



# Academic Staff Senate



## MINUTES OF

### Monday, September 21, 2015



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|---|---|
| <input checked="" type="checkbox"/> Eric MacKay (Area I, 2017) Proxy Lori Wedig | <input type="checkbox"/> Vacant (Area II, 2017)                             |
| <input checked="" type="checkbox"/> Ulz Daeuber (Area III, 2016)                | <input checked="" type="checkbox"/> Patricia Pothour (Area IV, 2017)        |
| <input checked="" type="checkbox"/> Andrea Cool (Area V, 2016)                  | <input checked="" type="checkbox"/> Kalyn Williams (At-Large, Area I, 2017) |
| <input checked="" type="checkbox"/> Russell Hill (At-Large Area II, 2016)       | <input checked="" type="checkbox"/> Jason Artz (At-Large, Area III, 2017)   |
| <input type="checkbox"/> John Goomey (At-Large, Area V, 2016)                   |   |
| <input type="checkbox"/> Mittie Nimocks Den Herder (Provost)                    | <input checked="" type="checkbox"/> Lisa Merkes-Kress (Recording Secretary) |

**Guests:** Wendy Pothour-Miller, Amy Foley, Michelle Zasada, Tracey Roberts, Becky Fernette, Paige Thomas, Rob Cramer

1.	<b>Call to Order</b> (Chair) Chair Pothour called the meeting to order at 3:05 p.m.
2.	<b>Approval of Minutes of May 18, 2015</b> Daeuber moved to approve the minutes; seconded by Artz. Minutes approved.
3.	<b>Approval of the Agenda</b> Williams moved to approve the agenda; seconded by Daeuber. Agenda approved.
4.	<b>Announcements</b> A. <b>Senate seat vacancies</b> (U. Daeuber) Daeuber moved to suggest that Andrea Cool as the new area 5 senator, filling in for a one year term; seconded by Artz. Motion carried. B. <b>Welcome and introductions</b> (P. Pothour)
 5. 2015 Budget Update	<b>Administrative Updates</b> A. <b>Budget Update</b> (R. Cramer) Cramer reviewed the balances, projections for 2015-16, and touched base on the following: <ul style="list-style-type: none"> <li>• Voluntary separation Incentive update</li> <li>• Faculty compensation</li> <li>• Tuition policy taskforce</li> </ul> B. <b>Academic Staff Promotions Update</b> (R. Cramer) Extensive discussion ensued about the freeze on Academic Staff retitling last spring. Academic Staff Personnel Commission reviewed the appeals of the denials, and those submitted are currently deferred for review until January. Cramer suggested to continue submitting applications until further notice. One of the principle concerns discussed was how staff were informed that applications submitted prior to the budget crisis would be considered, but all were denied and how that impacted morale.
 6. Elections Report	<b>Reports</b> A. <b>State Representative's Report</b> (R. Hill) Vice Chair Hill reported by stating the main discussion revolved around tenure and some of the changes made to Chapter 36, including 36.21; Ray Cross and System Legal stated they suspect some of the changes were oversights and that they will work with legislators to make corrections in a clean-up bill. The break out session discussion revolved around the rolling horizons and multi-year contracts and how universities are reducing the number of these type of contracts being given. <b>Faculty Senate Report</b> (J. Goomey) –Goomey not in attendance, no report. B. <b>Committee Reports</b> <ol style="list-style-type: none"> <li>1. <b>Elections and Appointments</b> (U. Daeuber)             <ul style="list-style-type: none"> <li>• Still have a senate vacancy for Area II and various other committees.</li> <li>• Chair Pothour has sent a call for nominations/volunteers.</li> <li>• Jason Artz volunteered to be the senate liaison on Award for Excellence Committee.</li> <li>• Russell Hill volunteered to be the senate liaison to Personnel Commission.</li> </ul> </li> <li>2. <b>Professional Development</b> (K. Williams)- no report</li> <li>3. <b>Personnel Commission</b> (A.Cool) – Have started receiving layoff requests; a special meeting has been called to review these requests.</li> <li>4. <b>Academic Staff Excellence Award Committee Update</b> – Regent information has been received, and information will soon be sent out to Academic Staff.</li> </ol>
7.	<b>Unfinished Business</b> A. <b>Updating department names in area descriptions</b> Senate tasked Elections and Appointments to review and update Elections and Appointments bylaws to allow them to update service areas as needed. The next meeting they will discuss and draft a proposed change to the by-laws.





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<p>8.</p>  <p>DRAFT Proposal Promotion to Senior</p>  <p>DRAFT Promotion Freeze Resolution</p>	<p><b>New Business</b></p> <p>A. <b>Proposal Promotion to Senior Lecturer</b> (<i>T. Roberts/A.Cool</i>)  The guidelines for promotion to senior lecturer have been lost, which has created confusion for the academic staff. The Personnel Commission is recommending that the by-laws be amended to include the proposed requirements for promotion to Senior Lecturer. After a brief discussion, the following action was taken:  <b>MOTION:</b> Daeuber moved to approve the bylaw changes as proposed by the Personnel Commission; seconded by Williams. Motion carried.</p> <p>B. <b>Promotion Freeze Resolution</b> (T.Roberts)  Due to time, discussion postponed; action will be taken at the October 5 meeting.</p> <p>C. <b>Fall Open Forum</b> (<i>P.Pothour</i>) – <i>Due to time, this will be discussed at the next meeting.</i></p> <p>D. <b>State Reps Meeting Liaison</b> (<i>P.Pothour</i>) – <i>Due to time, this will be discussed at the next meeting.</i></p>
9.	Next Meeting, Monday, October 05, 2015
10.	Adjournment 4:35 p.m.