

August 2009

Within two week of hire	Assign mentors to new faculty and staff with .5 or greater appointments
Tuesday, August 18	Call for dean's fund proposals for 9/1 to 4/30 (due September 18)
Monday, August 24	Fall semester faculty contract begins
August 24 & 25	New faculty/staff orientation and mentoring sessions
Tuesday, August 25	Curriculum proposals for 9/1 meeting due to Mary by 10:00 a.m.
Wednesday, August 26	University convocation and college presentation
Friday, August 28	Late registration for new freshmen

September 2009

Tuesday, September 1	Classes begin
Tuesday, September 1	Curriculum committee meeting at 4:00 p.m.
Wednesday, September 2	Special department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Tuesday, September 8	Curriculum proposals for 9/15 meeting due to Mary by 10:00 a.m.
Tuesday, September 8	Faculty Senate in University north at 4:00 p.m.
Wednesday, September 9	Academic Planning Council meeting at 4:00 p.m. in 1510 Ullsvik Hall
Friday, September 11	Sabbatical proposals due to department chair or school director (due to dean September 18)
Tuesday, September 15	Curriculum committee meeting at 4:00 p.m.
Wednesday, September 16	Department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, September 16	UUCS Meeting at 4:00 p.m. in 2007 Ullsvik Hall
Wednesday, September 16	LAE Picnic at Valley View Park shelter at 5:00 p.m.
Thursday, September 17	LAE scholarship reception in Nohr Gallery at 4:00 p.m.
Friday, September 18	Dean's fund proposals for 9/1 to 4/30 due in the Dean's office
Friday, September 18	Sabbatical proposals due from department chair or school director to college dean
Friday, September 18	Department chairs advise second year probationary faculty regarding DRB, CRST, and University review dates for reappointment.
Monday, September 21	Academic Staff Senate meeting in 1510 Ullsvik Hall at 3:00 p.m.
Tuesday, September 22	Faculty Senate in University north at 4:00 p.m.
Wednesday, September 23	Council meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, September 23	Academic Planning Council meeting at 4:00 p.m. in 1510 Ullsvik Hall
Thursday, September 24	LAE College meeting in University Rooms at 12:00 noon
Tuesday, September 29	Curriculum proposals for 10/6 meeting due to Mary by 10:00 a.m.
Wednesday, September 30	Department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall

October 2009

Thursday, October 1	Textbook request forms for winterim and spring sent to department chairs (due in textbook center 11/2)
Thursday, October 1	Faculty Forum in the Lundeen Lecture Hall at 5:00 p.m.
Monday, October 5	Academic Staff Senate meeting in 1510 Ullsvik Hall at 3:00 p.m.
Tuesday, October 6	Curriculum committee meeting at 4:00 p.m.
Wednesday, October 7	UUCS Meeting at 4:00 p.m. in 2007 Ullsvik Hall
Friday, October 9	Pioneer Preview

Friday, October 9	Recognition banquet in Nohr Gallery at 5:30 p.m.
Saturday, October 10	Homecoming (parade at 10:00 a.m. and game at 2:00 p.m.)
Monday, October 12	Second year faculty files are due to the DRB
Tuesday, October 13	Curriculum proposals for 10/20 meeting due to Mary by 10:00 a.m.
Tuesday, October 13	Faculty Senate in University north at 4:00 p.m.
Wednesday, October 14	Department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, October 14	Academic Planning Council meeting at 4:00 p.m. in 1510 Ullsvik Hall
Thursday, October 15	Nominations due for LAE Academic Staff Excellence in Teaching Award, LAE Support Staff Excellence in Service Award, and LAE Excellence in Teamwork Award to the dean's office
Friday, October 16	UWP closed (furlough day)
Monday, October 19	Academic Staff Senate meeting in 1510 Ullsvik Hall at 3:00 p.m.
Tuesday, October 20	Curriculum committee meeting at 4:00 p.m.
Wednesday, October 21	Council meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, October 21	UUCS Meeting at 4:00 p.m. in 2007 Ullsvik Hall
Friday, October 23	DRB informs the second year faculty of their recommendation and sends files and retention recommendations for 2010-2011 for second year faculty to CRST
Tuesday, October 27	Curriculum proposals for 11/3 meeting due to Mary by 10:00 a.m.
Tuesday, October 27	Faculty Senate in University north at 4:00 p.m.
Wednesday, October 28	Second year faculty member may request DRB reconsideration
Wednesday, October 28	Department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, October 28	Academic Planning Council meeting at 4:00 p.m. in 1510 Ullsvik Hall
Thursday, October 29	Pioneer Preview
Friday, October 30	Pioneer Preview
Friday, October 30	Act 31 Symposium in Nohr Gallery from 9:00 a.m. to 4:00 p.m.
Saturday, October 31	Pow Wow in the Fieldhouse from 1:00 p.m. to 10:00 p.m.
November 2009	
Monday, November 2	Textbook requests for winterim and spring semester due in Textbook Center
Monday, November 2	Academic Staff Senate meeting in 1510 Ullsvik Hall at 3:00 p.m.
Tuesday, November 3	Curriculum committee meeting at 4:00 p.m.
Wednesday, November 4	UUCS Meeting at 4:00 p.m. in 2007 Ullsvik Hall
Thursday, November 5	Faculty Forum in the Lundeen Lecture Hall at 5:00 p.m.
Friday, November 6	DRB informs the second year faculty member and CRSTC of the results of reconsideration
Tuesday, November 10	Curriculum proposals for 11/17 meeting due to Mary by 10:00 a.m.
Tuesday, November 10	Faculty Senate in University north at 4:00 p.m.
Wednesday, November 11	Department chair sends notices to all faculty reminding them that up-to-date RST files are to be prepared before January 11, 2010
Wednesday, November 11	Department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, November 11	Academic Planning Council meeting at 4:00 p.m. in 1510 Ullsvik Hall
Friday, November 13	CRSTC notifies second year faculty of retention recommendations and forwards the files of all second year faculty receiving positive recommendation to the provost

