



Academic Staff Senate Meeting
Monday, September 16, 2013, 3:00 p.m., Mound Rm., MPSC

- Andrea Cool (Chair, Area V, 2014)
- Patricia Pothour (Secretary, At-large 2015)
- Ulz Daeuber (Area III, 2014)
- Kim Maier (At-large, 2015)
- Amy Griswold (Area I, 2015)
- Eric Farrell (Vice Chair, Area IV, 2014)
- James Almquist (At-large, 2014)
- Chris Hein (At-large, 2014)
- Kelly Sullivan Soley (At-large, 2015)

Provost Mittie Nimocks Den Herder (ex officio) Lisa Merkes-Kress (recording secretary)
Guest: Rob Cramer, Alison Parkins, Sarah Hammond, Brett Daggett, Matt Roberts, Bill Haskins, Paul Erickson

MINUTES

I. Call to Order

Chair Cool called the meeting to order at 3:02 p.m.

II. Approval of Minutes of June 3, 2013

Minutes will be approved at the next meeting.

III. Approval of the Agenda

Sullivan-Soley moved to approve the agenda, seconded by *Pothour*. Agend approved.

IV. Announcements

1. Eric Farrell Resignation

Eric turned in his resignation to take another job as the Assistant Director of Admissions at Unity College in Maine. With Eric’s resignation we will need to find replacement representatives for the following: Vice Chair of Academic Staff Senate, AOC liaison, Personnel Commission liaison, Academic Staff Award for Excellence committee member.

V. Administrative Updates

1. Strategic Priority #1: Outstanding Education (Provost Nimocks Den Herder)

One of the basic values of the univeristy’s strategic plan is outstanding education. Provost Nimock Den Herder’s goal is to initiate an ongoing discussion among all programs, groups, and staff. The Provost will be attending department and goverence meetings across campus. There will also be numerous action committees dedicated to the outstanding education priority. Provost Nimocks Den Herder recommends Senate discuss the questions provided in the handout in more depth at a future meeting.

Update on 2013-15 Biennial Budget and 2013-14 Budget at UW-Platteville (R. Cramer)

As a result of the biennial budget, UW-Platteville is facing the need for a base budget reduction of \$1.4 million in 2013-14 and \$1.7 million in 2014-15 and thereafter. These reductions will impact general purpose revenues and tuition/fee revenues. Each college and division has been asked to develop options for a base cut of either 5 or 7%, respectively. These were due last Friday and will be reviewed, withproposed cuts being brought back to Senate. Cathy Reidle Farrey will be attending a Senate meeting at a later date to talk more about the budget.

2. Compensation Update (R. Cramer)

Currently there will be no one time money this year, but there are ongoing funds available, and Academic Senate should provide recommendations for distributing monies. With the delay of UPS, the recommendations need to be in-line with UPG 4. These recommendations would be in by the end of October. Recommendations for two years, for both instruction and non-instructional academic staff, would be appreciated by November 1.



2013-15 Budget
Summary



Compensation Update

The State Journal reported that UW Platteville had the highest pay increases in the state at 6.6%. The percentage was derived by taking the 2011-2012 total salaries budgeted, removing student salaries, LTE salaries, and vacant position salaries; then compared it to the budget for 2012-2013; this was not figured by average salary per employee but by growth. We will be issuing a rebuttal to the State Journal on what and where this percentage was derived from.

Faculty Senate passed a resolution requesting administration to draft a letter to the WI State Journal explaining the 6.6% increase.

MOTION: *Sullivan-Soley* moved that the Academic Staff Senate concurs with Faculty Senate's request, asking administration to respond to the *State Journal* article, seconded by *Hein*. Motion approved.

Salary letters are still expected to go out in the next few weeks.

3. Board of Regents Meeting/Special Event (R. Cramer)

Legislator, Regents, and university representatives gathered at the *Finding Common Ground* special event, sponsored by the Board of Regents on September 5. There was much discussion. It is unclear what will result from the discussions. Cool raised concerns about shared governance receiving the blame for how the flexible degree options is developing and impeding the chancellors' ability to be "nimble." Per Cramer and Provost Nimocks Den Herder, there is no desire to see shared governance change, and other chancellors are in agreement on this point. ASPRO (Academic Staff Professionals organization) will be investigating and discussing this topic. Chair Cool will share what information she hears. Provost Nimocks Den Herder suggested that the message that may need to be shared is the positive one about how shared governance has helped the university and how it has helped the university help the community. This conversation needs to be positive and not reactive.

