MINUTES  
University Women’s Council Meeting  
Wednesday, January 13, 2010  
11 a.m. PSC Mound Room

In attendance: Schulman, Peters, Salmon-Stephens, Ford, Burns, Hines, Kelley, Martens, Williams, Bouck

The meeting was called to order at 11:05 a.m.

1. Approval of November 25 minutes: Burns moved, Salmon-Stephens seconded, minutes approved

2. Approval of Agenda: Burns moved, Schulman seconded, agenda approved

3. Announcements:  
   Salmon-Stephens: We’ve received a $600,000.00 National Science Foundation grant for EMS with a focus on under-represented students in EMS.  
   Schulman: January 29th will be National Girls and Women in Sports Day at UWP. Girls in 2nd through 7th grade will participate in a 2 hour clinic, have lunch and receive a T-Shirt and UWP athletes’ autographs.

4. Council meeting time: The chair will be teaching a class at the usual Wed. 11 a.m. time slot that we meet. Discussion of when to meet ensued. Due to various schedule conflicts among members, the suggestion was made to meet at 11 a.m. on the 2nd Wednesday of the month and 10 a.m. on the 4th Monday of the month. That way, members will be able to remain involved. The chair will send a memo to members not present at today’s meeting to ask if this plan is acceptable.

5. Treasurer’s report: Current balance is $484.26, which does not include the recent deposit of $500.00 stipend from WWHEL for the freshmen survey and follow up lunch. Also, WC allocated $100.00 for that survey and lunch so our actual available balance is $384.26.

6. WWHEL committee updates:  
   Food: the committee has not yet met. Salmon-Stephens did hear from WWHEL regarding food. They suggest we have a continental breakfast, which should be ready at 8 a.m., and a bag or make-your-own lunch. WWHEL recommended if we have a buffet at lunch to make sure it is 2-sided, for efficiency. Bouck reminded us that we should have something nice for the food as we want to present UWP in a good way. We did well, reputation wise, with the 2006 conference. She would like to maintain that positive image.
   Registration: We will get about $33.00 per registrant and $1000.00 after the conference from WWHEL. We anticipate 50 – 60 participants. To date, there are 25 people registered for all of the workshops around the state. Mari McCarty will send out a mass e-mail next week to solicit participants. College of BILSA Interim Dean Hanson has offered to sponsor 4 scholarships to attend. Salmon-Stephens will check with Dean Schultz and Burns will talk to Dean Nimocks about sponsorships. Schulman will try to get some from Student Affairs. Kelley has folders and pencils. We will need name tags. Ten days before the conference WWHEL will send a list of participants. Burns and Salmon-Stephens will handle getting the name tags produced. Information that will go into the folders includes: presenter’s materials, agenda, and possibly a survey. Ford suggested we have recruitment materials and campus maps available at the sign-in table.
   Agenda: Hines and Mroch will prepare a rough agenda for the conference to present at our next meeting.
PR: This morning (1.13.10) Salmon-Stephens submitted an announcement to the Intercom, put it on the campus calendar and also sent e-mails to all campus females. Deadline for registration is February 12. Suggestions for further publicity included: contacting UWP PR, and checking with area banks to see if they will put it on their electronic boards. Ford suggested we also send information to the Chamber of Commerce.

Equipment: Salmon-Stephens reported that it is all taken care of. Lunch will be in the Nohr Gallery. Tech service is estimating charges of $90.00 for University rooms and the Nohr. We will want a lectern and microphone in Nohr. Hines will make a note on the agenda that meetings will be in the University Rooms and lunch in Nohr.

Salmon-Stephens handed out copies of the budget from 2006. She will let us know, budget-wise, at next meeting, where we are in terms of registration so we know how much more promotion we will need to do.

7. Inclusive Excellence committee report: Burns handed out the revised initiatives for the Human Diversity Theme, which is part of the strategic plan. The initiatives have yet to be approved by faculty, academic and student senates. The key to the initiatives is accountability. Each department will have to show how they are meeting the initiatives. Carlos Wiley will organize workshops across campus to help those who have questions, particularly on how to incorporate inclusion within the classroom. We can look to UW LaCrosse teaching excellence center for ideas of how we can be inclusive.

8. Topics for next WC agenda:
   What role will Women’s Council play in inclusive excellence?
   Solicitations for Woman of the Year
   Possible changes for the Student of the Year application form
   Revise selection committee members
   Reports from all of the WWHEL committees.

Next meeting will be on Wednesday, January 27, 2010. Time is yet to be determined.

Schulman moved to adjourn meeting, Burns seconded. Meeting adjourned at 12:01 p.m.

Minutes respectfully submitted by
Mary Rose Williams