**INDUSTRIAL INTERNSHIP EVALUATION SUMMARY**

Intern’s Name ________________________________

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Recommended</th>
<th>Outstanding A = 4.0</th>
<th>Above Average B = 3.0</th>
<th>Average C = 2.0</th>
<th>Below Average D = 1.0</th>
<th>Poor F = 0.0</th>
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</thead>
<tbody>
<tr>
<td>Weekly Progress Report</td>
<td>20%</td>
<td></td>
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<tr>
<td>Employer Mid-Term Eval.</td>
<td>20%</td>
<td></td>
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<tr>
<td>Employer Final Evaluation</td>
<td>20%</td>
<td></td>
<td></td>
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<tr>
<td>Faculty Visitation</td>
<td>20%</td>
<td></td>
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<tr>
<td>Final Report</td>
<td>20%</td>
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</table>

Average Grade: ○ A ○ B ○ C ○ D ○ F

Adjustment of Grade for Work Hours Short

A. Total work hours required for credit Credits taken _____ x 80 = _____
B. Total cumulative work hours recorded on the last weekly report _____
C. If B is less than A, then A – B is the number of work hours short _____

If item “C” is 10% less than item “A”, reduce grade one letter down.
If item “C” is 20% or less but more than 10% of item “A”, reduce grade two letter grades.
If item “C” is 30% or less but more than 20% of item “A”, an incomplete grade will be given.

Final Grade: ○ A ○ B ○ C ○ D ○ F

Comments ____________________________________________________________

_______________________________________________________________

____________________________________

University Supervisor’s Signature

_____________________

Date