

**University of Wisconsin – Platteville  
Ski & Snowboard Club  
Constitution**

Revised October 18, 2002

- I. The name of this club shall be the University of Wisconsin – Platteville Ski & Snowboard Club
- II. Purposes: The Purpose of UWP Ski & Snowboard Club is to
  - a. Promote the sports of Skiing and Snowboarding
  - b. Provide a recreational and learning environment
  - c. Promote a team atmosphere
  - d. Provide an opportunity for club members to compete if they desire
  - e. Encourage and uphold a positive environment via:
    - i. Drug and alcohol policies
    - ii. Behavior policies
    - iii. Academic Requirements
  - f. Promote the University of Wisconsin - Platteville
- III. Membership and Advisors
  - a. “In accordance with the state and federal laws and University of Wisconsin System Policy, no student shall be denied admission to, participation in, or the benefits of, or be discriminated against in any service, program, course or facility of the University of Wisconsin-Platteville because of the student’s race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status, or parental status.” (UW-Platteville Policies and Procedures Handbook)
  - b. Any person may become a member of the club by paying the non-refundable membership fee set by the executive board at the end of the previous school year. The fee is only collected once a scholastic year per member.
  - c. All team members must participate in fundraising activities.
  - d. All participants will maintain his or her member status by abiding by all campus policies and regulations.
  - e. All participants will maintain his or her member status by abiding by all club policies and regulations.
  - f. Advisor(s) for the University of Wisconsin-Platteville Ski and Snowboard Club can be any Faculty or Staff Member selected by the members. A non-Faculty or Staff Member may be an advisor if approved by the Office of the Assistant Chancellor for Student Affairs. The advisor(s) shall advise the organization on school related activities and assist the club to achieve its goals.
  - g. Meetings will be held at least once during both the spring and fall semesters. A quorum of more than one half (1/2) attendance of total club members must be present to conduct business.

#### IV. Responsibilities of Leadership Positions

- a. Leadership positions consist of the executive board: President, Vice-President, Treasurer, and Secretary. No position may be vacant, with the exception of the Secretary position. If the Secretary position is not filled, the duties of the Secretary shall be distributed evenly amongst the executive board.
- b. Shared Responsibilities: All executive board members shall
  - i. Deal with any and all policy issues
  - ii. Initiate and organize fundraising
  - iii. Coordinate club functions
- c. President
  - i. He or she shall be responsible for creating club event schedule
  - ii. He or she shall be responsible for securing reservations and/or accommodations.
  - iii. He or she shall be responsible for organizing transportation to and from events.
- d. The Vice-President shall be responsible for
  - i. Organizing meetings
  - ii. Organizing elections
  - iii. Organizing publicity/advertising
  - iv. Assisting the President with his/her respective tasks
- e. Treasurer
  - i. He or she shall be responsible for managing and tracking all club funds.
  - ii. He or she shall be responsible for collecting fees and paying bills.
  - iii. He or she shall present all information regarding funds at the end of each semester.
- f. Secretary
  - i. He or she shall be responsible for general record keeping.
  - ii. He or she shall be responsible for counting and verifying all voting that shall occur.

#### V. Policies

- a. Safety Policy
  - i. All club event participants are expected to abide by the Skier's Responsibility Code as well as facility policies.
- b. Substance and alcohol abuse policy
  1. All club members are expected to abide by the University of Wisconsin-Platteville substance and alcohol policies.
- c. Academic policy
  - i. Members must remain in good academic standing with the University and stay off of academic probation.
  - ii. If a member should happen to fall into academic probation, that member shall be suspended from the organization for a minimum of one semester and shall remain suspended until that member is no longer on academic probation or significant improvement has been shown.

d. Conflict policy

- i. If any member of the team feels they have a situation that needs attention, they may follow this policy to resolve or investigate possible reasons for the situation.
  1. Bring complaint to executive board.
  2. Panel of six non-involved team members shall be assembled to work with the executive board in resolving the issue.
  3. A one-week probation period is used to reassess the situation or conflict and make a decision.
  4. After one week the executive board and panel will, if necessary, determine a resolution.
  5. The resolution shall be presented to the party who first brought the issue to the attention of the executive board.
  6. If conflict cannot be resolved the situation shall be presented, by all involved parties, to the advisor(s) within two weeks of initial complaint.
  7. The remaining team members shall be notified of any changes made by the executive board.

VI. Amendments and Ratification

- a. Amendments and ratifications may be made to the UWP Ski and Snowboard Club constitution by a 60% vote of members present.
- b. If any amendment or ratification is brought up to the organization it shall have a one-week period to be reviewed by all club members.
- c. After one week the voting shall take place. If the voting does not take place after one week, or the amendment or ratification is voted down, the amendment or ratification shall not be reconsidered until the next semester.

VII. By Laws

- a. By Laws to the constitution can be verbally presented at any meeting, and then submitted in writing. A vote shall be taken at the following meeting for all those with knowledge of the proposed change, and it for passage requires a 60% assenting vote.

VIII. Finance

- a. The treasurer and the advisor shall hold all funds in accounts accessible.
- b. Any and all expenditures must be passed by a 60% vote of members present.
- c. If the club dissolves, funds will be returned as follows:
  - i. If any money allocated by SUFAC remains, that money shall be returned to SUFAC.
  - ii. If any additional money remains, that money shall go to Advancement where they may give that money to a group whom they see fit; i.e. Outdoors Club