



## Academic Staff Senate Meeting

Monday, December 01, 2014, 3:00 p.m., Mining Rm., MPSC

### Attendees

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Amy Griswold (Chair, Area I, 2015)             | <input checked="" type="checkbox"/> Kate Link (Area IV, 2014)     |
| <input checked="" type="checkbox"/> Patricia Pothour (Vice Chair, At-large 2015)   | <input checked="" type="checkbox"/> Russell Hill (At-large, 2016) |
| <input checked="" type="checkbox"/> Scott Gurman (Secretary, Area V, 2016)         | <input checked="" type="checkbox"/> John Goomey (At-large, 2014)  |
| <input checked="" type="checkbox"/> James Ball (Area II, 2015)                     | <input checked="" type="checkbox"/> Kim Maier (At-large, 2015)    |
| <input type="checkbox"/> Ulz Daeuber (Area III, 2016)                              |   |
| <input checked="" type="checkbox"/> Provost Mittie Nimocks Den Herder (ex officio) | <input type="checkbox"/> Lisa Merkes-Kress (recording secretary)  |
- Quorum - 5 voting members

**Guest:** Robert Cramer, April White Feiden, John Lohmann, Irfan Ul-Haq

---

### MINUTES

#### I. Call to Order

Chair Griswold called the meeting to order at 3:03 p.m.

#### II. Approval of Minutes of November 3, 2014

*Maier* moved to approve the minutes, second by *Pothour*. Minutes approved.

#### III. Approval of the Agenda

*Maier* moved to approve the minutes noting Kate Links name in place of Dianna Trent, second by *Goomey*. Minutes approved.

#### IV. Announcements

No announcements at this time

#### V. Administrative Updates

##### 1. University Bias Incident Team (UBIT) (S. Marquardt)

Scott Marquardt presented to help spread the word on the University Biased Incident Team. This is for both students and staff, those who have experienced or witnesses the bias. The purpose of the group is to help identify and resolve the issue. Discussion continued.

##### 2. Lunch with Regents update (A. Griswold)

Griswold provided an update on the discussion senate leadership had with two members of the Board of Regents. Discussion took place regarding compensation, budget and encouragement of staff to meet with local legislatures.

##### 3. Thoughts on open forum for a senator from our district legislature (A. Griswold)

Student Senate is looking at doing this as well, so Student Senate will contact senate leadership when a date has been determined. Ideally this spring, but may not happen until this fall.

#### VI. State Representative's Report (A.Griswold)

No report at this time

#### VII. Vice Chair's Report (P.Pothour)

Vice Chair Pothour provided a summary on the last Faculty Senate meeting, stating hybrid course policy and office hour policy was discussed. No resolution on either item at this time.

## VIII. Unfinished Business

### 1. UPS Updates and Next Steps

Lohamnn provided the group with an update on the UPS status. All comments have been provided and discussed. Policies are being revised based on comments. Next round of system wide policies to be revised will be due on 12/12 – John will provide those to Chair Griswold by end of week to send to Academic Staff. Local policies are due in March and will start sending those for review soon.

## IX. Committee Reports

### a. Elections and Appointments (U. Daeuber)

None at this time.

### b. Professional Development (P. Pothour)

Pothour provided the list of grants requested and grants approved. Total of \$15,945.18 was requested and was able to fund \$8,752.92 (Chair Griswold will verify amount).

Motion to approve recommendations from Professional Development by *Gurman*. Second by *Ball*. *Griswold* and *Maier* abstained from voting. Motion approved.

### c. Personnel Commission (J. Ball)

Ball provided updates that the committee is reviewing academic staff contract policies and preparing a presentation, just double checking the fact. Requests for Job Security will be moving to an online form and completed through email. Discussion continues on the promotion eligibility from lecture to senior lecture and if language regarding eligibility should exist.

### d. Academic Staff Excellence Award Committee Update (S. Gurman)

Gurman provided an update that the committee is still accepting applications.

## X. New Business

### 1. Outstanding Education at Platteville (Irfan Ul-Haq)

Irfan provided an update on the definition of outstanding education at UW-Platteville. Feedback on this definition to be sent to Chair Griswold by 12/15.

### 2. 2016-2017 Academic Calendar (D. Joanne Wilson)

D. Joanne Wilson provided the academic calendar for 2016-2017 for approval. Motion by *Goomey* and second by *Pothour* to approve the academic calendar for 2016-2017. Motion approved.

### 3. Spring 2015 Commencement (D. Joanne Wilson)

D. Joanne Wilson provided information regarding Commencement Ceremonies for May 2015. Discussion continued on what is the best option for students and their families. Graduate students could decide between Friday and Saturday for graduation dates. Senate favored option 4. Motion by *Maier* to approve Option 4, second by *Pothour*. *Ball* abstained. Motion approved. Comment by *Griswold* that students who graduate on Friday should be included and invited in activities held for Saturday graduates.

### 4. Senate feedback on Guiding Principles (R. Cramer)

Cramer presented information on the Draft Resource Allocation, Management, and Planning Guiding Principles. Question on the revenue was addressed. Answer depends on budget model decided. Any additional feedback to be sent to Griswold. Cramer will return to the senate in spring to discuss the budget model.

**XI. Other Business**

Chair Griswold asked if senate wanted to host a social before the end of the year.  
Decision was that it was too late. Perhaps to a small social in January with  
the committee members of the Academic Staff committees

**XII. Adjournment**

Next Meeting: Monday, December 15, 2014

Respectfully Submitted,

Scott Gurman, Secretary

Lisa A Merkes-Kress, Recording Secretary

---

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Amy Griswold at [foleya@uwplatt.edu](mailto:foleya@uwplatt.edu) prior to the next Academic Staff Senate meeting. Thank you.