IRB Meeting Minutes
8:00 December 13, 2007
Mound Room, Pioneer Student Center

Present: Kathy Lomax (ex officio), Barb Barnet, Vickie Dressens, Corinne Enright, Jen Mandel, Joan Riedle, Jason Thrun and Amanda Trewin

Members absent: Dee Bernhardt, Jill Clough, Jennifer Snoek-Brown, and Irfan Ul-Haq

1. Approval of 11/8/07 minutes
Minutes from the last meeting were not approved yet because they had not been distributed.

2. Announcements
The Psychology research symposium will be held on Tuesday, 12/18/07 from 11:15 - 1:45 in the PSC University Rooms. You're invited to attend.

3. Vote on the tabled motion regarding research conducted by consultants.
Cori moved that motion from last meeting be discussed again. Motion seconded by Jason.
Motion from previous meeting slightly modified: When faculty/staff is involved in a project with human participants, he or she is deemed to be conducting research and IRB approval is required unless all three of the following are true: 1) the researcher consults or is hired on his/her own time, 2) the researcher holds no rights in the work and 3) neither the researcher nor UWP retains any data.
It was decided that the fourth stipulation discussed at the 11/8/07 meeting be dropped. Motion passed unanimously.

4. Confirmation of meeting time for Spring 08
Meetings during the Spring 08 semester will be held at 4:00 on 3rd Wednesday of each month. Jason suggested that in the future we move the meeting to Thursday such that it would alternate with the meetings of the Academic Institutional Research Committee (AIRC). There is overlap of content and members with AIRC.

5. Revisions to IRB Manual of Policies and Procedures
Jason, Amanda, Barb, Joan and Jennifer S. have agreed to work on revisions during winter break. Meetings have been set for 1/8/08 and 1/15/08 at 1:00. Send comments for consideration in these revisions to members that will be in attendance.

6. Discussion of Psychology research requirement. (Materials from Joan’s classes pertaining to the research requirement of General Psychology sections were provided prior to the meeting.)
Members discussed clarification about what 2 research credits meant. Students in General Psychology are required to complete 2 research credits during the semester. These can be completed by participating in two separate research studies or by reviewing two research articles. It was noted that there is this alternative assignment for students that do not want to or cannot participate in a research study. Students sometimes seem unaware that they are indeed making choices.

7. Other business.
It was decided that during the next rounds of protocol reviews, we could assign mentors to new members.

Meeting adjourned at 8:35.