



UNIVERSITY OF WISCONSIN
PLATTEVILLE
DEPARTMENT OF RESIDENCE LIFE



RESIDENCE HALL HANDBOOK 2015–16



The University of Wisconsin-Platteville is accredited by the Higher Learning Commission and is a member of the North Central Association of Colleges and Schools.

www.ncahigherlearningcommission.org Phone: 312.263.0456

TABLE OF CONTENTS

Community Living	1–2
Department of Residence Life Staff	2–5
Department of Residence Life Regulations and Policies	5–35
Abandoned Property	5–6
Accommodations to Rooms	6
Air Conditioners–Traditional Halls	6
Alcohol.....	7–8
Antennas	8
Assault.....	9
Assistance Animals	9
Audio/Video Recording and Photography	9
Bed Ends and Room Furniture.....	10
Bias and Hate Incidents.....	10
Bicycles and Bicycle Storage	10–11
Cable.....	11
Campaigning in Residence Halls	11
Candles and Wax Warmers.....	11
Carpeting	11
Ceiling Fans	12
Cleaning.....	12
Community Damages	12
Complicity	12
Computers	13
Cooking and Electrical Appliances	13
Deliveries	13
Disorderly Conduct.....	13
Door Viewer	14
Drugs.....	14
Fire.....	14
Fireworks, Explosives, and Fog Machines	14–15
Food Storage	15
Gambling.....	15
Garbage and Trash.....	15
Hair Cutting	15
Halogen Lights.....	15
Hate Crime	15
Hazing	16

Identification Cards.....	16
Illness and Injury.....	16
Innappropriate Behavior.....	16
Incense.....	16
Keys.....	17
Laser Pointers.....	17
Lock-out Policy.....	18
Lofts and Bunk Beds—Brockert, Dobson, Hugunin, Morrow, Pickard, and Porter Halls.....	18–19
Lofts—Bridgeway and Rountree Commons, McGregor, Melcher, Southwest, and Wilgus Halls.....	20
Lounge Furniture.....	20
Maintenance Requests.....	20
Meningococcal Meningitis and Hepatitis B Vaccination Response.....	20
Microwaves and Toasters.....	20
Missing Student Notification.....	20–21
Musical Instruments and Amplified Music.....	21
Noise and Quiet Hours.....	21–22
OC Spray (Pepper Spray).....	22
Obstructing or Threatening Staff.....	22
Overnight Guests.....	22–25
Pets.....	26
Platforms.....	26
Posting and Advertising Procedures.....	26
Recreational Activities.....	26
Room Arrangements.....	27
Room Condition and Decorations.....	27–28
Screens.....	28
Self-care.....	29
Sexual Assault.....	29
Sexual Harrassment.....	29
Sidewalk Chalking Policy.....	29–30
Smoke Detectors.....	30
Smoking.....	30
Snow Removal.....	30–31
Solicitation.....	31
Space Heaters.....	31
Sports in the Residence Halls.....	31

Sprinkler System–Bridgeway and Rountree Commons, Porter and Southwest Halls	31
Telephone Abuses and Nuisance Phone Calls	31
Theft and Insurance.....	32
Throwing Hard Objects and Snowballs	32
Throwing Objects Our Residence Hall Windows	32
Trespassing	32
Unmanned Aerial Vehicles.....	33
Vacations.....	33
Visitation	33–34
Vomit Cleanup.....	34
Waterbeds	34
Weapons	34–35
Wheeled Conveyances and Roller Blades.....	35
Policies for Contractual Considerations.....	35–39
Check-in Procedures	35
Check-out Procedures	35–36
Contract Cancellation and Refund.....	36
Refund and Forfeiture	37
Improper Check-out	38
Room Changes.....	38
Room Consolidation	38
Room Entry	38–39
Summer Storage	39
Room Reservation Process for 2016–17	39
Residence Hall Disciplinary System.....	40–42
Steps in the Discipline Process.....	40
Sanctions and Disciplinary Action.....	41–42
General Facilities Information within the Residence Halls.....	42–46
Bathrooms.....	42
Hall Activity Memberships.....	42
Energy Conservation	42
Game Rooms	42
Ice Machines	42
Kitchens.....	43
Laundry Rooms.....	43
Lounges.....	43
Mail Service	44
Main Desk	45

Maintenance Requests.....	45
Mice and other Pests	45
Package Delivery	45
Recreation and Meeting Space.....	45
Recycling.....	46
Refrigerators–Traditional Halls and Bridgeway Commons	46
Telephones	46
TV Lounges	46
Vending Machines.....	46
General Facilities Information within Housing and Campus.....	47–49
Basketball Courts	47
Lynn Collins Conference Room	47
The Melcher Theater	47
Dobson Hall Multi-Purpose Room	47
Southwest Hall Multipurpose Room	47
Rountree Commons Conference Room and Media Center	47
Bridgeway Commons Multipurpose Room	47
Porter Hall	48
Disc (Frisbee) Golf.....	48
Employment	48
Fitness Center	48
Nature Trail.....	48
Parking.....	48
Snow Emergency for Parking (SEP).....	48–49
Volleyball Courts.....	49
Housing Living Options.....	49
Living Learning and Interest Communities	50–51
Residence Hall Governance.....	52–54
Philosophy of Community Development.....	54
Campus Map	56

COMMUNITY LIVING

You Are Now Members of a Community

Living on campus in one of the 12 residence halls will provide you with special opportunities for growth, learning, fun, and friendship. Residence hall living is an integral part of the college experience.

The following information is provided to enhance your experience. It gives details about the standards that govern community life in the residence halls. As a responsible member of the community, you are expected to know the community standards and follow policies and procedures.

The Department of Residence Life staff makes frequent use of such words as community, standards, responsibility, learning, education, and development. We believe that a university community such as UW-Platteville is all about those things, whether it's in the classroom, in a volunteer organization, or in the residence hall. From this point forward, you are a member of the UW-Platteville community and are responsible for the choices you make and the consequences of those choices.

A Community of Differences

All of your life you have probably been reminded of the virtues of "getting an education." Aside from helping you achieve academic and career goals, the university campus serves as a unique "laboratory" for other kinds of learning. Students of different nationalities, cultures, races, political affiliations, religions, philosophies, lifestyles, socioeconomic levels, and interests all come together to form the UW-Platteville community and contribute to the diversity and vitality.

The campus provides an atmosphere for exploring and understanding cultural differences and offers strong support for cultural traditions. You can choose to remain open to diversity, to be curious, and to share with others your similarities and your differences. To close yourself to persons or ideas because of differences that seem strange or unusual to you deprives you of a valuable learning experience. Even if you ultimately find that you don't agree with another's perspective, you will have gained a clearer understanding of the basis for your differences and the need to accept others' rights to be who they are.

Our heritage, background, and cultural and religious values are an important part of who and what we are. Slandering or abusing someone's race, gender, religion, disability, or sexual orientation can be as offensive an act as attacking that individual directly.

What are Community Standards?

Everyone in the community is expected to respect the rights of others. Students must make choices to maintain a safe and secure environment and allow all residents to pursue their academic objectives. To meet this goal, standards of behavior and policies have been set for which you will be accountable. These include, but are not limited to, university housing policies contained in this handbook and university policies (available online). Don't be afraid to ask questions. That's why your resident assistant (RA), senior assistant (SA), and resident director (RD) are there.

