Information Required by the University Academic Budget Commission for Review of Academic Programs

The UABC requests that academic programs under review submit the following budget information:

1. **Budget history**: This report will include income and expenditures from the current budget year as well as two years before the review and a five year budget forecast for accounts belonging to the 102, 128, 131, 136, 150, and other revenue generating accounts. A brief justification is required if increased funding is anticipated. Two sample forms are attached.

2. **History of grant activity**: This report will demonstrate a five year history of grant activity for the department, and include proposals awarded as well as those not funded.

3. **History fundraising activity**: This report will demonstrate a five year history of fundraising activities for the academic unit, and include gifts received as well as those pledged and in development.