

**UW-Platteville Foundation, Inc.
Application for Raffle**

This form must be completed and filed with the UW-Platteville Foundation, Inc. at least 30 days prior to the date indicated for the commencement of the sale of raffle tickets.

Please type or print

Name of affiliate group
Name of affiliate group official representative
Address of official representative
Phone number of official representative

Date that sale of raffle tickets will commence: _____
(Please note: no tickets may be sold more than 180 days before the date of the drawing.)

Cost of each raffle ticket: _____ Special ticket promotion "package" price: _____

Date, time and place of drawing: _____
(Please note: no tickets may be sold after the time of drawing.)

Prizes to be awarded: _____
(Please note: all prizes to be awarded must be listed and all prizes must be awarded.)

Raffle Application Number: _____

I accept responsibility for conducting and reporting on the above requested raffle. I understand that I am responsible for monitoring our group's compliance with the Laws established by the State of Wisconsin and with the Rules/Guidelines established by the UW-Platteville Foundation, Inc. Additionally, I understand that it is my responsibility to arrange for the production of raffle tickets, to forward all raffle receipts to the UW-Platteville Foundation, Inc., to maintain accurate and complete records of income and expenditures, to assure that all tickets sold are secure and are included in the vessel from which the drawing will occur, to issues refunds to all ticket purchasers should the raffle be canceled, to compile and distribute a list of prize winners to those who request it, and **to file a financial report within 7 days of the completion of the raffle.** Finally, I agree to indemnify the UW-Platteville Foundation, Inc. for any liability or expenses or damages incurred as a result of the foundation sponsorship of this raffle. ***I understand that there is a \$25 administrative fee, which must accompany this raffle application. Also, I agree to remit an amount equal to all expenses associated with the raffle to the UW-Platteville Foundation, Inc. within 7 days of the completion of the raffle.***

(dated) ± **APPROVED** ±

(signed) **DENIED**

(dated)

Raffle Coordinator, UW-Platteville Foundation, Inc. (signed)

(dated)

UW-Platteville Foundation, Inc. (signed)