Minutes of IRB Meeting, November 6, 2012
Gardner 461, 4 p.m.

Members present: Barnet, Mendis, Dreessens, Chen, Scaife, Hu, Riedle

Absences: Benish, Ul-Haq, Yang, Lomax.

Guests present: Erin Palzkill

This was a full board meeting of the IRB, called to consider a revised protocol submission from Erin Palzkill. Her original submission was reviewed during a full board meeting held on October 29, 2012.

Three additional revisions were requested:
1. The consent and assent forms both need to include the contact information for Kathy Lomax, Office of Sponsored Programs.
2. An email or letter from the administration at Erin’s school is needed, indicating that they are aware of and approve of her project.
3. The starting date indicated on the cover page of the protocol needs to be revised to “upon IRB approval.”

A motion to approve the protocol, conditional on submission of the requested changes, was made by Riedle and seconded by Scaife. The vote included 7 to approve, 0 abstentions, and 0 to not approve.

Our regularly scheduled meeting for November 21, 2012 is cancelled. Our next meeting will be December 19, 2012.

Respectfully submitted,
Joan Riedle