Minutes

I. Call to Order

Chair Compton called the meeting to order at 3:07 p.m.

II. Approval of Minutes of December 20, 2013

Spoto moved to approve the minutes as presented, seconded by Cornett. Minutes approved.

III. Approval of the Agenda

Spoto moved to approve the agenda as presented, seconded by Leonard-Berg. Agenda approved.

IV. Announcements

No announcements at this time.

V. Academic Planning Council Report

APC held a spring retreat and invited the deans to discuss the review process; there was great discussion and the next meeting for APC is Wednesday February 12.

VI. New Business

1. New English Language Program reviewed for approval (D. Anderson presented the main features of the proposal to the committee. Seventeen individuals gathered and discussed ways to increase our international student enrollment. This program is to prepare students for classes before enrolling in classes on our campus. This July a pilot program will be started with 5-10 students from the Brazil, with an expected enrollment for fall 2014 of 20 students. The program is expected to grow up to 100 students in the future. The program has secured startup funds through 2017, but will be self-sustaining by 2017 and will not require any support from the university. For the first two years the program we will only be offered to individuals in need of intermediate and advanced level assistance. Expected to hire a graduate assistant in 2014-15 and capital expenses would come from the startup funds. Future expectations would be for this to be a major source of income for the campus like many other campuses that offer similar English Language Programs. Discussion ensued about whether this is the best approach to gain more diversity by bringing international students on campus and the answer is yes because in them is a larger pool of students that need elevated help. There was some discussion about returning to APC for a review after five years.

MOTION: Spoto moved that provide to APC a positive recommendation to move forward with the English Language Program, seconded by Peckham. Motion approved.

2. Proposed New sub program – Animal Science Vet Tech Emphasis (M. Compton)

This program is an articulation agreement with MATC and this would allow students to...
gain a baccalaureate degree. MATC has labs with excellent equipment and this would only be for four or five students a year, would not affect our budget, and would not appear on our check sheets.

3. **Proposed New sub program – Animal Science Pre-Vet Emphasis (M.Compton)**
   Incoming freshman would enroll in this program. It will also help track the students who are interested in pre-veterinary medicine program. We are essentially renaming an existing program-no new courses added and, therefore, would not have an impact on the budget.

4. **Proposed New program – Dairy Science Major (M. Compton)**
   This will be an expedited review as this is already an emphasis within our animal science program, which would eventually convert to a major. There will be no courses added at this time, it is only a preliminary plan. A budget plan will be presented in a year, there will not be a need for additional supply budget and no budget increase in the forecast. The program is upgrading to be able to produce dairy products such as cheese, ice cream, and possibly yogurt to sell. This could create major source of revenue. This will also help our students to be more marketable.

**MOTION:** – Spoto moved to have UABC recommend APC to move forward with the Animal Science Pre-Vet Emphasis and Animal Science Vet-Tech Emphasis, seconded by Leonard-Berg. Motion approved.

### VII. Unfinished Business

1. **UABC purpose and Duties**
   The first two items in the duties seemed similar; combine both to make one directive. Discussion ensued about the changing the name to University Budget Commission; this would have to go through faculty senate. The budget office would like us to review more than the academic side of the budget so we need to develop a proposal to change the bylaws to reflect what we feel the charge should be. Discussion ensued about shared governance and having equal voices for recommendations to the chancellor. Please review and provide feedback at the next meeting.

### VIII. Next Meeting Date Monday, February 24, 2014

### IX. Adjournment

Chair Compton adjourned the meeting at 4:02pm

Respectfully submitted

Mike Compton, Chair

Lisa A Merkes-Kress, Recording Secretary