The Student Handbook is a guide to many opportunities and requirements that affect the quality of your experience at UW-Platteville.

This section outlines policies and expectations for the residence halls. As a resident you need to read it carefully.

Department of Residence Life office

Located on the first floor of Royce Hall, the Department of Residence Life office serves as the hub for the entire residence hall program on campus. The Department of Residence Life office hours are 7:45 a.m.–4:15 p.m., Monday through Friday during the academic year.

DEPARTMENT OF RESIDENCE LIFE STAFF

Director of the Department of Residence Life,
Linda Mulroy-Bowden

The primary responsibilities of this position include:

1. Overall responsibility for residence hall staffing, facilities, and programs
2. Supervision of central Department of Residence Life staff
3. Management of fiscal resources and housing budget
4. Supervise the operations and processes of the central office in Royce Hall

Assistant Director of the Department of Residence Life,
Robin Gore

The primary responsibilities of this position include:

1. Supervision of Cooper Living and Learning Center, Dobson, McGregor, and Morrow halls, and Rountree Commons
2. Responsible for the recruitment, selection, and training of the resident assistant staff
3. Supervision and coordination of the summer housing program

Assistant Director of the Department of Residence Life,
Matt Zielinski

The primary responsibilities of this position include:

1. Supervision of Brockert, Hugunin, Southwest, and Wilgus halls
2. Serve as liaison for residence hall facilities and maintenance
3. Coordinate and supervise summer camps and conferences
4. Coordinate residence hall desk operations; co-supervise senior assistant staff

Assistant Director of the Department of Residence Life,
Jennifer Artz

The primary responsibilities of this position include:

1. Supervision of Pickard, Porter, and Melcher halls, and Bridgeway Commons
2. Residence life technology and business operations
3. Residence life publications and website updates
4. Serve as a liaison to Admissions for student recruitment and retention
5. Serve as liaison to Residence Hall Association

Program Assistants/LTE:

Rae Anne Harrison, Marian Runde, Janet Dargel, and Sarah White

These positions provide office support and services to students, staff, and other departments.

Functional Analyst:

Nathan Dailey

This position provides technology support related to Residence Life business processes and website development.

Resnet/University Centers Network Support Manager

Josh Savoy

This position is responsible for coordinating service and support for the Residence Hall Computing Network as well as other areas within the division of University Centers.

RESIDENCE HALL STAFF

Resident Director

The resident director of each hall has had training and experience in the fields of human relations, student personnel, and/or counseling. Much of the RD's daily work relates to the general management and operation of the hall as well as interpersonal areas such as advising and counseling individuals and groups. Specifically, each RD is responsible for training and selecting the resident assistant staff, handling discipline, making referrals, and establishing an environment conducive to academic and personal development. Each RD also holds responsibilities in a collateral position within the division of Student Affairs.

Senior Assistant

The senior assistant has the primary responsibility to serve as overall support in the day-to-day operations of the residence hall under the supervision of the resident director. The SA is a student who has previously been employed as a resident assistant and has been selected to serve in this role based on their leadership and organizational skills as well as their previous performance.

Resident Assistant

The resident assistant, typically an undergraduate student, lives right on your wing. An important focus is to aid residents in their adjustment to university life. As a member of the Department of Residence Life staff, the RA is responsible for informing you of university resources and programs, working with various aspects of hall government, offering and receiving personal feedback, developing an educational atmosphere, encouraging involvement (wing, hall, and university functions), and dealing with personal and disciplinary concerns. RAs work to develop a community where each student can develop a sense of identity, find growth experiences, and feel a sense of responsibility toward others.



RA ACTIVITIES – UW SYSTEM REQUIREMENT

UW System Policy on Role of Resident Assistants in the Residence Halls

Resident assistants are expected to work with student residents to create an open, inclusive, and supportive residential community. At the same time, because RAs are students themselves, they are encouraged to participate in campus activities and organizations. As such, RAs may participate in, organize, and lead any meeting or other activities, within their rooms, floors, or residence halls or anywhere else on campus, to the same extent as other students. However, they may not use their positions to pressure, coerce, or inappropriately influence student residents to attend or participate.

-UW System Resolution 1.1e. March 10, 2006

UW-Platteville Department of Residence Life Statement

The UW-Platteville Department of Residence Life encourages our resident assistants and other staff members to be involved on the UW-Platteville campus and in the community. We recognize the many different opportunities that are presented as members of the campus community. As a member of the campus community and an employee of the university, we ask our staff members to use judgment about the way students might perceive their actions and to be a role model and have an open door policy to all students.

Should a student or Department of Residence Life staff member view a UW-Platteville Department of Residence Life staff member violating this policy, they are welcome to file a grievance with the resident director of the respective building where the violation occurred or one of the assistant directors of the Department of Residence Life.

DEPARTMENT OF RESIDENCE LIFE REGULATIONS AND POLICIES

Abandoned Property

Property will be considered abandoned by residence hall students if it is left in a resident's room after a student's Residence Life contract has been terminated, a student is no longer enrolled at the university, or a student does not formally check out from their assigned residence hall space. Abandoned property procedures will include the following:

Abandoned property will be boxed up by a minimum of two Residence Life, custodial, or facilities staff members and all items will be noted on the boxes. The student may also designate a roommate to assist with boxing items. The residence hall resident director along with the assistant director of Residence Life-Facilities Operations will offer the direction as to which staff members are responsible for boxing up items. Another Residence Life central staff member will assist in the absence of the assistant director of Residence Life-Facilities Operations. Boxed items and any furniture will be taken to a designated storage location. During this

time, UW-Platteville, its officers, employees, and agents will not be responsible for damage or theft to this property.

The residence hall's resident director will correspond with the student within 48 business hours of the materials being boxed and stored. The student will be expected to make arrangements with the resident director to pick up their items within 10 days of the correspondence being sent to the student.

Communication will occur:

- Via email to the student's UW-Platteville email account.
- Via USPS mail to the student's home address.
- Via phone call to the student's home phone number or cell phone number on file.

The following procedures will occur when a student does not retrieve the items within 10 days or a mutually agreed upon time frame.

- Food items will be donated to the local food pantry.
- Items that are in good condition will be donated to local appropriate agencies.
- Items that are high in monetary value will be sold as "surplus" items in the next campus surplus sale.
- Any profits from sales will be deposited into an account that will be used to benefit residence hall students.

The assistant director of Residence Life-Facilities Operations will determine whether or not an item will be donated or sold as a surplus item. Designated staff will use discretion when boxing items if the items are trash.

Questions about this policy should be directed to the assistant director of Residence Life-Facilities Operations.

Accommodations to rooms

The Department of Residence Life will assist residents who have the need for modifications to the room for accessibility and other medical needs. Accommodations include but may not be limited to telephone light strobe and furniture modifications.

Air Conditioners – Traditional Halls

Generally, air conditioners are not permitted in student rooms unless a documented medical condition exists. Supporting documentation from a doctor is required. Exception and approval must be sought through the Department of Residence Life. Once approved, the Department of Residence Life will provide and install the air conditioner. The cost of the air conditioner will be added to your university bill: \$50 for the fall semester and \$25 for the spring semester. Air conditioners will be removed on or around Oct. 15 for the winter and will be installed for the spring on or around April 1, if desired.

