



Academic Staff Senate Meeting
Monday, May 19, 2014, 3:00 p.m., Mining Rm., MPSC

Attendees

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| <input checked="" type="checkbox"/> Andrea Cool (Chair, Area V, 2014) | <input checked="" type="checkbox"/> Diana Trendt (Area IV, 2014) |
| <input checked="" type="checkbox"/> Patricia Pothour (Secretary, At-large 2015) Proxy Cathrine Caywood | <input checked="" type="checkbox"/> James Almquist (At-large, 2014) |
| <input checked="" type="checkbox"/> Ulz Daeuber (Area III, 2014) | <input type="checkbox"/> Chris Hein (At-large, 2014) |
| <input checked="" type="checkbox"/> Kim Maier (At-large, 2015) | <input type="checkbox"/> Kelly Sullivan Soley (At-large, 2015) |
| <input checked="" type="checkbox"/> Amy Griswold (Vice Chair, Area I, 2015) | |
| <input type="checkbox"/> Provost Mittie Nimocks Den Herder (ex officio) | <input checked="" type="checkbox"/> Lisa Merkes-Kress (recording secretary) |

Guest: Rob Cramer, Cathy Riedl-Farrey, Carole Spelic, John Goomey, Scott Gurman

MINUTES

I. Call to Order

Chair Cool called the meeting to order at 3:03 p.m.

II. Approval of Minutes of May 5, 2014

Maier moved to approve the minutes; seconded by *Daeuber*. Minutes approved.

III. Approval of the Agenda

Agenda approved as presented.

IV. Announcements

No announcements at this time

V. Administrative Updates

1. NIAS Compensation Recommendation (R. Cramer)

No additional news available at this time, still evaluating the recommendations.

2. Budget Decisions (R. Cramer)

The budget office received a lot of input regarding the budget decisions. Concerns about the instructional staff amount and how small this amount is.

- Discussion ensued about working with the new HR director to create a performance and compensation plan.
- Six people will be meeting to discuss cost recovery work groups and report back to Cramer in September with a plan.

VI. State Representative's Report (A. Cool)

Leadership conference will be Thursday July 25, from 9-2, which is free to attend, they are still trying to locate key note speakers. Discussion ensued about scheduling a room for staff to participate on campus.

VII. Vice Chair's Report (A. Griswold)

- James Swenson gave an update on elections and appointments.
- Voted for Chair who will be Chuck Cornett, Vice Chair which will be Terri Burns, and Secretary which will be Rea Kirk.
- Report on budget, compensation issues, update on the 30 transfer credits, and the testing center.



Budget
Recommendations for

VIII. Committee Reports

a. Elections and Appointments (U. Daeuber)

The run off election for representative for Area II on Academic Senate winner is James Ball. Two volunteers Katherine Caywood for Elections and Appointments and Melissa Gavin for Assessment Oversight Committee will need to be approved.

MOTION: *Trendt* moved to approve Melissa Gavin as the representative for the Assessment Oversight Committee, seconded by *Pothour*. Motion Carried.

MOTION: *Griswold* moved to approve Kathrine Caywood as the representative for the Committee for Elections and Appointments, seconded by Maier. Motion carried.

b. Professional Development (J. Almquist)

Almquist not in attendance no report at this time.

c. Personnel Commission (K. Sullivan Soley)

Committee elected a new chair to replace Amy Kreul, winner was Tracy Roberts.

d. Academic Staff Excellence Award Committee (K. Maier) -Nothing to report.

IX. New Business

1. Backfill Policy (R. Cramer)

Currently there is no backfill policy on campus and the purpose of the policy is to define how backfill expenses will be handled. After brief discussion the consensus of the committee was to discuss this in more detail in the fall before providing endorsement.

2. Election of Officers (A. Cool)

MOTION: *Pothour* nominated Amy Griswold for chair, Griswold accepted. Motion carried.

MOTION: *Maier* nominated Tricia Pothour as vice chair, Pothour accepted, seconded by *Griswold*. Motion carried.

MOTION: *Maier* nominate Scott Gurman as secretary, Gurman accepted, seconded by *Pothour*. Motion carried.

John Goomey volunteered to be the instructional academic staff liaison and Kim Maier volunteered to be the non instructional liaison for the University Enhanced Compensation Committee.

Ulz Daeuber volunteered to be the liaison for the Elections and Appointments Committee.

Tricia Pothour volunteered to be the liaison for the Professional Development Committee and Inclusive Excellence Committee. With Pothour being liaison for Professional Development Committee someone will need to replace the at large representative.

Scott Gurman volunteered to be the liaison for the Academic Staff Award for Excellence Committee.

Chair Griswold will talk to James Ball about being the liaison for Personnel Commission.

X. Old Business

1. Proposed Bylaw Change (A. Griswold/A. Cool)

Discussion ensued about the vice chairs responsibility regarding the liaison to faculty senate.



Policy on Backfill



MOU for Backfill
DRAFT



Elections 2014



AcS Senate
Vice-chair Duties By-l

MOTION: *Cool* moved to approve proposal # 2 for revising the bylaws regarding the duties of vice chair and liaison to faculty senate, seconded by *Daueber*. Motion carried.

XI. Adjournment

No other business to be conducted. Chair *Cool* adjourned the meeting at 3:59 p.m.

Next Meeting: September 15, 2014

Respectfully Submitted,

Scott Gurman, Secretary

Lisa A Merkes-Kress, Recording Secretary

All are welcome to attend the Senate meeting. Anyone wishing to add an item to the agenda please e-mail Andrea Cool at coola@uwplatt.edu prior to the next Academic Staff Senate meeting. Thank you.