertification may be obtained in one of the following four (4) ways:

1. **Complete Next Level Certification Course:**
   A certified technician can obtain recertification by enrolling and successfully completing the next level certification course.

2. **Comprehensive Recertification Examination, at a class site:**
   Technicians attend the last day of any relevant certification course offered on the class schedule and take the written comprehensive recertification with the class. Technicians are encouraged to review their manual prior to the test date, tabbing and highlighting key topics, and to get to the exam site early.

3. **Comprehensive Recertification Examination, at a remote site:**
   This method of recertification is available to certified technicians at seven different sites throughout the state on specified dates. Testing sites/dates are listed on the Schedule of Courses. Arrangements can also be made to take exams at UW-Platteville on any pre-arranged date.

4. **Class at a reduced fee:**
   The recertification policy was developed to accommodate technicians who are directly involved in construction materials testing on a regular basis. For those who have not been directly involved, we encourage you to consider taking the course again, at a reduced rate provided the certification has not lapsed.

The Comprehensive Recertification Examination will consist of questions relating to the appropriate certification area(s) being applied for (including all course prerequisites). A certified technician must obtain a score of at least 70 percent on the written examination. If necessary, the HTCP director will schedule the comprehensive recertification examination to accommodate any certified technician’s special needs.