IRB Meeting Minutes, April 16, 2014
Gardner 156, 3:00 pm

Members present: Barnet, Dreessens, Hu, Mendis, Riedle, Short, Shiverick

Members Absent: Benish, Chen, Dutelle (interim ex-officio), Monhardt, Yang

Guest: Bill McBeth

Items on the Agenda:

- Approval of minutes for 3/12/2014 postponed
- Shiverick volunteers to act as notetaker
- Protocol update: 51 protocols, 6 from Psychology (to date, 14 more expected)

IRB Full Board Protocol #2013-14-41

- McBeth provides summary of Environmental Literacy Online Survey is to be extended in a pilot-study to high school students in great plains states with intended comparison to baseline sample of middle school students.
- Barnet: Any conflicts of interest among members? (none)

Discussion:

- Riedle: A copy of the survey should be included with proposal. McBeth will provide committee chair with paper copy of the survey.

- Barnet: Contact information of IRB chair should be included on parental consent form. Riedle: On the second to last paragraph of consent form, the first sentence should be in bold to highlight withdrawal of parental consent.

- Assent/consent for minor participants (Short, Riedle, Shiverick, Dreessens).
  Barnet: Federal guidelines require assent for children and adolescent participants. The first sentence on the Teacher Introduction Script should be rephrased to state: “Today you will have the opportunity to participate…” and “Teachers will ask students if they agree to participate” should be added.

- Changes to the Administrator letter: In the third paragraph, change “Linda” to “Harry”.

- Riedle makes a motion to approve Protocol 2013-14-41 following IRB chair’s review and approval of materials and revisions. Motion seconded by Mendis. Six members vote to approve, no disapprovals, no abstentions.

Meeting Adjourns 3:36 pm.
Next meetings (5/14) cancelled unless required for full board review.