FALL 2015 DROP/REFUND AGREEMENT

IMPORTANT INFORMATION FOR ALL STUDENTS

--The following course will be offered in a condensed 8-Week Session: OCL 7330. If you are taking this course, make sure to review the appropriate drop/refund deadline information below.

--You will be subject to a $50 Late Transaction Fee for semester-based online and print course registrations or payments that are posted to your account after the deadlines outlined in red below.

--You are responsible for the payment of all charges posted to your account. You will be dropped from your course before Preview Week begins unless your account is paid in full OR indicates that anticipated financial aid, military benefits, or a third party payer will cover ALL charges. If you have third party payment arrangements (i.e. financial aid, veteran’s benefits, etc.), you are responsible for all charges to your account that are not paid by those parties for ANY reason.

--If you are a resident of Maryland, an alternate refund schedule applies. Before classes start, an email will be sent to your campus email address with specific dates and refund information. By accepting this agreement, you are acknowledging that you are aware of an alternate refund schedule for Maryland residents.

--Tuition paid by credit card or e-check through your Self Service in PASS or through PASS EXPRESS will be refunded back to your credit card or bank account and will be posted according to the policies of your financial institution. If you pay by phone, personal check, money order, or financial aid, your refund will be delivered electronically through Higher One using the refund preference you select.

Drop/Refund Deadlines for UW-Platteville
Full-Semester Online Courses

The registration and payment deadline for FALL 2015 is August 14, 2015.

The UW-Platteville FALL semester will run from September 2 to December 18, 2015. If you drop a full-semester online course, the following deadlines apply:

August 14
- Last day to drop course and receive 100% of refundable and nonrefundable tuition**
- Course will not be recorded on your academic transcript

September 16
- Last day to drop course and receive 100% of refundable tuition only
- Course will not be recorded on your academic transcript
- After this date, drop fee is $15 per course regardless of credits

September 30
- Last day to drop course and receive 50% of refundable tuition only
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

October 28
- Last day to drop course; no refund available
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits
If you do not drop by October 28, 2015, you will receive a grade for the course.

**Non-refundable tuition = $30 per credit (ex: $90 for 3-credit course)**

Drop/Refund Deadlines for UW-Platteville
Eight-Week Online Courses

The registration and payment deadline for the 8-Week Session is August 14, 2015.

The session will run from September 2 to October 23, 2015. If you drop an 8-Week Session online course, the following deadlines apply:

August 14
- Last day to drop online course and receive 100% of refundable and nonrefundable tuition**
- Course will not be recorded on your academic transcript

September 8
- Last day to drop course and receive 100% of refundable tuition only
- Course will not be recorded on your academic transcript
- After this date, drop fee is $15 per course regardless of credits

September 15
- Last day to drop course and receive 50% of refundable tuition only
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

September 22
- Last day to drop course and receive 25% of refundable tuition only
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

September 30
- Last day to drop course; no refund available
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

If you do not drop by September 30, 2015, you will receive a grade for the course.

**Non-refundable tuition = $30 per credit (ex: $90 for 3-credit course)**

Drop/Refund Deadlines for
UW Colleges Undergraduate Online Courses

The registration and payment deadline for FALL 2015 online courses offered through UW Colleges is August 14, 2015.

The UW Colleges FALL semester will run from September 2 to December 22, 2015. If you drop a course, the following deadlines apply:

August 14
- Last day to drop course and receive 100% of refundable and nonrefundable tuition**
- Course will not be recorded on your academic transcript

September 16
- Last day to drop course and receive 100% of refundable tuition only
- A notation of W will be recorded on your academic transcript
- After this date, drop fee is $15 per course regardless of credits

September 30
- Last day to drop course and receive 50% of refundable tuition only
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

November 11
- Last day to drop course; no refund available
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

If you do not drop by November 11, 2015, you will receive a grade for the course.

**Non-refundable tuition = $30 per credit (ex: $90 for 3-credit course)**

By accepting this agreement, you are authorizing UW Colleges Online to send a transcript to UW-Platteville for this semester's course(s) after your grades have been posted. There is no additional fee for this service.

**Drop/Refund Deadlines for UW-Platteville Print Courses [Semester Enrollment]**

The registration and payment deadline for FALL 2015 is August 14, 2015.

The UW-Platteville FALL semester will run from September 2 to December 18, 2015. If you drop a semester-based print course, the following deadlines apply:

August 14
- Last day to drop course and receive 100% of refundable and nonrefundable tuition**
- Course will not be recorded on your academic transcript

September 16
- Last day to drop course and receive 100% of refundable tuition only
- Course will not be recorded on your academic transcript
- After this date, drop fee is $15 per course regardless of credits

September 30
- Last day to drop course and receive 50% of refundable tuition only
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

October 28
- Last day to drop course; no refund available
- A notation of W will be recorded on your academic transcript
- Drop fee is $15 per course regardless of credits

If you do not drop by October 28, 2015, you will receive a grade for the course.

**Non-refundable tuition = $30 per credit (ex: $90 for 3-credit course)**
Drop/Refund Deadlines for
UW-Platteville Undergraduate Print-Based Courses
[Full Year Enrollment]

Print courses that provide a year to complete start on the 2nd day of every month. You must register AND pay for a course by the 15th day of the PREVIOUS month in order to start the class. The following drop/refund deadlines apply to full-year print-based courses:

- If you drop on or before the registration/payment deadline [the 15th], you will receive 100% of both tuition and non-refundable tuition.**
- If you drop from the 16th through the 1st, you will receive 100% of tuition only [non-refundable tuition will not be returned].
- If you drop on or after the 2nd [the start date of class], you will be refunded 80% of your tuition PRIOR to the 30th day of class [non-refundable tuition will not be returned].
- If you drop on or after the 30th day of class, you will receive NO refund.
- Drop fee is $15 per course regardless of credits on or after the 30th day of class.
- If your request to drop a course is submitted on the 30th day of the course through the 6th month of the course, a "W" for withdrawal will be recorded on your transcript.
- You may not drop a course after the last day of the 6th month of your enrollment.
- If you have third party payment arrangements (i.e. financial aid, veteran's benefits, etc.), you are responsible for all charges to your account that are not paid by those parties due to your dropping any course(s).

**Non-refundable tuition = $30 per credit (ex: $90 for 3-credit course)**