MINUTES

I. Call to Order
Chair Barnet called the meeting to order at 12:01 p.m.

II. Approval of Minutes of September 24, 2014
Huebschman moved to approve the minutes, seconded by J. Riedle. Minutes approved.

III. Announcements
The Board of Regents will be reviewing the plan soon and Faculty Senate will need to approve the faculty handbook before January 1, 2015.

IV. Unfinished Business
1. UPC timeline (D. Barraclough)
   UPC will need to be active by fall 2015 and constituted by spring 2015.
   - BILSA has 30 full professors, LAE has 31 full professors, and EMS has 54 full professors.
   - Recusal process happens October 8-17; election within each college October 27-November 7, and then the Deans would have the six nominees submitted by November 14.

   MOTION: Wein moved to approve the UPC timeline as presented, seconded by Hansen. Motion Carried

2. Chapter 6 (L. Anderson via B. Barnet)
   - 6.3.5.4 Approved by consensus.
   - J. Riedle reviewed and updated Section 2, Department Salary and Promotion Committee Members and Chair.

     ➢ MOTION: L. Riedle moved to accept Joan Riedle’s recommendations for convening meetings, seconded by Huebschman. Motion carried
• **PG 7/8 - Definitions and Voting in Departmental Affairs**
  Chair Barnet and Wein will review and provide suggestions for this section by the next URSTPC meeting.

• **6.2.2 Voting Privileges in Departmental Affairs**

• **6.3.6.9 Reporting of Decision**
  After substantial discussion regarding clarification and importance of 6.3.6.9, the consensus of the committee was the following:
  **MOTION: Hansen** moved to rephrase the first paragraph of section 6.3.6.9 to “The RTRB will not provide to the probationary faculty member under review any written reasons for a negative decision unless requested to do so by the probationary faculty member; if reasons are requested, the RTRB chair is required to provide them” (see section ___) and remove “The chair of the RTRB shall be responsible for ensuring that departmental policy is followed when written reasons have been requested, seconded by N Kemnji. Motion carried.

• **6.3.6.9 Reporting of Decision pg 65**
  After talking briefly about “The decision not to renew will be made known to the affected faculty member in writing within 20 calendar days, and the faculty member shall be informed of the reconsideration and appeal procedures outlined in section 6.3.12.” and being consistent regarding the number of days allowed throughout the document the following action was taken:
  **MOTION: J. Riedle** moved to change twenty days to five days to be consistent, seconded by Hansen. Motion carried.

• **6.3.4.11 Tenure and promotion in rank**
  - Discussion ensued about start date for promotion to associate professor.
  **MOTION: J. Riedle** moved to change the first date to January 2016, seconded by L. Riedle. Motion carried.

The topics below postponed.

3. **College Compensation Committee plans**
   - A. LAE
   - B. EMS

4. **Department RST plans (B. Barnet)**
   - A. Engineering Physics
   - B. School of Education

The University Rank, Salary, and Tenure Policy Commission meet on an as needed basis. The meetings are open to the public, please submit agenda items to Barb Barnet at barnetb@uwplatt.edu
C. General Engineering
D. Humanities

5. Calendar for New Plan

V. New Business

VI. Other Business

1. 

VII. Adjournment

Chair Barnett adjourned the meeting at 12:56 p.m.

Next Scheduled meeting Wednesday, October 08, 2014