University Academic Budget Commission Meeting  
Friday, October 10, 2014, 8:00 a.m., 1510, Ullsvik Hall

☐ Kara Candito (LAE 2015)  ☑ Ray Spoto (LAE 2016)  
☒ Abulkhair Masoom (EMS 2016)  ☐ Vacant (Student Senate)  
☐ Jason Artz (Academic Senate)  

Non-Voting Members  
☐ Rob Cramer  ☐ Cathy Riedl Farrey  
☐ Lisa Merkes-Kress (Recording Secretary)  ☐ Dominic Barraclough (Provost Rep)  

Quorum-Minimum of four voting members required for action on business items

Minutes

I. Call to Order

1. Proxy for Candito was Terry Jones  
2. Proxy for Baxter was Charles Steiner  
3. Proxy for Mendis was Jeff Hoerning  
4. Present: Hollingsworth, Masoom, Spoto  

II. Approval of Minutes of May 12, 2014 and September 22, 2014

2. Minutes from September 22: Quorum not met so minutes do not require approval. 

III. Announcements and Reports

1. Review Membership and Responsibility  
   • No reports given.

IV. Academic Planning Committee Report

1. No updates required at this time.

V. Unfinished Business  

1. Meeting times – Discuss a better time so all members can attend  
   • Most proxies brought scheduling information for the elected representatives. After discussion, committee is tentatively looking at 2nd and 4th Thursday at 4:30pm. Hollingsworth will send out an all-committee email to confirm with elected reps to make sure this time works.  
2. Proxy voting: Approve Charles Steiner for replacement for Chris Baxter this semester  
   • This item was struck from the agenda now that a favorable meeting time is evident.  
3. Election of Chair, vice chair, secretary  
   • This item was delayed until next meeting when all of the elected members are present. Hollingsworth will convene the next meeting.
VI. **New Business**

1. **Lab Mods and Capital Requests**

   - Discussion ensued about the Lab Mod/Cap request process and how some projects serve all three colleges rather than one. An example is computer requests that serve Freshman Comp I and II. For the current set of budget requests, two projects were proposed to be funded “off the top” of the allotted $300k and that the funding for those two projects would not count against each college’s allotted budget request for the year.

   **MOTION:** Jones moved that the UABC urge the administration to cover interdisciplinary needs from a budget level that does not count against a particular college’s allocation, seconded by Spoto. Motion passed unanimously.

   **MOTION:** Jones moved to fund LAE’s priority #1 (Karrmann Lab for Freshman Composition courses), seconded by Spoto. Motion carried 4 in favor, 2 against.

   **MOTION:** Masoom moved to fund EMS’ priority #1 (Inorganic Chemistry equipment), seconded by Spoto. Motion carried 4 in favor, 2 against.

   - Remaining funds ($210k) were divvied up equally across the three colleges. See the attachment for the specific allocations.

   **MOTION:** Masoom moved to recommend the allocations as identified, seconded by Spoto. Motion carried unanimously.

2. **How should UABC be involved with the HURON new budget model?**

   - Not addressed due to time constraints.

VII. **Next Meeting Date TBD**

VIII. **Adjournment**

Motion to adjourn by Steiner, seconded by Jones. Motion carried unanimously meeting adjourned at 9:12 a.m.