Minutes

I. Call to Order
Chair Rawling called the meeting to order at 3:03 p.m.

II. Approval of Minutes of February 12, 2014
Huebschman moved to approve the minutes as presented, seconded by Hansen. Minutes approved.

III. Announcements
Laura Anderson has agreed to work with URSTPC to gather the information to present to system legal for the new plan.

IV. Unfinished Business
1. Computer Science 1st Reading
   - Responded to our requests and updated their plan to reflect the changes.
   - Still concerns about the show of hands for the vote and documenting the names of those voting.

   Discussion ensued about open meeting laws, closed sessions, clarifying to all staff the rules, and guidelines for meetings on personnel issues.

   The below are being carried over as reminders
   2. System Legal Documents
   3. College Compensation Committee
   4. University Promotion Committee
   5. Calendar for New Plan

V. New Business (Chair)
1. Approve CSSE and Psychology Examples
   MOTION: Huebschman moved to recommend that CSSE and psychology RST plan which have been reviewed only, may be used as the examples, seconded by Steck. Motion approved.
   Chair Rawling will put notes in the documents showing options for the voting information.

2. Business 1st Reading
   - The chair should not be able to serve on the committee and how is the chair elected may need more clarification. How is the chair elected?

   Discussion ensued about updating chapter six to include school directors after department chairs.

   - Clarify how voting is to take place.
   - Clarify peer evaluation 1.3.3 build in a rotation schedule.
   - Clarify meaning of scholarship.
   - What qualifies as teaching effectiveness?
Discussion ensued about evaluations and the language in the plans saying when someone is not going to be renewed. Business brought this forward for guidance and will bring back for further discussion.

VI. **Next Meeting Date March 5, 2014**

VII. **Adjournment**

Chair Rawling adjourned the meeting at 4:00 p.m.

Respectfully Submitted

J.Elmo Rawling, Chair

Lisa A Merkes-Kress, Recording Secretary