Alcohol

The UW-Platteville University Alcohol Policy is published on the UW-Platteville webpage. All students are held responsible for this policy. In addition, policies specific to UW-Platteville residence halls are incorporated as a component of the UW-Platteville Alcohol Policy. They are as follow:

The Department of Residence Life takes the enforcement of the state 21-year-old drinking law and university alcohol policy very seriously.

One should note that in residence halls the DISCIPLINE and LEGAL PROCESSES are separate. One may face legal consequences for their behavior and still face consequences in the discipline process.

Underage Consumption and/or Possession

If any underage student is found to be in possession of and/or consuming alcoholic beverages, he or she will be reported on an incident report. If found in violation, Residence Hall Probation and Alcohol Responsibility are typically given as a first offense sanction. A fee of \$50 is charged for the Alcohol Responsibility course. The Department of Residence Life strives to be educational in its approach in enforcing state law.

If the student is confronted for a second violation and found responsible through the judicial process, the student will be required to attend University Counseling Services class and will be moved to a different residence hall and restricted from entering or being present in their current residence hall. The student will be billed \$100 for the cost of the course. Department of Residence Life staff may inform parents that disciplinary action has occurred as a result of a second alcohol policy violation. In addition, students who are found responsible for violating the alcohol policy a second time will not be eligible to sign up during the room reservation process to live in Southwest Hall the following year.

If a student is found in violation of the alcohol policy a third time, the student's residence hall contract will be terminated and the student will be restricted from the residence hall system altogether.

The University Police may be called in to deal with underage students at any point in the process and will issue citations as deemed necessary.

If all roommates officially assigned to the room are underage, then that room is considered a "dry room." No alcohol or used, empty alcohol containers (cans, bottles, etc.) may be brought into a dry room by anyone. A resident of a dry room is held responsible for guests who bring alcohol into the room and the guest also faces consequences. If a person is underage and is in the presence of alcohol, that person may be suspected of violating the alcohol policy and may be susceptible to the sanctions outlined by said policy.

Legal Age Possession and/or Consumption

The fact that alcoholic beverages are permitted in the residence halls for those of legal age does not reduce concerns that noise and disruptive problems may result from drinking. You will be held fully responsible for the UW-Platteville Alcohol Policy. Expectations of legal possession and/or consumption should be discussed amongst roommates/suitemates. The legal use of alcohol is not to interfere with the community standards or other members of the community.

For those of legal age for alcohol use, it is expected that alcohol beverages will be used in MODERATION and that residents' rights to privacy, sleep, and study will be respected. The use of beer kegs, beer bongs, or any other common source or mass consumption alcohol device in the residence halls is prohibited. Alcohol is to be confined to residence hall rooms and is prohibited in hallways, restrooms, and other common areas.

Decorative displays of empty alcohol containers are not allowed within residence hall rooms as they may pose health, sanitation, and alcohol policy enforcement concerns.

All residents are advised to remember that in the residence halls, drinking is a PRIVILEGE—not a right. For that reason, loud and/or disruptive behavior, damages, or drinking habits injurious to your physical health and/or others' may result in the removal of this privilege, as well as appropriate disciplinary action. This also refers to students who may return to the residence halls under the influence of alcohol and cause a disturbance. Those students can and will be held responsible under the alcohol policy guidelines.

Serving minors (those not of legal drinking age) with alcohol beverages is a violation of state law. Appropriate disciplinary action and/or arrest can and will be taken if staff confront any violations. Individuals not of legal drinking age are strictly prohibited from possessing or consuming alcohol in the residence halls. Underage individuals choosing to possess/consume alcohol will face consequences. There will be no warnings by staff. Violators confronted by staff will be referred to a hearing officer and may also be arrested by university police. The Department of Residence Life takes underage drinking very seriously. Repeated offenses may result in reassignment to another hall or suspension from the residence halls.

The University Police will be called into the residence halls to deal with alcohol situations where all students do not produce proper identification upon request, where individuals do not cooperate with requests of staff and other situations that warrant police intervention.

Antennas

No external antennae of any form may be attached to or extend from your room window due to possible danger from electrical storms or possibility of damage to the building.

Assault

No person may intentionally strike, shove, hit, punch, kick or otherwise subject another person to physical contact or cause bodily harm. All forms of physical assault are prohibited in the residence halls and will be dealt with severely. Furthermore, such actions may invoke the Wisconsin Mandatory Arrest law for domestic abuse. This law provides for the mandatory arrest of any person who commits any physical act against a roommate or former roommate.

Assistance Animals

The Department of Residence Life prohibits students from having animals in the residence halls, with the exception of service animals. The department strives to make reasonable accommodation for individuals with appropriate documentation. Also see Pets on page 26.

Audio/Video Recording and Photograph

Undisclosed and/or unauthorized recording of other individuals within the university community is prohibited. Students are to respect the reasonable expectations of privacy of other individuals. Students are not permitted to make or attempt to make video or audio recordings, or take photographs of any person(s) in bathrooms, showers, bedrooms, or other university premises where there is an explicit expectation of privacy with respect to nudity and/or sexual activity, without the knowledge and consent of all participants subject to such recordings. Similarly, the recording of private, nonpublic conversations and/or meetings on university premises is prohibited, without the knowledge and consent of all participants subject to such recordings. This provision does not extend to the recording of public events or discussions, or to recordings made for law enforcement purposes.



Bed Ends and Room Furniture

All furniture must remain in residents' rooms with the exception of bed ends (bed frame, headboard, and footboard). Residents are responsible for storing bed ends and bed frames if they are removed from the room. There is NO storage available in the residence hall. If other furniture is removed from the room, upon written notification, the resident will be charged \$10 per day until the furniture is returned. Bed ends and bed frames left in residence hall common areas will be removed and the resident will be subject to the same \$10 charge upon written notification. Mattresses may not be removed from the room. McGregor Hall, Melcher Hall, Bridgeway Commons, Rountree Commons, Southwest Hall, and Wilgus Hall residents cannot remove any furniture from their rooms or suites.

Bias and Hate Incidents

Conduct, speech, or expression motivated by bias against an individual's actual or perceived race, national or ethnic origin, religion, disability, sexual orientation, gender identity or expression, or gender is prohibited. Bias acts occur whether the act is intentional or unintentional or is directed toward an individual or group and may contribute to creating an unsafe/unwelcoming environment for people. Bias acts are considered such even when presented as a joke, prank, or delivered with humorous intent. Examples include, but are not limited to: slurs, epithets, name calling, use of degrading language, graffiti, harassment, or coercion directed at a targeted person or group. This includes verbal, electronic (text, Facebook, etc.), and written forms of communication.

Bicycles and Bicycle Storage

Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18) (8) BICYCLES. No person may park or store his or her bicycle in buildings, on sidewalks or driveways, or in motor vehicle parking spaces, except in areas designated for that purpose or in bicycle racks. Bicycles shall be parked so as not to obstruct free passage of vehicles and pedestrians. Bicycles are not to be locked to trees and must be removed at the end of the year from campus. Bicycles that are parked in non-designated areas will be confiscated, bike chains/locks will be cut and removed and students will be required to pay a fine of \$25 to receive their bicycle back from Auxiliary Services Facilities Operation. Bicycles that are left after the end of the spring semester will have the locks cut and be removed. Confiscated bicycles not picked up 30 days after spring semester final examinations will be disposed of.