4. Email System Changes (M. Roberts)

The ZIMBRA email system was a five year contract which will be expiring in 2014 so the University is looking at options and considering "possible" changes to the email system. Roberts stated that they want to make this process as transparent and engaging as possible, so there will be a survey sent to all faculty, staff, and students seeking input and feedback on what works and what improvements could be made. Other campuses are using email clients like gmail, Microsoft Office, and Zimbra. Roberts will return to Senate for future discussions.



Email fact sheet

VI. **State Representative's Report (A. Cool)**

Friday, September 20 will be the first meeting; some of the topics to be covered will be the search for the next UW system president and the potential threat to shared governance.

VII. **Vice Chair's Report (E. Farrell)**

Almquist reporting since Farrell was unable to attend, but we will need another representative for Academic Senate to represent us on Faculty Senate. Faculty Senate approved a new approval form for those interested in teaching hybrid courses.



Hybrid Courses

VIII. **Committee Reports**

1. Elections and Appointments (U. Daeuber)

One seat for Elections and Appointments needs to be filled Kim Sargent.

MOTION: *Daueber* moved to appoint Kim Sargent as a member of the elections and appointments committee; seconded by *Sullivan-Soley*. Motion approved

Three seats available for the Personnel Commission, and we have two representatives available, Robert Stewer and Andrea Cool.

MOTION: *Almquist* moved to recommend Robert Stewer to represent Area I on the Personnel Commission; seconded by *Farrell*. Motion approved.

MOTION: *Almquist* moved to recommend Andrea Cool for the at-large position on Personnel Commission; seconded by *Farrell*. Discussion ensued regarding potential conflict of interest. At this time, not aware of any conflicts. Motion approved.

We still need someone from Area IV for the Personnel Commission. Also with Farrell's

resignation, Senate we will need to have a representative for Personnel Commission. We also need an Academic Staff Senate member to be a representative on the Academic Information Technology Commission.

2. Professional Development (J. Almquist)
Have not met this semester, so nothing to report.
3. Personnel Commission (E. Farrell)
Have not met this semester, so nothing to report.
4. Academic Staff Excellence Award Committee Update (K. Maier)
Have not met this semester, yet so nothing to report. Chair Cool is requesting them to meet once in the fall to get updates ready.

IX. New Business

1. Web Policy Committee URL: <http://www3.uwplatt.edu/uic/web-policy> (P. Erickson)
Thirteen months ago this project started and currently there fifty areas that have gone live. Expected to have all areas live by the end of this calendar year. Discussion ensued about videos, updating information, and various other items in the policy-including item 2.1.4, requiring posted office hours for each faculty member and item 2.3, requiring student organizations to use Pioneer Link.

MOTION: *Daueber* moved to endorse the web policy as presented with some of our discussion comments reviewed; seconded by *Sullivan-Soley*. Motion approved, with one opposed.
2. University Enhanced Compensation Committees Charge (A. Cool)
At the special Senate meeting in June, Senate decided there will be 2 committees, one for instructional staff and non- instructional staff. These committees need to be formed as soon as possible. Recommendations need to be made for 2013-14 and 2014-15 by November 1 in order to ensure the changes are properly incorporated into the budget cycle. Cool requested we receive a chart delineating the monies allotted per employee group, as last year.
3. ASPRO Intro to Governance Conference Call (A. Cool)
This fall around the third week of October, ASPRO will be sponsoring an Intro to Governance conference call, inviting new governance member to find out more about their role as a governance leader. It is a chance for new senators to ask questions about governance. ASPRO is an organization of only Academic Staff. Chair Cool will provide more information as it becomes available.
4. University Governance Webpage (A. Cool)
Merkes-Kress is working on the new website and had an idea of one university governance landing page and then the governance groups will go off of that page. Wanted to bring it forward to get some thoughts generating.

X. Old Business

1. IAS Email Lists by College
This list is still needed and will be given to the governance office to generate the email lists.

XI. Adjournment

Chair Cool adjourned the meeting at 4:39 p.m.

Respectfully Submitted,

Tricia Pothour, Secretary

Lisa A Merkes-Kress, Recording Secretary

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Andrea Cool at coola@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.