University Rank, Salary, and Tenure Policy Commission
Wednesday, January 28, 2015, 12:00 p.m., Ullsvik 1510

☒ Joan Riedle (LAE 2015) ☒ Susan Hansen (BILSA 2015)
☒ Barb Barnet (EMS 2016) ☒ Jeff Huebschman (BILSA 2016, CRST 2015)
☒ Bidhan Roy (EMS CRST 2015) ☒ Kory Wein (LAE CRST 2015)

Non-Voting Members
☒ Dominic Barraclough (Provost Rep) ☒ Lisa Merkes-Kress, Recording Secretary

Quorum – Minimum number of members needed to hold a meeting = 4 voting members

MINUTES

I. Call to Order
Chair Barnet called the meeting to order at 12:01 p.m.

II. Approval of Minutes of January 14, 2015 and January 21, 2015
Wien moved to approved January 14 minutes, seconded by Hansen. Minutes approved.
L. Riedle moved to approve January 21 minutes, seconded by Monhardt. Minutes approved.

III. Announcements
Wein discussed his findings on creating an electronic binder showing how the RST plans should be completed. Dawn Drake has the software needed to create the online binder; she needs all the forms and material. Wein will work on putting together a draft binder by the end of this semester.

IV. Unfinished Business

1. Faculty Salary Report (B. Barnet)
   No updates at this time

2. Administrator evaluations (B. Barnet)
   Barnet has received the proofs and waiting for John Vieth of Web Development to publish the evaluations.

3. Department RST plans (B. Barnet)
   Chair Barnet will verify that the changes have been updated on all RST plans that have been approved with changes.
   A. Geography
   MOTION: Hansen moved to approve Geography RST plan; pending the update of the listed corrections and adding a footer stating approved by URSTPC 1/28/15, seconded by Monhardt. Motion carried.

   B. Criminal Justice
   Chair Barnet will send back to the department to update the areas that have comments and then will review again at the next meeting.
C. Electrical Engineering

**MOTION:** J. Riedle moved to approve Electrical Engineering RST plan; subject to the corrections listed and adding a footer stating approved by URSTPC 1/28/15, seconded by Huebschman. Motion carried. Chair Barnet will verify if Tim Zauche is in the department of Electrical Engineering or Chemistry.

D. Performing and Visual Arts

**MOTION:** Monhardt moved to approve Performing and Visual Arts RST plan, seconded by Hansen. Motion carried.

E. School of Education

**MOTION:** Hansen moved to approve School of Education RST plan subject to the corrections listed and adding a footer stating approved by URSTPC 1/28/15, seconded by Hansen. Motion carried. The below are postponed until the next meeting.

F. History

G. Social Sciences

4. University Promotion Committee – (Barraclough et al)

V. New Business

VI. Other Business

VII. Adjournment

Chair Barnet adjourned the meeting at 12:59 p.m.

Next Scheduled meeting Wednesday, February 11, 2015