Bikes cannot be temporarily or permanently stored in the residence halls. Bike racks are provided outside the halls for this purpose. Bicycles should not be secured to trees, light poles, or other structures. Bike lockers are also available for storage of bikes and the cost is \$30 a semester or \$50 a year. If interested in a locker, contact the Department of Residence Life in Royce Hall for details. The one exception to this policy is that students are allowed, during the winter months, to bring their bicycles into their room to store until the spring. Once the bicycle is taken back outside it must remain outside for the remainder of the year. For your protection,

make sure that your bike is licensed with the Platteville Police Department or with University Police. The Platteville Police Department is located on the corner of Fourth and Mineral streets.

Cable

Tampering with cable TV equipment is prohibited. Any damage to the cable hook-up in your room will result in a fine. Students will provide their own cable cord. Should there be a problem with cable in your room contact the maintenance hotline (608.342.1700) or email mainthotline@uwplatt.edu. If the cable outage is in multiple rooms contact your RD.

Campaigning in the Residence Halls

Registering Students to Vote

- Any recognized group may utilize the residence hall lobbies to register students to vote. Recognized groups must denote who they are to ensure residents are aware they are a legitimate group registering students to vote.
- This time must be organized and scheduled through the hall council/forum of that residence hall.
- No campaign material from any party may be present during registration of voters. Registration is meant to be an unbiased process. The message should be: ENCOURAGE RESIDENTS TO VOTE.

Candidate Campaigning

- Candidates and political parties may campaign in the residence hall lobby space of any residence hall. No door to door campaigning is allowed.
- Candidates must seek out residence hall council/forum times to campaign.
- This time must be organized and scheduled with prior permission through the hall council/forum of that residence hall.
- Unless a part of a residence hall organized program, it is not the responsibility of the hall council/forum to ensure all sides are represented to the residents during elections.

Candles and Wax Warmers

For reasons of health and fire safety, candles and wax warmers of any kind may not be present in the residence halls under any circumstances.

Carpeting

All student rooms are carpeted. The main desks provide vacuum cleaners for your use. Please note that you will be charged \$50 for each carpet burn, tear, or stain, which occur during your occupancy of the room. Rooms with carpet tiles will be charged \$40 per tile for burns, tears, or stains. The use of duct tape or other types of tape on the carpet is prohibited. This is due to the damage that occurs to carpeting from the residue left behind. The sticky residue remains and is not removed during carpet cleaning.

Ceiling Fans

The use of ceiling fans, either attached to the ceiling or to a loft/bunk beds, is not permitted within the residence halls.

Cleaning

It is the responsibility of each resident to help the hall custodian keep all common areas of the hall clean. Please pick up after yourself when leaving these areas. It is your responsibility to keep your own room clean.

Community Damages

Abuse of university property within the residence halls results in expenses beyond funds allocated for regular repair and upkeep. Most of the extra expenses can be substantially reduced if hall facilities, especially rooms, are treated with respect. You will be charged for any damages you cause. Any damages billed to a student are subject to a minimum administrative charge of \$3.

Charges for damages are based upon actual repair or replacement costs to restore the room or facility to its original condition. You will also be liable for any extra custodial services required by these actions.

Remember the Following

1. You are directly responsible for damages in your room. If another party damages your room make sure that you see your RA or RD immediately. Any damages not marked on the room condition form will be the responsibility of the student.
2. In cases of loss or damage to common areas of the building (defined as those areas not assigned to an individual), the cost of repair and/or replacement will be assessed to the responsible individual(s). If those responsible are unknown, charges will be assessed to residents on the wing, floor, or building in which it occurs on a percentage basis.
3. Residents will be notified of the damage assessment by a RA who will facilitate a wing meeting, if necessary, to discuss the issue. Damage charges will be collected at the end of each semester.
4. Unpaid damage bills will result in transcripts being held.
5. Specific price estimates for damage billing are available from the Department of Residence Life.

Complicity

Students who anticipate or observe a violation of policy are expected to remove themselves from the situation and are encouraged to report the violation to the appropriate Residence Life staff. A student's presence during any policy violation in such a way as to condone, support, or encourage that violation will be subject to the residence life judicial processes.

Computers

All of the traditional residence halls have computer labs in the basement of each hall that are connected to a laser printer at the main desk. Southwest Hall has a computer located in each study lounge and one computer located in the commons area. Rountree Commons has numerous kiosks and workstations located on the main level of the building. A limit of 50 pages per student per project has been established. The printer is not to be used as a copy machine. Food and beverages are not allowed in the computer rooms. Your building key will open the computer room in your hall. Computers that are not functioning properly or have been vandalized should be reported immediately to the University Centers Network Support office at 608.342.1990. In the event of an emergency, students should follow the posted protocol in each lab and continue with emergency evacuation procedures. The campus acceptable use policy can be found at www.uwplatt.edu/its, then click on the Policies link.

Cooking and Electrical Appliances

The traditional residence halls on our campus were built with the idea that meal plans would always be required. Therefore, the traditional residence halls, Bridgeway Commons, and Rountree Commons have limited facilities for cooking, with kitchens in the basement of all halls and floor kitchens in Bridgeway Commons, Rountree Commons, and McGregor and Wilgus halls. Southwest Hall residents can refer to the “Southwest Hall Guide to Living Handbook” for specific policies relating to the use of their kitchen facilities.

Limited cooking is allowed in student rooms. State, health, building, and fire codes all play a role in the existence of this regulation. The only electrical cooking appliances permitted in your room are coffee pots, popcorn poppers, bread machines, and microwaves provided they are used for the purpose for which they were intended. No appliances with open heating coils are permitted.

The following appliances are not allowed in student rooms: toaster ovens, pizza ovens, and toasters. The following appliances may be used if done so in the kitchen facilities in your residence hall but not in residents’ rooms: sandwich makers and George Foreman® type grills or griddles. If you have a question regarding other appliances, please ask an RD.

Deliveries

Deliveries to individual rooms are discouraged. Please meet the delivery personnel in the lobby or have them call from the lobby courtesy phone once they arrive so that you can meet them in the lobby.

Disorderly Conduct

Appropriate behavior is essential to community living. Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18) (30) DISORDERLY CONDUCT; No person may engage in violent, abusive, indecent, profane, boisterous, unreasonably loud, or otherwise disorderly conduct under circumstances in which the conduct tends to cause or provoke a disturbance, in university buildings or on university lands.

Door Viewer

A peephole is provided in each room for your protection. It can be used to determine hallway conditions in case of a fire alarm or to identify who is at your door. Never leave your door unlocked while you are sleeping or while you are away for any period of time.

Drugs

Illegal drug use is a violation of Wisconsin state laws. Therefore, the use, possession, distribution, or sale of drugs in violation of federal or state laws is prohibited. Students involved in any drug-related action, whether it occurs within the residence halls or anywhere on campus, will be subject to disciplinary action by university and/or civil authorities.

Fire

No matter how small the fire or even if it is extinguished, report it to your RA or RD. Appropriate action will be taken. In the event the fire alarm sounds, leave the building immediately via the nearest exit. If possible, turn on the lights, open the drapes, close windows and lock the door before you leave the room. Also, remember to wear shoes and carry a towel to place over your nose if smoke is present. If you should happen to be away from your room when the alarm sounds, do not return to your room, but leave the building via the nearest exit.

