Members Present: Deirdre Dalsing, Jennifer Mandel, Tammy Salmon-Stephens, Carol Sue Butts, Vickie Dreessens, Lyn Bouck, Pat Foster, Terri Burns, Kay Wilkins

1. **Approval of November 14, 2007 minutes.** Moved to approve the minutes made by Kay Wilkins, seconded by Lyn Bouck. Motion carried.

2. **Approval of Agenda.** Moved to approve the agenda made by Terri Burns, seconded by Pat Foster. Motion carried.

3. **Recorder/acting chair.** Deirdre Dalsing, filling in for Jennifer Mandel. Thank you to Pat Foster who did the November minutes.

4. **Treasurer’s Report.** Deb Schulman is unavailable for meeting. Treasurer’s report will be made at the next meeting.

5. **Announcements.**

   Student Health Services will be hosting a Holiday Open House today from 11am until 1pm. All members are encouraged to stop by.

   The Patricia A. Doyle Women’s Center will host a de-stressing environment for students next Monday through Wednesday each day from 10am – 7pm. Refreshments and a nice place to relax during finals will be available. Please let students know.

6. **Web Page Design.** Discussion was had regarding template for web development. Based on feedback, Deirdre will request a meeting with the Web Development Office to begin the process of establishing the 5 primary areas we want as part of the web page. It was decided after a recommendation from Pat Foster that it is necessary to have a good understanding/history as to the development of this council. Terri Burns has agreed to write the history, working with Carol Sue Butts. Thank you Terri! We do not want to advocate email lists on web-pages, but want to make sure we have links to the many organizations both on and off campus that we are affiliated with, who impact women’s issues. Tammy recommended we look into the different “skins” that are available for the web page. We want to include our logo and make it something of interest for those who connect with it.

   Rita R. who is retiring in May will no longer be available to act as the person who keeps the website up and running. Tammy has volunteered to be that person for this council, “once things are up and running”. At this point, Deirdre will initiate the development of the web page and eventually Tammy will take on responsibility for updates. Thanks to Tammy for volunteering!

7. **Ranking of WWHEL Promotional Concepts.** A wonderful discussion was had on this topic. At this point we will set our goal for the spring semester to promote the spring and fall
WWHEL workshops/conference. We will also begin investigation into development of a formal mentoring program. The other issues identified including programming around implicit bias and recognizing implicit bias in letters of recommendation, as well as a possible book club to coincide with author presenting at fall WWHEL conference were considered and discussed. The group has determined that a recommendation will be made by this council to request a speaker for the fall convocation to address implicit bias. Jennifer Mandel and Terri Burns have agreed to write a formal proposal to be sent to Faculty Senate. Due to Jennifer’s trip to Ghana, work on that proposal cannot begin until she returns in January. Thank you to Jennifer and Terri for volunteering. This may open the door to faculty training sessions in the afternoon which could focus on the implicit bias in letters of recommendation.

8. **Reception for Dr. Carol Sue Butts.** After much discussion with Carol Sue, she has asked this council to consider developing, promoting and hosting an “inspirational” celebration of women in place of a reception to only honor her. She shared her concept of a formal dinner, with panel presentation including herself, the outgoing Chancellor of UW-Richland Center and the head of Southwest Technical College. The event would be developed to honor the many women of accomplishment here on campus. We would encourage the deans and department chairs to pay for the “recognized” women to participate in the event. We would develop a booklet honoring everyone and sell tickets to others on campus interested in participating. The idea was received well by this council and with much enthusiasm. Upon return in January, this council will identify a sub-committee of interested individuals who would be willing to take this on as a special project to offer during Women’s History Month in March. Carol Sue will begin work with the other panel presenters now to check on availability and booking of Ullsvik. There was discussion that this could be an event we offer every other year to “celebrate women”.

9. **Adjournment.** Meeting was adjourned at 11:02 a.m. Tammy Salmon-Stephens recommended with our objectives in place from this meeting, we may want to look at meeting more frequently next semester. It was suggested an every other week schedule should be considered. Our first meeting of the spring semester will be **January 30, 2008 at 10am** in the Women’s Center.

Respectfully submitted,
Deirdre Dalsing