MINUTES

I. Call to Order
Chair Barnet called the meeting to order at 12:04 p.m.

II. Approval of Minutes of October 1, 2014
Hansen moved to approve the minutes, seconded by Huebschman. Minutes approved.

III. Announcements
It has been brought to our attention that University Personnel Committee (UPC) appears to reference the University as a whole. Discussion ensued about changing the name, but was determined changing the name would involve more than just the name of UPC. Consensus was to leave the name as UPC.

IV. Unfinished Business
1. CRST’s inform faculty about promotion deadlines for 2015 (D. Barraclough)
   - There is an issue regarding deadline for those who wish to go for full professor, they need to let their DSPC chair know by August 30. This is a change from what is currently in effect. This is for next year’s promotion requests not this year.

2. Chapter 6 (L. Anderson via B. Barnet)
   A. Section 6.2.2
      - After discussion of J. Riedle’s recommendation for revising the wording, the following action was taken:

      \textbf{MOTION:} Hansen moved to replace the department portion of section 6.2.2 with Joan’s recommendation with a spelling correction, seconded by Huebschman. Motion carried.

   B. Section 6.3.7.11 and 6.3.8.11 discussion on tenured assistant professors.
      - After much discussion regarding the wording of “Assistant professors tenured prior to [month, year] may apply for promotion to associate professor when they have met the
minimum university requirements for education and time in rank (see section 6.3.8).”, the consensus of the committee was the following:

**MOTION**: Hansen moved to recommend striking the words “when they have met the minimum university requirements for education and time in rank.” seconded by J. Riedle. Motion carried.
This change will need approval by Faculty Senate.

3. **College Compensation Committee (CCC) plans**
   A. **LAE**
      • After review of the LAE College Compensation Committee plan, the committee updated with recommendations.
      **MOTION**: Hansen moved to send recommendations back to LAE CCC writing group, seconded by Huebschman. Motion carried
   B. **EMS**
      **MOTION**: Hansen moved to accept EMS College Compensation Committee plan as written to include footer with the date of approval by URSTPC, seconded by John. Motion Carried.

4. **Department RST plans (B. Barnet)**
   A. Engineering Physics
      • Reviewed the first section of the plan, Chair Barnet will report the suggestions to the department.
   B. School of Education
   C. General Engineering
   D. Humanities

5. **Calendar for New Plan**

V. **New Business**

VI. **Other Business**

1. 

VII. **Adjournment**

Chair Barnett adjourned the meeting at 12:56 p.m.

**Next Scheduled meeting Wednesday, October 15, 2014**