Fire alarms and smoke detection equipment are located throughout each floor for your safety. If the alarm sounds, evacuate the building in the safest way possible using the nearest exit. Do not return until instructed to do so. There is a smoke detector in every student room. Do not tamper with or disconnect this safety apparatus. Report any malfunction to the Maintenance Hotline immediately (608.342.1155), email mainthotline@uwplatt.edu, or use the online maintenance link/button.

Rountree Commons residents: If your smoke detector sounds, please contact a staff member immediately. Detectors will not quit sounding until reset by a staff member. Tampering with smoke detectors will result in disciplinary action.

On the first Wednesday of each month, the building fire alarm system will be tested to assure that it is in proper working order. You are not required to evacuate at this time. Fire drills are held once per year.

Wisconsin state law prohibits false alarms or misuse of fire equipment and subjects violators to serious legal and disciplinary action by university and/or civil authorities.

Fireworks, Explosives, and Fog Machines

The possession or use of any form of fireworks, explosives, gunpowder, flammable substances, or incendiary devices is strictly prohibited within residence halls and on any university property or grounds. Persons in violation of this regulation may expect disciplinary action and may also expect to be prosecuted under applicable ordinances and statutes. The use of fog machines in the residence halls is prohibited due to fire safety.

Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18) (40) POSSESSION OF FIREWORKS. (a) No person may possess or use fireworks on university lands without authorization from the chief administrative officer. (b) In this subsection, the term “fireworks” has the meaning specified in s. 167.10 (1), Stats.

Food Storage

For the purpose of maintaining high standards of health and sanitation, you are advised to use good sense in storage of food in your room. Because the residence halls are located near fields, you are asked to be especially careful since rodents may be present. Food and beverage items are not to be stored on your window ledges or between the glass panes.

Gambling

Wisconsin statutes expressly forbid gambling in most forms and students who violate this law subject themselves to disciplinary action.

Garbage and Trash

Use one of your wastebaskets to collect your room trash (food wrappers, soiled paper, and garbage). Free wastebasket liners are available at the main desk to make it easier for you to dispose of trash. YOU MUST take your room trash and non-recyclables to the appropriate dumpster outside the building. Rountree residents will dispose of trash in trash rooms located on each floor. Trash must be bagged. Use the other wastebaskets for the recyclable items.

If your room trash or garbage is placed in any location other than the dumpster, you or your wing will be fined: first offense—\$15; second offense—\$20; third offense—\$25; etc. If you throw non-recyclables or garbage in the recycling barrels, it will ruin the other recyclable items.

Hair Cutting

Cutting of resident’s hair will be confined to resident rooms. Vacuum cleaners are available at each main desk for clean up. If the area is not cleaned, at least a \$26 charge will be assessed.

Halogen Lights

Because of the significant danger of fire, all forms of halogen lighting are prohibited within student rooms in the residence halls.

Hate Crime

A criminal offense that is motivated, in whole or in part, by the offender’s bias against a actual or perceived race, national or ethnic origin, religion, disability, sexual orientation, gender identity or expression, or gender is prohibited by the Department of Residence Life.

Hazing

No one shall harass, intimidate, mock or ridicule anyone else or commit any other similar act as a prerequisite for membership, admission, or participation in any group within the residence halls.

Identification Cards (Pioneer Passport)

Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18)
(32) IMPROPER USE OF IDENTIFICATION CARDS.

- a. No person may falsify, alter or duplicate, or request the unauthorized falsification, alteration, or duplication of a university identification card.
- b. No person may knowingly present a false, altered, or duplicated university identification card with the intent that such card is relied upon by university employees or agents in connection with obtaining university services, privileges, or goods.
- c. No person may knowingly use or permit another person to use a university identification card for the purpose of making a false statement with respect to the identity of the user and with the intent that such statement be relied upon by university employees or agents in connection with obtaining university services, privileges, or goods.
- d. University officials may confiscate false, altered, or duplicate university identification cards or university identification cards used in violation of paragraph C.

Illness and Injury

Each main desk is equipped with a first aid kit for minor needs only. If your injury is not too serious, you should contact Student Health Services (second floor Royce Hall) and have it checked. If it is serious, contact 911 services and then contact your RA or RD.

Carry-out meals from Bridgeway Commons are available for students who are confined to their rooms because of an illness. The student must contact the RD or the RA to make proper arrangements. See your RA for details.

Inappropriate Behavior

When living in such a large community it is important that the rights and property of others are respected. Consequently, behavior such as rowdiness, pranks, the making of a mess, or any actions which damage property or disturb others will be considered inappropriate for the residence hall community and the surrounding area. Other behavior that would reasonably be considered inappropriate conduct for a residence hall community, and not addressed in other specific policies, is prohibited.

Incense

UWS 18.06 (11), a chapter of the Wisconsin Administrative code, prohibits the lighting or use of incense on university lands. Thus, for the predominant reason of fire safety, but also because of the concerns related to health (respiratory issues) and nuisance factors, incense may not be present in the residence halls.

Keys (Room/Building)/Security

You will be issued a room key upon checking into the residence hall. We urge you to carry your keys with you at all times. There is a \$50 lock replacement charge for a lost room key. This covers the new locks (room and mailbox) and the keys. If your key is lost, bent, or broken, see your RA or call the Maintenance Hotline at 608.342.1155, email maint hotline@uwplatt.edu, or use the online maintenance link/button.

Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18)
(12) KEYS.

- a. No person may duplicate a university key or request the unauthorized duplication of a university key.
- b. No person may transfer any university key from an individual entrusted with its possession to an unauthorized person or be in unauthorized possession of a university key.
- c. Keys in the possession of unauthorized persons may be confiscated.
- d. No person shall replace without permission, damage, tamper with, or vandalize any university lock or security device.

Traditional Halls, Bridgeway Commons, and Southwest Hall

You will receive building access on your student ID when you check in. This ID access allows you to enter the building you live in. Residents less than 18 years of age may be required to secure written parental permission and have such on file in the Department of Residence Life to have building access added to their ID.

Rountree Commons residents will receive a building access fob when they check in. This fob allows you to enter the building. If you rent an indoor bike storage space, your fob will be programmed to grant you access to that room.

Never let a stranger into the building. Do not jeopardize your security or the security of others by propping open doors or permitting access to the building by strangers.

Loss of your student ID will cost you \$20 for card replacement. Report a lost ID or building access card to your RA, SA, or RD immediately. Waiting will only result in the inconveniencing of others, creating a potential security risk, and a belated bill at the end of the semester.

Laser Pointers

Laser pointers (or other types of commercially distributed concentrated source of light, excluding flashlights) may only be used for their intended purpose in presentations and programs within the residence halls. Misuse and inappropriate use include but are not limited to shining the light on a person coming in or out of the building or traveling within the hall; shining the light in other areas where it is possible that individuals will pass and/or be present; using the laser pointer to threaten or intimidate. Disciplinary action as determined by the Department of Residence Life will result from misuse of laser pointers.

Lock-out Policy

It is the responsibility of each residence hall student to carry their room key and student I.D. with them so that they may have access to their room and building when the doors lock.

When a residence hall staff member is contacted to perform a lock-out (accompany the student to unlock the door and let them into their room), each student will be given one free lock-out for the academic year. Additional lock-outs will be assessed a \$3 per occurrence fee.

RAs, SAs, and RDs are the only staff members who will perform lock-outs. They will be responsible for following the established procedures to assess and collect the fee.

