University Rank, Salary, and Tenure Policy Commission

Wednesday, March 11, 2015, 12:00 p.m., Ullsvik 1510

☑ Joan Riedle (LAE 2015) ☐ Susan Hansen (BHLSA 2015)
☑ Barb Barnet (EMS 2016) ☑ Jeff Huebschman (BHLSA 2016, CRST 2015)
☐ Bidhan Roy (EMS CRST 2015) ☑ Kory Wein (LAE CRST 2015)

Non-Voting Members
☑ Dominic Barraclough (Provost Rep) ☑ Lisa Merkes-Kress, Recording Secretary

Quorum – Minimum number of members needed to hold a meeting = 4 voting members

MINUTES

I. Call to Order
Chair Barnet called the meeting to order at 12:02 p.m.

II. Approval of Minutes of February 25, 2015
Huebschman moved to approve the minutes, seconded by J. Riedle. Minutes approved.

III. Announcements
UPC elections are in process.

IV. Unfinished Business

1. Administrator evaluations (B. Barnet)
   Evaluation period is closed.

2. Department RST plans (B. Barnet)
   A. Social Sciences
      RST plan not returned, Wein will talk with John Rink, plan is due March 18 or will be forwarded to the Provost office.
   B. Ethnic Studies
      Not approving at this time, department still needs to address the percent issues in 2.1.1 Teaching Effectiveness, typos, section 1.3.2 Student Evaluations, and various grammar edits and wording. Discussion ensued about the review of student evaluations.

3. The to-do list (B. Barnet)
   See attached or the list is located in the shared drive in the working documents folder. Discussion ensued about deadline for changes to the RST plans. Chair Barnet will create a master calendar with a November 5 deadline. Wein will create the online examples for the promotion, retention, and salary files, project should be complete by the end of the semester.

4. Faculty Salary Report (B. Barnet)

5. University Promotion Committee (Barraclough et al)

V. New Business
   1. No meeting April 8th

VI. Other Business

VII. Adjournment
Chair Barnet adjourned the meeting at 12:51 p.m.

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