



**Academic Staff Senate Meeting**

**Monday, March 3, 2014, 3:00 p.m., Mound Rm., MPSC**

Attendees

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Andrea Cool (Chair, Area V, 2014)              | <input checked="" type="checkbox"/> Diana Trendt (Area IV, 2014)            |
| <input checked="" type="checkbox"/> Patricia Pothour (Secretary, At-large 2015)    | <input checked="" type="checkbox"/> James Almquist (At-large, 2014)         |
| <input type="checkbox"/> Ulz Daeuber (Area III, 2014)                              | <input checked="" type="checkbox"/> Chris Hein (At-large, 2014) -Corey      |
| <input checked="" type="checkbox"/> Kim Maier (At-large, 2015)                     | <input checked="" type="checkbox"/> Kelly Sullivan Soley (At-large, 2015)   |
| <input checked="" type="checkbox"/> Amy Griswold (Vice Chair, Area I, 2015)        |   |
| <input checked="" type="checkbox"/> Provost Mittie Nimocks Den Herder (ex officio) | <input checked="" type="checkbox"/> Lisa Merkes-Kress (recording secretary) |

**Guest:** Denise LaBudda, Kari Hill, Priscilla Hahn, Ben Collins, Valerie Wetzel

---

**MINUTES**

**I. Call to Order**

Chair Cool called the meeting to order at 3:02 p.m.

**II. Approval of Minutes of February 3, 2014**

*Griswold* moved to approve the minutes; seconded by *Maier*. Minutes approved.

**III. Approval of the Agenda**

*Sullivan Soley* moved to approve the agenda with proposed changes; seconded by *Pothour*. Agenda approved.

**IV. Announcements**

No announcements at this time to report.

**V. Administrative Updates**

1. Ad-Hoc University Internationalization Committee Progress (B. Collins)

The charge of this committee is to review the current international activities and to develop strategic goals that will sharpen UW-Platteville's global presence. For more details go to: <http://www3.uwplatt.edu/internationalization-initiative/ad-hoc-members>. Please complete the survey that has been distributed by the committee via email.

2. Non-Instructional Academic Staff university Augmented Compensation Recommendations (K. Hill)

Distribution of the monies did not happen as per our recommendation; therefore, we will be re-reviewing next year's plan.

- HR will provide a new/up-to-date list of employees .

Cathy-Riedl Farrey would like the recommendation by March 17 if possible, but will first be presented to senate.

**State Representative's Report** (A. Cool)

Representatives have not met but will be meeting April 4.

**VI. Vice Chair's Report** (A. Griswold)

- Val Wetzel discussed 2015 distinguished lecturer dates.
- Dominic Barraclough presented the results of the NSSE scores.
- Faculty senate approved health and human performance program to become a department.

- Faculty senate approved for the dairy science emphasis to begin the process of becoming a major.
- Kory Wien discussed writing emphasis policy changes.

Discussion ensued regarding the ad-hoc committee on reviewing committees.

## VII. Committee Reports

### a. Elections and Appointments (U. Daeuber)

Watch for an email for the upcoming elections. The Inclusive Excellence Committee needs a representative of academic staff senate. Discussion ensued regarding if it has to be a senate member or if any academic staff member can attend. Committee meets twice a month.

**MOTION:** *Griswold* moved that this position be filled by someone appointed by Senate; it does not have to be a Senator; seconded by *Sullivan-Soley*. Motion approved.

### b. Professional Development (J. Almquist)

Call for proposal will be distributed as soon as approved; due date is April 11.

### c. Personnel Commission (A. Cool)


Committee went into closed session to review job security applications. Since there was confusion with the job security process, HR has sent another email reminder and extended the deadline.

### d. Academic Staff Excellence Award Committee (K. Maier)

Cool reported that the Regent's award winners have been announced.

## VIII. New Business

### 1. Updates to Professional Development Proposal Documents (P. Hahn)

 Suggestion was made regarding adding updates to the meals and lodging section and changing UWP to UW-Platteville.

Discussion ensued about the timeline and if someone is eligible from the time of submission or the time of the activity.

**MOTION:** *Sullivan-Soley* moved to approve the documents as presented with the suggested updates, seconded by *Almquist*. Motion approved.

### 2. 2015 Distinguished Lecturer (V. Wetzel)

Seeking support of cancelling classes for the distinguished lecturer in 2015; target date is April 14. This years lecturer is Jennifer Thompson and Ronald Cotton on April 2 from 10-12.

**MOTION:** *Maier* moved to approve cancellation of class for the distinguished lecturer of 2015, seconded by *Sullivan Soley*. Motion approved.

### 3. March 17, 2014 Meeting (A. Cool)

Cathy-Reidl Farrey has a timeline and needs to present the budget presentation during our March 17 meeting, which is during Spring break. If you will not be able to attend, please send a proxy.

## IX. Old Business

No old business at this time.

## X. Adjournment

Chair Cool adjourned the meeting at 4:35 p.m.

Respectfully Submitted,

---

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Andrea Cool at [coola@uwplatt.edu](mailto:coola@uwplatt.edu) prior to the next Academic Staff Senate meeting. Thank you.