Lofts and Bunk Beds – Brockert, Dobson, Hugunin, Morrow, Pickard, and Porter Halls

All lofts and bunk beds must be free standing in design. UW-Platteville will be unable to furnish any plans or directions for construction due to issues of liability. (Note: A lofted bed is defined as one where the top of the mattress is more than three feet from the floor.)

Additionally, the following requirements must be followed regarding lofts and bunk beds:



Lofts must be four legged and free-standing. A loft design using two 4x4s or 2x6s towards the ceiling, with a total of four legs and chains to support one side of the lofted beds is acceptable, but must be free standing. “Pressure lofts” which exert force between floors and ceilings or between walls will not be allowed. Also, you may not use residence hall furniture in any way to provide support for your loft.

You may not drill holes in the walls or any other part of your room. Lofts may not be constructed from pressure-treated or chemically treated lumber. Treated lumber is designed for outdoor use only and can create a serious health hazard in an enclosed environment.

Designs in which any type of built-up platform (other than the bed platform) is raised off the floor are not allowed. Beds bunked or lofted may not be placed in such a way as to block emergency entrance or exit of the room via the window or door. Bunks or lofted beds must be 32 inches from the window and have a clear path width of 32 inches from the floor to the ceiling from the door to the window. This supports the Platteville fire marshal’s efforts to clearly be able to enter the room and be able to get to exits in the case of a fire or intense smoke from a fire.

The top of the mattress must be at least 22 inches from the ceiling. Lofts must be in such a position that the door can open freely. The loft should not hinder door movement in any way.

The use of guardrails is strongly encouraged. There are certain dangers associated with lofting beds; you may want to consider installing bed rails or safety guards as a precautionary measure. Residents may request rails for the university bunk beds by contacting the Maintenance Hotline.

If a loft damages the ceilings or walls of a resident’s room, the resident will be held responsible for the cost of repair and maintenance. The Department of Residence Life recommends that you consult with your roommate and mutually agree to a loft or bunk bed design prior to building anything to place in your room. You should also note that you will have the sole liability for anything placed or constructed within your room. The Department of Residence Life does reserve the right to require the removal of any bunk bed or loft that it deems is not in compliance with these policies.

UW-Platteville’s NRHH Chapter sponsors a loft rental program for residents. Rental information is located on the Department of Residence Life’s website. Please note: during the spring semester, lofts are collected on the Thursday prior to finals week. If residents store their bed ends off campus during the year, please plan to return them to the room prior to loft collection. This is also true for the fall semester. Failure to return the rental loft at the designated time and location will result in \$50 late charge. If the loft is not returned at all Collegiate Marketing will charge the lessee \$300.

Rental lofts may not be joined together. Each rental loft must be used as designed. Each loft must be free standing. For more information contact the Department of Residence Life office.

Lofts – Bridgeway and Rountree Commons, McGregor, Melcher, Southwest, and Wilgus Halls

Residents of these buildings have the ability to rent a loft system specifically designed for the furniture provided. The residents are not allowed to design or build any loft system and may only use the materials that are available to rent to loft a bed. All furniture provided must remain in the rooms and/or suite.

Lounge Furniture

Furnishings must remain in the lounge areas for use by all residents. Lounge furniture is not intended for private use in individuals' rooms. Students violating this policy are subject to a \$10 penalty fee per occasion and/or per item. Each wing/floor is responsible for the furniture in their lounges and study areas. Wing meetings will be called when damages occur to determine who will be financially responsible.

Maintenance Requests – Traditional Halls, Bridgeway Commons, Southwest Hall

If you need something repaired in your room or residence hall, please report it by either utilizing the online maintenance request, or by emailing mainhotline@uwplatt.edu or by calling 608.342.1155. Give the hall, room number, a detailed description of the problem, and your name and phone number. The work crew will try to make the repair(s) as soon as possible.

Rountree Commons

If you need something repaired in your room, please complete a work order through your resident portal. Please be as detailed as possible. The work crew will try to make the repair(s) as soon as possible.

Meningococcal Meningitis and Hepatitis B Vaccination Response

Wisconsin State Public Health Law, Act 61, became effective Jan. 1, 2004. It requires all colleges and universities in Wisconsin to inform students and seek responses regarding vaccinations from students living in residence halls. This form will be completed by all students at check-in.

Microwaves and Toasters

All of the traditional residence halls have microwave rooms on each wing or floor. It is the responsibility of the wing to keep their microwave room clean and sanitary. The use of these microwave rooms can be suspended if residents fail to keep them clean. Also, personal microwave ovens are permitted within student rooms. Toasters are not allowed within residents' rooms, but are generally provided in the microwave rooms.

Missing Student Notification

The Department of Residence Life will notify authorities when residence hall students have been deemed missing. Those notified include University Police for all individuals and either the parent/guardian for residents under the age of 18 OR

the emergency contact of students who are over the age of 18. Emergency contact information will be obtained from the information residents provide to the campus. Any time a student believes that a resident is a threat to themselves or others, they should contact University Police immediately. If they want to report that a student is missing, they can either contact the police directly or they can print a “missing student notification” form by going to the Residence Life home page www.uwplatt.edu/residencelife and clicking on “Safety Resources.” The “Missing Student Notification Form” will be listed on the side menu. Students can complete this form any time they believe a resident has been missing for an unusual amount of time. Students completing this form should submit it to their resident assistant or resident director who will then contact University Police and the Dean of Students Office.

Musical Instruments and Amplified Music

Students are allowed to play musical instruments in their rooms between the hours of 11 a.m. to 9 p.m. throughout the week except during finals week’s extended quiet hours. In addition, Dobson Hall has a music practice room for any resident to use. Practice rooms are also available in Doudna Hall. Hall councils have the ability to make special exceptions to the amplified music policy for programmatic purposes.

Noise and Quiet Hours

In order to create an environment conducive to studying and privacy, any activity such as playing radios and televisions loudly, yelling, slamming doors, horseplay, running, or any other activity that creates a disturbance is prohibited in the residence halls. You are asked to exercise good sense and consideration of others at all times. Residents responsible for excessive noise and/or disruptive behavior may be required by their RD to remove stereos, radios, musical instruments, and any other form of sound amplification from their rooms. Yelling out of windows is not permitted under any circumstances.

Campus-wide Quiet Hours are:

Sunday to Thursday: 11 p.m. to 9 a.m. the next day, Friday to Saturday (or days that do not precede class): 1 a.m. to 9 a.m. the next day.

Quiet hours are defined as times when the highest priority is given to the conditions necessary for students to sleep and/or study within their rooms in the residence hall. No other activity is deemed more appropriate during these hours. Any activity that produces noise that interferes with quiet hours is prohibited. Violations of quiet hours may result in disciplinary action.

Campus-wide Courtesy Hours are:

24 hours a day, seven days a week.

Courtesy hours are defined as times when activities that might produce noise are limited out of courtesy toward fellow students, be they wingmates or other students in the hall. Talking in the hallways should be kept to soft voices, games should not be played in hallways, and amplified music should be kept at a low volume.

Individual residence halls may expand these quiet hours but may not implement fewer hours than outlined above. As always, excessive noise within the residence halls is inappropriate at any hour of the day or night. It will be the responsibility of every residence hall student to assist in the enforcement and effectiveness of this policy.

