MINUTES

I. Call to Order
Chair Barnet called the meeting to order at 12:04 p.m.

II. Approval of Minutes of November 12, 2014
Wien moved to approve the minutes, seconded by Huebschman. Minutes approved.

III. Announcements
- The December 9 Faculty Senate meeting URSTPC will present chapter 6.
- January 21 URSTPC will have lunch provided by the Provost.
- LAE and BILSA have elected members for UPC; EMS is in the process of a run-off election. Things are moving forward.

IV. Unfinished Business

1. Revision of sections 6.3.7.11 and 6.3.8.11 (B. Barnet)
   MOTION: Huebschman moved to accept the modifications as written, seconded by J. Riedle. Motion carried.

2. Faculty Salary Report (B. Barnet)
   Barnet has run into roadblocks and the data is not available to compile and report to faculty.

3. Administrator evaluations (B. Barnet)
   Distribution of the evaluations needs to take place by January 6, discussion about updating the policy.

4. BILSA CCC plan (B. Barnet)
   Few points needed review, Chair Barnet will forward to the department for updates. No major concerns.
5. **Forms 1-7 (B. Barnet)**
   Reviewed the cover page, forms 1, 2, 3, 4, and found no major concerns and the consensus was that no additional changes are needed.

*Below topics postponed until the next meeting.*

6. **Department RST plans (B. Barnet)**
   A. Agriculture
   B. Humanities
   C. Mechanical/Industrial
   D. History

7. **Calendar for New Plan**

8. **University Promotion Committee – (Barraclough et al)**

V. **New Business**

VI. **Other Business**

VII. **Adjournment**

Chair Barnet adjourned the meeting at 12:50 p.m.

*Next Scheduled meeting Wednesday, November 26, 2014*