Saturday, November 14	Pioneer Preview
Monday, November 16	Each DRB submits its 2010-2011 RST procedures to CRSTC for review
Monday, November 16	Academic Staff Senate meeting in 1510 Ullsvik Hall at 3:00 p.m.
Tuesday, November 17	Curriculum committee meeting at 4:00 p.m.
Wednesday, November 18	Second year faculty member may request reconsideration by the CRSTC
Wednesday, November 18	Council meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, November 18	UUCS Meeting at 4:00 p.m. in 2007 Ullsvik Hall
Monday, November 23	CRSTC distributes department chair evaluation forms to DRB chairs who in turn coordinate a departmental evaluation of the department chair's administrative performance
Tuesday, November 24	Curriculum proposals for 12/1 meeting due to Mary by 10:00 a.m.
Tuesday, November 24	Faculty Senate in University north at 4:00 p.m.
Wednesday, November 25	Department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, November 25	Thanksgiving break begins at 5:00 p.m.
Friday, November 27	UWP closed (furlough day)
Friday, November 27	Each college electronically submits its 2010-2011 CRSTC procedures to the URSTC chair and the provost
Monday, November 30	CRSTC informs the second year faculty member, the DRB, the department chair, and the provost of their decision regarding reconsideration
December 2009	
Tuesday, December 1	Curriculum committee meeting at 4:00 p.m.
Wednesday, December 2	UUCS Meeting at 4:00 p.m. in 2007 Ullsvik Hall
Wednesday, December 2	LAE Wine & Cheese reception in Nohr Gallery at 4:00 p.m.
Thursday, December 3	Faculty Forum in the Lundeen Lecture Hall at 5:00 p.m.
Friday, December 4	Department members complete evaluation of the department chair's administrative performance
Monday, December 7	Academic Staff Senate meeting in 1510 Ullsvik Hall at 3:00 p.m.
Tuesday, December 8	Curriculum proposals for 12/15 meeting due to Mary by 10:00 a.m.
Tuesday, December 8	Faculty Senate in University north at 4:00 p.m.
Wednesday, December 9	Department chair meeting from 2:00 to 3:00 p.m. in 156 Gardner Hall
Wednesday, December 9	Academic Planning Council meeting at 4:00 p.m. in 1510 Ullsvik Hall
Mid December	Summer and fall 2010 class schedules and faculty workload reports due to the dean's office
Saturday, December 12	Commencement
December 14-18	Finals week
Tuesday, December 15	Curriculum committee meeting at 4:00 p.m.
Wednesday, December 16	UUCS Meeting at 4:00 p.m. in 2007 Ullsvik Hall
Friday, December 18	Call for dean's fund proposals for 1/1 to 8/31 (due January 28)
Monday, December 21	Academic Staff Senate meeting in 1510 Ullsvik Hall at 3:00 p.m.
Tuesday, December 22	Semester ends at 5:00 p.m.
Monday, December 28	Final online grades due at noon
Wednesday, December 30	UWP closed (furlough day)
January 4 to 15	Winterim