



# UNIVERSITY OF WISCONSIN PLATTEVILLE

## Academic Staff Senate Meeting

Monday, December 17, 2012, 3:00 p.m., Mound Rm., MPSC

James Almquist (at-large, 2014)  
Jennifer Artz – Vice Chair (at-large, 2013)  
Andrea Cool – Chair (Area V, 2014)  
Ulz Daeuber – (Area III, 2014)  
Eric Farrell (Area IV, 2014)

Amy Griswold (at-large, 2013)  
Amy Kreul (Area II, 2013)  
Tara Krueger (Area I, 2013)  
Provost Mittie Nimocks Den Herder (ex officio)  
Beth Vaassen (recording secretary)

Guests:

Rob Cramer  
Jeanne Durr  
Fahmida Masoom

Tara Montgomery  
Michelle Zasada

Absent:

Artanya Wesley – (at-large, 2014)

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## Minutes

Chair Andrea Cool called the meeting to order at 3:00 p.m.

### 1. Approval of the Minutes

Krueger moved to approve the minutes, Daeuber seconded the motion and it passed.

### 2. Approval of the Agenda

Griswold moved to approve the agenda, seconded by Farrell and passed.

### 3. Announcements

Provost Nimocks Den Herder announced that we are supposed to be receiving a substantial amount of snow this week and the email will be coming out regarding inclement weather and the policy and procedures.

Rob Cramer was running late, so Administrative Updates and State Representatives Report were presented at the end of the meeting.

*Board of Regents Meeting* – Rob Cramer – Rob reported that the Board of Regents increased the percentage for non-resident enrollment has increased to 27.5%. The new background check policy for employees involved with vulnerable populations

was approved. More news on this will be coming from Jeanne Durr; the policy is to be in place by March. Rob reported about the presentation from the Chancellor and the Provost and that the video link was sent out to everyone. He wanted to highlight from the presentation of the Strategic Plan that our 4 year graduation rate is 17% - 19%, trying to move it to 25%, our six year graduation rate is in the mid 50's, trying to move it to 60%, and our first year retention rate is 76%, aiming for 80%. The Regents had some questions about our online growth; some were surprised at the numbers. The Regents also approved our new University Personnel System.

*Strategic Planning* – Rob Cramer – The steering committee has completed their work. They are now moving on to the implementation portion. Action teams of 4-5 members will be working on each priority and then 2 people from each action team will combine into a steering committee to pull it all together and come back to the senate for more feedback.

*Huron Efficiency Study Next Steps* – Rob Cramer – There are a couple of pieces moving on with this. Working on the Helpdesk and distributing computing as a key area to work on. The first phase is to pull together the two groups and to look at the distributed support in the college of EMS and the library and talk about improvements in those areas and get them done. Possible phase two would be to look at Resnet, and phase three would be Distance Learning. Huron posited that if we reorganized these areas, it would free up some of the IT staff for other duties on campus and become more productive. The second piece is working on course scheduling policies to utilize classroom space more efficiently.

#### **4. State Reps. Report – Rob Cramer**

Chair Cool requested clarification on the pay plan authority that UW System is seeking for the Board of Regents. Rob explained under the old system, classified staff were under the state set up pay plan. The Board of Regents set the faculty and academic staff pay plan to coincide with the state employees' pay plan. Under this new personnel system, classified will no longer be under the state set pay plan. System would like to have the Board of Regents take over the authority to determine the pay plan for all UW employees and not have to submit a separate pay plan request to the legislature.

#### **5. Vice Chair's Report**

Artz reported that the faculty senate passed the new URSTPC policy with a few amendments. She also did remind Chair Laura Anderson about the bylaw changes

regarding adding instructional academic staff representation on faculty senate that will need to be voted on at an upcoming meeting of the general faculty. It was also reported that the faculty senate approved recommendations for the distribution of one-time funds following the current DRB process.

## **6. Committee Reports**

### **Elections and Appointments – U. Daeuber**

- Chris Hein won the election for the current at-large opening on the senate. Daeuber moved to approve the appointment, seconded by Krueel and passed. The committee is looking for a volunteer from Area III for the Award for Excellence. Eric Farrell volunteered for Area IV, Griswold moved to accept the appointment, seconded by Krueger and approved by the senate with Eric Farrell abstaining. Due to Artanya's leaving, there is a vacancy from the senate on the Technology Oversight Committee, Andrea Cool stated that she will fill in on this committee.

### **Professional Development – J. Almquist**

- Almquist reported that all Professional Development funds have now been spoken for.

### **Personnel Commission – E. Farrell**

- At their last meeting they discussed changes regarding job security policies. Discussion at the next meeting will include: combining chapters 3 & 8, further classification of the different subtypes of fixed term appointments, Rolling Horizons and indefinite appointments. Questions were asked of Jeanne Durr for further clarification regarding the combination of chapters and whether indefinite appointments and rolling horizons will remain or need to remain per wording in the UPGs. Jeanne noted that once the title and total comp survey is done, the UPGs will be reviewed and most likely updated. The commission will be discussing these changes at the January 8<sup>th</sup> meeting. It was suggested that we consider holding an open forum meeting for the academic staff.
- The new personnel system has been approved by the Board of Regents. Chair Cool stated she might email her documents regarding these to the senators.

## **Academic Staff Award for Excellence – A. Kreul**

- This committee has not met yet but has some issues that need to be discussed under new business.

## **7. New Business**

### **Award for Excellence Issue – A. Cool**

- Members of the committee brought forth the question of eligibility for this award. Per the guidelines in one spot it states instructional academic staff are not eligible; yet, in another place it states instructional/non-instructional academic staff are eligible. After much discussion Artz moved to include both instructional and non-instructional academic staff for eligibility for the Award for Excellence; Daeuber seconded the motion, and it passed. The committee will be looking into older guidelines for this award and will be researching whether or not it would be beneficial to split into two awards or if just changing the guidelines will help. Tara Montgomery stated that she will send out the Regents Teaching Excellence Award guidelines out to academic staff so those qualifying can apply.
- Chair Andrea Cool announced that at the Board of Regents meeting in December, both the Chancellor and the Provost presented our Strategic Plan. She encouraged everyone to listen to it.

## **8. Old Business**

- None at this time.

## **9. Administrative Updates**

Farrell moved to adjourn, seconded by Artz and passed at 4:18 p.m.

Respectfully submitted,

Tara Krueger, Secretary

Beth Vaassen, recording secretary