



Academic Staff Senate Meeting
Monday, November 03, 2014 3:00 p.m., Mining Rm., MPSC

- Amy Griswold (Chair, Area I, 2015)
 - Patricia Pothour (Vice Chair, At-large 2015)
 - Scott Gurman (Secretary, Area V, 2016)
 - James Ball (Area II, 2015)
 - Ulz Daeuber (Area III, 2016)
 - Vacant (Area IV, 2014)
 - Russell Hill (At-large, 2016)
 - John Goomey (At-large, 2014)
 - Kim Maier (At-large, 2015)
 - Provost Mittie Nimocks Den Herder (ex officio)
 - Rob Cramer (ex officio)
 - Quorum - 5 voting members
 - Lisa Merkes-Kress (recording secretary)
- Guests:** Kate Link, April White Feiden, Roxanna Nowachvkwu, Eric MacKay, Regina Pauly

MINUTES

I. Call to Order

Chair Griswold called the meeting to order at 3:00 p.m.

II. Approval of Minutes of October 20, 2014

Gurman moved to approve the minutes, seconded by Daeuber. Minutes approved.

III. Approval of the Agenda

Maier moved to approve the agenda, seconded by Hill. Agenda approved.

IV. Announcements

Chair Griswold welcomed Area 4 representative Kate Link, who will be running for Area 4 representative.

V. Administrative Updates

1. Update on UPS – (J.Lohmann)

Lohmann was not able to attend but will provide written information or attend the next senate meeting.

2. Update on Draft Guiding Principles – (R.Cramer)

Currently we use multiple guiding principles and we may use multiple guiding principles in the future. Please provide Cramer with feedback by November 27.

3. Discussion on Open Forum

Chair Griswold ask senators their thoughts about the open session.

Suggestions:

- Have feedback form at the open forums.
- Send a survey to all staff to gain feedback.
- Do a small presentation on what governance is and about senate, handouts.
- Should put the recording on the website.
- Do another open forum in the Spring.

Thoughts received from attendees:

- Found very educational, informational, and professional.
- Set up was nice and professional and they felt more involved, but maybe remove the chairs in the back.

VI. State Representative’s Report (A.Griswold)

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Amy Griswold foleya@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.



DRAFT principles

Next meeting is Friday November 7, nothing to report at this time.

VII. Vice Chair's Report (P.Pothour)

- Dominic Barraclough presented the COACHE (Collaborative on Academic Careers in Higher Education) survey results.
- Pothour not able to attend the November 11 Faculty Senate meeting, Chair Griswold volunteered to attend.
- A motion was postponed regarding reducing office hours to 5 hours until Student Senate provides feedback. Please contact one of the IAS representatives on Faculty Senate to voice your opinion. Chair Griswold will contact Chuck Cornett Faculty Senate chair to inform him that Academic Staff Senate will be discussing this at the next meeting and provide feedback as well.

VIII.Unfinished Business

No unfinished business to discuss at this meeting.

IX. Committee Reports

1. **Elections and Appointments (U. Daeuber)**
 - Have not met, but will be drafting and reviewing the service area names at the next meeting.
2. **Professional Development (P. Pothour)**
 - Meeting November 12 to review the nominations, deadline is Friday November 7.
3. **Personnel Commission (J. Ball)**
 - November 19 is the next meeting, they have been communicating via email regarding the job security proposal.
4. **Academic Staff Excellence Award Committee Update (S. Gurman)**
 - Next meeting is December 8; the deadline for nominations is December 3.

X. New Business

1. **Governance awareness across campus (A. Griswold)**

Chair Griswold as what can we do to raise awareness, suggestions were:

- At employee orientation, provide information about the senate and service areas.
- Try to get an email list of staff in the service areas so senators could send emails to the areas they represent.
- Put meeting recordings on the web.
- Create a facebook page.
- Make the website more user friendly.
- Do an article with the other governance groups in the Exponent monthly.
- Do editorials in the Exponent once a semester.
- Meet with individual departments/awareness campaign.

XI. Other Business

No other business at this time.

XII. Adjournment

Chair Griswold adjourned the meeting at 3:45 p.m.

Next Meeting: Monday, November 17, 2014

Respectfully Submitted,

Scott Gurman, Secretary

Lisa Merkes-Kress, Recording Secretary

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