Members present: Barnet, Dreessens, Hu, Riedle, Shiverick, Short, Yang
Members absent: Benish, Chen, Dutelle, Monhardt
Members expected: Barnet, Benish, Dreessens, Hu, Riedle, Short, Shiverick, Yang
Expected Absences: Chen, Dutelle (interim ex-officio), Mendis, Monhardt

Guests Present: Holbrook

Meeting called to order by chair at 3:03 pm.

1. Motion to approve minutes for 2/26/2014 by Dreessens, seconded by Yang. All members in attendance unanimously vote to approve.

2. Selection of notetaker: Shiverick volunteers.


Changes that need to be made to proposal:
- Citations need to be included in References section and put Maxfield citation in to match reference.
- Part I.D.1. Consent letters for parents are now included. Discussion: also need to include one sample cover letter with general resources or bullying policy at schools, contact information.
- Part I.D.4. Description of measures in questionnaire: Self-esteem is only item 12.
- Appendix III. Bullying survey: remove question 16; reword question 8, “how have you bullied…”; change last open-ended question, “to share”
- Instructions for participants and procedure: Place surveys in box in classroom. Provide copy of instructions to participants with Contact information of researchers and IRB chair. Discussion: inform students to contact parents, teachers, guidance counselors, principals, or police officers if experiencing bullying firsthand.
- Appendix I & II. Description of risks on principal letter and parent letter needs to be consistent with description of risks in Part II of IRB proposal. Remove “past” from bullying experiences.

5. Motion to approve pending changes to be reviewed by IRB chair made by Riedle, seconded by Short. Five members vote to approve, one abstention.
