Women’s Council
Minutes

Present: Lyn Bouck, Teresa Burns, Carol Sue Butts, Deirdre Dalsing, Pat Foster, Kate Kelley, Jennifer Mandel, Jean Olson, Tammy Salmon-Stephens, Deb Schulman, Kay Wilkins

Members missing: Vickie Dreessens, Katie Gabris, Alisha Slowey

Announcement: Deidre Dalsing stated that she had received a very nice thank you note from Carol Beals for the Woman of the Year Reception.

Woman of the Year Award—
Where were previous packets?
Tammy brought the packets to the meeting

What should be considered for updated information?

After considerable discussion, it was suggested:
1. Nominees can write a narrative and submit a copy of the narrative to the individuals providing references for the nominee. This is a consideration our Council members can inform the nominees of in effort to try to prevent inconsistent packets.

2. Based on the “Criteria” of the award—nominees could state what they have done above and beyond their positions to qualify for the award and how nominees can state their case.

3. Previous nominees will be given the option as to whether or not to update the packet. They may re-submit the packet in part or as a whole document. Nominees may also include optional supporting documents in the packet.

4. The Council will need to vote on the issue of whether or not to accept an incomplete packet.

Decisions on this issue include:

(a) previous nominees would have their packets of application returned to them with a letter outlining the criteria for the award and informing them of their choice to update the packet in part or in full;

(b) letter would be sent to those nominees who are not chosen indicating areas of deficiencies in application and suggestions or tips for re-submission

Celebration Budget Update—

1. Due to budget concerns, there will be no flowers
2. The members informally agreed to have Deb Putnam handle the candle/foliage issue for the tables. Deb is to find out what the Horticulture students plan to do and to get prices for the foliage, flowers, etc.
Publicity—

1. Lyn Bouck reviewed the actions taken by the Publicity Committee such as announcements placed in the Intercom for the weeks of March 10th & March 17th, posters distributed to individuals representing different departments and/colleges, also to Royce Hall, Dick's Supermarket, Platteville Chamber of Commerce, and H & R Block. In addition that Lee Jaadan is working on a pre-event article for the newspaper and UWP Website.

2. Jean Olson indicated that she had made an appointment for a Women’s Council member to be interviewed on the Platteville Radio Station. She indicated that there were very few appointment times available. Because date of the Celebration event (March 25, 2008) is fast approaching, the most appropriate time for the interview was Mon., March 17th @ 8:15AM. Deirdre indicated that she would be unable to attend that appointment time. After much discussion, Tammy Salmon-Stephens indicated that she would do the interview this time but that others need to consider involvement in these types of activities in the future.

Dinner/Program Update-

1. Currently there are 9 tickets that have been purchased at the Box Office
2. It was re-emphasized that Honorees are to RSVP their Sponsors if interested in attending the event
3. It was determined that during the Celebration event that there should be a collective applause for all those being honored at the event
4. It was decided that 100 programs should be initially printed and that more could be requested as we get closer to the 18th
5. Individuals purchasing tickets need to provide Tiana with the full name of the guests for name tag purposes
6. Also, individuals dealing with the musicians need to provide the full names to the Box Office too.

All bills relevant to this Celebration event are to be forwarded to Deb Schulman so that she can maintain a folder and deal with budget issues.

Next Women’s Council Meeting: Wed., March 26, 2008, 10 AM, meet at the Pioneer Perk, then after members purchase beverages of their choice, the Council will gather in the Alumni Lounge to reflect on the event of the night before. This will be an informational meeting, there will be no agenda. However, notes will be taken to record thoughts of the Celebration event.