IRB Meeting Minutes  
8:00 November 8, 2007  
Mound Room, Pioneer Student Center  

Present: Kathy Lomax (ex officio), Barb Barnet, Corinne Enright, Jen Mandel, Joan Riedle, Jennifer Snoek-Brown, Jason Thrun, Amanda Trewin, and Irfan Ul-Haq  

Members absent: Dee Bernhardt, Jill Clough, and Vickie Dressens  

1. Approval of 10/11/07 minutes  
Jason moved to approve minutes of 10/11/07. Motion second by Cori. Motion passes.  

2. Announcements  

3. Training and Policy Issues  
   a. Discuss issues related to “checking the boxes” on the Assurance Statement  
      Kathy advised by system legal that we are vulnerable because we have checked all the boxes. Checking all boxes makes it so that any and all human research can be audited by the federal government. We are therefore more vulnerable to the inconvenience of an audit. By leaving the boxes unchecked, we increase our flexibility.  

      Further, by checking the boxes, we are mandating that research involving protected groups always requires full-board review. As a result, a research project, where a pregnant woman had completed a survey, would require full-board review and approval of the protocol. This doesn’t seem to be the intent of the federal regulations. Instead, the intent of the federal guidelines is to protect the unborn fetus from harm due resulting from the participation of the mother in a research project. If there is no risk to the unborn fetus and the pregnant women box is unchecked, then a research protocol involving a pregnant woman as a participant can be approved as expedited.  

      Joan indicated concern we only uncheck boxes if the University Policy would still require IRB protocol regardless of funding.  

      Jen M. moved that federal-wide assurance be limited to federally funded projects and that our IRB policies state that its general principles apply equally to all research involving human beings, whether carried out solely with University resources or with the assistance of outside funds. Motion seconded by Cori. Motion passes.  

   b. Discuss policies with regard to review of “work for hire”  
      Barb moved that when a UWP faculty/staff member is a consultant on a project involving human participants, he or she is deemed to be conducting research and IRB approval is required unless all four of the following are true: 1) the researcher...
consults or is hired on his or her own time, 2) the researcher holds no rights in the work, 3) neither the researcher nor UWP retains any data and 4) research does not involve a protected group. If any condition is not met, then a minimum of expedited review would be required. Motion seconded by Amanda.

Discussion followed. It was noted that if research done somewhere else then IRB approval from another institution might be more appropriate.

Motion tabled for more discussion at next meeting.

c. Further discussion on the ozone-badge protocol (Protocol 2007-08-07)
   Second phase will need separate protocol and will require full-board review.

   a. Identify sections which need work
   b. If areas need to be researched in the Federal Regulations, first drafts need to be prepared, etc.; Assign tasks to committee members

There was not enough time to discuss the revisions. This will be discussed at a later meeting.

5. Other business:
   a. Cori suggested that we add a lawyer to the committee membership.

Meeting adjourned.