University Rank, Salary, and Tenure Policy Commission

Thursday, September 19, 2013, 12:00 p.m., Gardner 156

☑ J. Elmo Rawling (LAE 2014) ☐ John Iselin (EMS 2015)
☑ Joan Riedle (LAE 2015) ☐ Susan Hansen (BILSA 2015)
☑ Barb Barnet (EMS 2014) ☐ Jeff Huebschman (BILSA 2014)
☐ Vacant (EMS CRST 2014) ☐ Kory Wein (LAE CRST 2014)
☑ Frank Steck (BILSA CRST 2014) ☐ Dominic Barraclough
☑ Lisa Merkes-Kress, Recording Secretary

Minutes

I. Call to Order
Barnet called the meeting to order at 12:02 p.m.

II. Approval of Minutes of 4/11/2013 and 8/23/2013
Huebschman moved to approve the minutes from August 23, 2013, seconded by Rawling. Minutes approved. Riedle moved to approve the minutes from April 11, 2013, seconded by Barnet. Minutes approved.

III. Approval of the Agenda
Agenda approved as presented.

IV. Election of Chair
MOTION: Barnet nominated Rawling and moved to approve Rawling as Chair, voting closed and seconded by Huebschman. Motion approved.

V. Unfinished Business
1. New RST Forms
   In the Spring we the general faculty voted on the new RST process which will change how tenure will be given on campus. The University follows calendar year not academic year for the RST process, which means the old procedures will be followed for 2013 and 2014 and the new plan will start in 2015. All departments will need to revisit their plans before spring 2014 and modify them to fit the new template. Starting in the spring URSTPC will likely need to schedule weekly meetings to get this up and running properly. In the past we did not have forms for this process but during the summer Rawling and Anderson worked together to create forms, one of the changes will be the grading system. These will need to be presented to Faculty Senate. Members of this committee will be going to a college council meetings, CRST meetings, and others this fall to introduce to faculty.

2. Template for Department Plans
   This is the key for this process to work smoothly and we will need to approve this before Oct 3rd to get on the agenda for the Oct 8th Senate meeting.

3. Chapter 6 changes
   Chapter 6 is controlled by Faculty Senate and is part of the faculty senate handbook and is only the RST part of the handbook. Some of the material in this chapter has been removed from the bylaws therefore we will not have to go through the general faculty for approval for typos and URSTPC can update those as needed. Chapter 6 needs to be forwarded to UW-System legal for review, which Rawling and Barraclough will coordinate with the Senate Chair.
VI. **New Business (Chair)**
   No new business at this time.

VII. **Next Meeting Date**
   Suggested meeting times Thursdays at 4:00 p.m.

VIII. **Adjournment**
   Chair Rawling adjourned the meeting at 12:35 p.m.

Respectfully Submitted

Elmo Rawling, Chair                             Lisa A Merkes-Kress, Recording Secretary