Consideration and Noise Courtesy

An atmosphere conducive to normal living and study must be maintained 24 hours a day in the residence halls. As always, respect for the rights and freedoms of other residents should be the basic guideline for your behavior. The period of time between dinner and breakfast is usually used for study and sleep. Please exercise good sense and consideration of others at all times, but especially during this time.

Radios, TV sets, and other amplified sound equipment must be used with discretion at all times. Speakers are not to be played out your window.

Musical instruments must be played in accordance to the policy found earlier in this handbook.

OC Spray (Pepper Spray)

Wisconsin Statute 941.26(4) legalizes the civilian use of OC spray. OC spray (more commonly known as pepper spray) is sometimes used to thwart/disable someone who is attempting to harm or detain someone against their will and is done by spraying this chemical into their face. Residence hall policies regarding the possession and use of OC spray comply with the statute and include: OC may not be used or possessed by anyone under the age of 18. OC may be used for defensive purposes only. Only OC spray is legal. Products containing other gas or substance are not legal (i.e. those products containing tear gas or mace). Camouflage products are not legal. Camouflage products are those containers designed to appear as something other than an aerosol container (i.e. ballpoint pens, lipstick, etc.). Penalties related to the misuse of OC spray are very serious and significant.

Obstructing or Threatening the Staff

It is a violation of student conduct standards (Chapter UWS 17 Student Non Academic Disciplinary Procedures) to interfere with or obstruct any university employee or officer engaged in the lawful performance of duties. It is also a violation to attack, physically abuse, or threaten to injure or intimidate a member of the university community or guest. Students who attack, obstruct, or threaten residence hall staff may expect prompt disciplinary action by the Department of Residence Life and/or the office of Student Affairs. Criminal charges may also be filed in response to incidents of this type.

Overnight Guests

This policy establishes the procedures that provide each resident the right to choose whether or when an overnight guest is allowed in his or her room. An

overnight guest is defined as any person who is not assigned by the UW-Platteville Department of Residence Life to live within a specific room, even if that student lives in another UW-Platteville residence hall room and who remains/sleeps/stays in the room overnight.

Principles

1. Every resident has the right to individual privacy within his or her own assigned room.
2. Every resident has the right to discuss and determine if and when overnight guests are allowed within the guidelines of the overnight guest policy.
3. Every resident may expect to have expressed choices honored and enforced. The person(s) responsible for coercive or harassing behavior towards other residents regarding his/her overnight guest policy choices will be subject to disciplinary action.
4. Individuals who violate the overnight guest policy will be subject to disciplinary action.
5. If roommates do not agree regarding overnight guests, the right of a resident to occupy his or her room without the presence of an overnight guest takes precedence over the privilege of a roommate to host an overnight guest.
6. The presence of overnight guests impacts people other than the resident and roommate. Guests will be present on wings/floors/common areas of the halls, will utilize appropriate bathroom facilities, and have the potential to pose behavioral, safety, security, and liability concerns.
7. Overnight guests must comply with all UW-Platteville rules and residence hall regulations and policies. The conduct of a guest is the responsibility of the resident host unless the guest is another UW-Platteville student. Then both parties may be held responsible for conduct or behavior that is not in compliance.



Procedures

1. Overnight Guest Roommate Agreement form – At the beginning of each academic year, each resident/roommate must discuss, complete, and sign this form that identifies their options/choices regarding overnight guests. It establishes a general agreement between roommates and deals with other community environment issues. It does not give specific approval to host a guest on a specific date. If roommates fail to complete and sign this form, no overnight guests are allowed.
2. The agreement must be updated if/when a new roommate is assigned. Also, roommates may renegotiate their agreement form whenever one or both of them desire to do so. It must be submitted to the main desk and replaces the previous agreement.
3. Residents who have single rooms must complete and sign an Overnight Guest Agreement form specifically for single rooms prior to hosting any overnight guests because of the possible impact on the community environment.
4. Overnight Guest Registration form – All overnight guests, including guests of residents who have a single room, must be registered each time an overnight stay occurs. Registration forms are available at the main desks of each hall and on the Department of Residence Life website and must be completed and returned to the main desk in a specially designated box. In addition to registering the overnight guest, this form is used to verify that the roommate has given specific approval for an overnight guest on a specific date.

Guidelines

1. Overnight guests of either gender are allowed in UW-Platteville residence halls on Thursday, Friday, and Saturday nights.
2. Overnight guests of the same gender are allowed in UW-Platteville residence halls on any night. Overnight guests may stay overnight no more than two consecutive nights and may stay no more than two times per month if staying during the week.
3. Visitors and guests must use the bathrooms designated for the gender of the visitor or guest. Under no circumstances may visitors or guests use bathroom facilities designated for the opposite gender.
4. Overnight guests under the age of 18 are limited to siblings of the resident host, children of the resident host, or participants of a university department sponsored recruiting event (authorized athletic recruits, etc.). Requests for very young siblings and/or young children of residents to stay overnight require discussion and authorization from the resident director in advance.
5. Overnight guests are required to present an acceptable photo I.D. to verify identity and age at any time as requested by staff and/or University Police.

6. Overnight guests who are in violation of the overnight guest policy (i.e. did not complete registration form, staying too many consecutive nights, etc.) and/or who are in violation of other residence hall or university policies may be required to leave the premises immediately. University staff may impose additional restrictions at the time as well. The host of the guest will be responsible for dealing with the logistics needed to handle the situation.
7. The Overnight Guest Policy is established as a privilege within the campus community. Individuals who violate this policy or fail to register their overnight guests may expect to be held accountable for their behavior through established disciplinary procedures. Minimally, overnight guest privileges may be restricted or suspended for residents found responsible for violations.
8. This policy may not be utilized in an attempt to provide on-going lodging to another person who does not have a place to live, who prefers to live or stay with a resident, etc.
9. The resident director may make exceptions to this policy regarding specific cases in advance. In the absence of the RD, the RA who is on call for that residence hall may contact the resident director on call to determine if an exception is warranted and/or if other circumstances warrant special handling.



Pets

For purposes of health, pets (with the exception of fish) are not allowed to visit or be kept in residence hall rooms. The maximum aquarium size is 10 gallons per resident and cannot be accumulated between residents in a room or suite. Guide dogs (or similar domesticated animals) are permitted within the residence halls for persons with a documented disability.

Platforms

The construction and/or use of any type of platform in a student's room are prohibited.

Posting and Advertising Procedures

This procedure prescribes locations and formats within the residence halls for the promotion and advertising of activities, programs, and services of interest to UW-Platteville students, faculty, and staff. It was developed with regard for effective and available space utilization, demonstration of support for campus-related programs and services, and an understanding that the halls are living environments.

This procedure explains who, how, what, when, and where items may be posted and/or advertised. It provides consistency from hall to hall, is more readily explained, lessens fire code concerns, and addresses overuse of fliers. The following are highlighted guidelines for the procedure. To see the entire guideline pamphlet refer to the Department of Residence Life webpage and click on the Posting Policy link.

General Guidelines

- All postings (signs, fliers, posters, etc.) must be authorized and stamped by the Department of Residence Life front office in Royce Hall.
- Please review the complete policy for specific information regarding number and placement of postings for residence halls, campus organizations, departments, etc.
- Only Department of Residence Life personnel may physically place postings (signs, fliers, and posters) in the residence halls.
- Businesses, individuals, and non-UW-Platteville recognized groups may submit only two posting for each hall's lobby.
- Unauthorized postings will be removed.

