

# COMMENCEMENT INSTRUCTIONS

Saturday, May 10, 2008  
Williams Fieldhouse

**REHEARSAL:** None

## ***MORNING CEREMONY***

Masters Program and College of Business, Industry, Life Science and Agriculture  
Assembly time: Williams Fieldhouse at 8:30 a.m.

## ***AFTERNOON CEREMONY***

Colleges of Liberal Arts and Education and Engineering, Math and Science  
Assembly time: Williams Fieldhouse at 1:00 p.m.

### **Prior to Commencement:**

1. Purchase cap and gown in the Bookstore of the Pioneer Student Center; check tassel color.

### **Commencement Day:**

1. All graduates should meet on the track level of the fieldhouse. Please do not walk on the center section of the track. With the assistance of faculty members, arrange yourselves in alphabetic order within your college. Your tassel should be placed on the left side of your cap.
2. As you are being arranged in alphabetic order, you will be given a card with your name. This card is to be handed to the announcer before you cross the stage to receive your diploma cover. If your card has a notation about your name pronunciation, please see the Associate Registrar or Registrar.
3. Faculty leaders will lead you to the appropriate section in the fieldhouse. The leaders will count the seats so please move in to completely fill the rows regardless of college.
4. All graduates remain standing in place until all graduates have entered. The faculty leaders will motion for you to be seated before the faculty procession begins. Men remove your hats when the Chancellor removes his.
5. If you are in the row with two colleges, as the graduates to your right leave their seats, please move to your right to occupy those chairs. As they return from the stage, they will occupy the seats you just vacated.
6. When the Dean calls your college, please stand in unison and proceed, in single file, to the stage.
7. The Registrar is at Position 1. Stop and hand him/her your card. As he/she reads your name, move to Chancellor Markee at Position 3. Then return to your seat.
8. Remain standing until the Dean requests the college to be seated.

After the ceremony, faculty will march out of the gym, but graduates may remain in order to find their family and friends.

Any student having a guest whom requires special seating (wheelchair, crutches, aged, etc.), please see Dave Kieckhafer (342-1321) before May 9th for reserved seating.

Commencement is the most preeminent event on our campus. We know that you and your family are excited about your completion of your degree. While we expect that people will celebrate this accomplishment, we ask that the celebration be respectful of the others in attendance. Most certainly, your celebration should not impinge on the student who follows you. Nor should your celebration bring discomfort to the children and the elderly that are in the audience. Chancellor Markee requests respectful and tasteful revelry that does not include artificial noisemakers.

Commencement Committee