Minutes from 5/4/06 Meeting of the IRB


Meeting called to order at 8:35.

1. Minutes from 4/6/06 were approved, following an addition to item 4. Kathy will address the issues mentioned in item 4 with the AIRC and with the CIF and SOTL funding committees.

2. Revisions of the IRB Protocol Template and the IRB Manual were finalized.

   Cori moved approval of the revised IRB Protocol Template; Dee seconded. Motion passed unanimously.

   Barb moved that the suggestions from today’s meeting be implemented and the revised IRB Manual approved; Jennifer seconded. Motion passed unanimously.

   Joan will implement the most recent changes and have them proofed by Kathy and Jennifer. Kathy’s assistant (Beth) will create a cover page and distribute the revised manual to departments. Beth will also post the template on the web page for the Office of Sponsored Programs.

3. Expedited protocols will continue to be reviewed during the summer. They can be submitted to Joan and she’ll distribute them to whichever committee members are available.

The next meeting will be during the Fall semester. THANKS FOR ALL YOUR HELP!

Meeting adjourned at 9:50.