Recreational Activities

Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18) (19) RECREATIONAL ACTIVITIES (a) No person may swim, fish, boat, snowmobile, ride horseback, or use any type of all-terrain or off-road vehicle on university lands except in those areas and at times expressly designated by the chief administrative officer and denoted by official signs. (b) No person may dock, moor, park, or store any boats, boating gear, snowmobiles, or similar equipment on university lands except under conditions specified by the chief administrative officer.

Room Arrangements

Room furnishings may be arranged in a variety of ways, but the following guidelines exist related to safety, emergency exit, and heater efficiency. There must be a clear path width of 32 inches from the floor to the ceiling from the door to the window. Bunked or lofted beds may not be placed in such a way as to block emergency entrance or exit to and from the room via the window or door. This supports the Platteville fire marshall's efforts to clearly be able to enter the room and be able to get to exits in the case of fire or intense smoke.

The top of the mattress must be at least 22 inches from the ceiling.

Do not place items directly in front of the heater, as it will interfere with the efficiency of the heater.

Room Condition and Decorations

You are encouraged to decorate your room using the guideline that the room must be in the same condition when you check out as it was when you checked in. You must follow these guidelines:

1. Your room, in every way, must be in the same condition as when you originally moved in. You will be held accountable for all damages incurred from the movement of furniture.
2. All furniture must remain in your room, with the exception of bed frame, headboard, and footboard in our residence halls that allow bed pieces to be removed. These items can be moved off campus, but cannot be stored in the residence hall storage area.
3. With regard to room decorating, a strict fire code is enforced. Highly combustible materials such as barn boards, partitions, hanging fabric, fish nets, and parachutes will not be acceptable for use in room decorating.
4. We caution you that tape may ruin the wall surface. Please use common sense to minimize room damages and thereby lessen any financial responsibility.
5. Bunk beds and lofts or further construction in your room must meet guidelines established by the Department of Residence Life. Construction of any type of platform is prohibited in rooms.
6. Partitions are prohibited by state fire code. A partition is any structure projecting into a room constructed with any flammable material. You must receive approval from the director of Auxiliary Services Facilities Operations prior to any construction in your room.
7. Paneling may not be glued or fastened to walls by nails, screws, rivets, or bolts.
8. Ceiling fans are not allowed. Requests for air conditioning must be based on medical necessity, have appropriate documentation, and be approved by the Department of Residence Life.
9. Closets may not be removed in any residence hall.

10. Residents who use detergent on the ceiling or walls may be charged for repainting of the ceiling or walls.
11. The use of duct tape or other types of tape on the carpeting is prohibited.
12. Ceilings must be kept free of posters, flags, and any other flammable materials.
13. Bridgeway Commons, Southwest Hall, and Rountree Commons residents may find additional policies in the “Bridgeway Commons Guide to Living Handbook,” “Southwest Hall Guide to Living Handbook” and “Rountree Commons Guide to Living Handbook.”

Screens

SCREENS MAY NOT BE REMOVED.

The following is the rationale for this regulation:

1. Personal safety is endangered.
2. Rodents crawl up the sides of the building to gain easy entrance into student rooms.
3. Students have thrown garbage and other items from the windows.
4. Screen and window tracks experience heavy wear as a result of removal.

Failure to comply with this regulation will imply your automatic consent for housing personnel to enter your room and replace the screen at a cost to you. Removal of screens will result in a \$100 fine. Subsequent offenses will be referred to the Department of Residence Life.



Self-care

While living in the residence halls, all residents are responsible for their own self-care including appropriate personal hygiene, management of medical conditions, or illnesses including mental health and/or disability-related personal needs. Resources on campus to assist with personal self-care include Student Health Services, University Counseling Services, and Student Support Services.

Sexual Assault

Sexual Assault is a serious, violent crime with far reaching effects. The University of Wisconsin-Platteville and the Department of Residence Life make every effort to educate the community about sexual assault and to facilitate safe environments for students. Sexual assault is defined as sexual contact with a person without their consent. Students living in the residence halls who wish to file a complaint about a sexual assault may do so through the University Police, Residence Life staff, and/or the Dean of Students Office.

Sexual Harassment

Sexual harassment is a form of sex discrimination and is not tolerated at UW-Platteville. It occurs in a variety of situations which share a common element: the inappropriate introduction of sexual activities or comments in the living, work, or learning situation. Often sexual harassment involves relationships of unequal power, and contains elements of coercion—as when compliance with requests for sexual favors becomes a criterion for some benefit. However, sexual harassment may also involve relationships among equals, as when repeated sexual advances or demeaning verbal behavior have a harmful effect on a person's ability to study or work in the academic setting. If students feel they or someone they know have been sexually harassed, they should contact their RA, their RD, or the Dean of Students Office.

Sidewalk Chalking Policy

The chalking of sidewalks with advertisements or on-campus events and activities of student organizations recognized by UW-Platteville and in good standing at UW-Platteville is permitted under the following conditions:

1. Sidewalks may be chalked no closer than 10 feet to any building or building overhang. Designated crosswalks are not to be chalked.
2. Sidewalks may not be chalked more than one week prior to advertised event or activity.
3. Sidewalk chalking does not require registration. It may be done on a first come, first served basis. An organization may not clear a sidewalk for their own use until the date of the advertised event or activity has passed.
4. Sidewalk chalking must include the name of the sponsoring organization and the date, time, and location of the event or activity.
5. Sidewalk chalking is limited to text. No drawings, pictures, graphics, or symbols are permitted.

6. The content of chalked messages must be in compliance with UW-Platteville policies, e.g., UWS Chapters 14, 17, 18, UW-Platteville Discrimination and Harassment policy and UW-Platteville Alcohol policy.
7. Political campaign information endorsing specific candidates, parties, or positions is not permitted.
8. Sidewalk chalking may not include themes or references to alcohol, profanity, or illegal drugs.
9. Failure to comply with this policy may result in disciplinary action for student organizations and/or specific members of student organizations by the Office of Student Affairs.

Smoke Detectors

In compliance with Wisconsin statutes, each student room is furnished with a photoelectric type of smoke detector. These smoke detectors are designed to protect student life. Please cooperate by keeping your smoke detector plugged into the wall outlet. According to Wisconsin statutes there is a fine for unplugging these smoke detectors. If your smoke detector is not working properly (there is a test button on each unit), report it immediately to the Maintenance Hotline (608.342.1155) or mainhotline@uwplatt.edu. Any damage to or loss of the smoke detector will result in a \$50 replacement charge.

Rountree Commons smoke detectors are wired into a fire system. If they sound, please contact a staff member as the detectors will not stop sounding until reset by a staff member.

Smoking

State law prohibits smoking in the residence halls and in any location that is 25 feet or less from a residence hall. Residents choosing to smoke must do so outside the building, while remaining over 25 feet away from the building.

Students found smoking within the prohibited area will receive one warning. Additional violations will result in a \$10 penalty. Residence hall staff will work in conjunction with University Police regarding reports of smoking violations and consequent citations.

Vapes

Recreational vapor products, including, but not limited to E-cigarettes, E-hookahs, vape pens (wax and herb), etc. are prohibited in the residence halls. Residents choosing to use a recreational vapor product must do so outside the building, while remaining 25 feet away from the building.

Snow Removal

In the event of a substantial accumulation of snow, the residence hall parking lots may need to be cleared of vehicles for snow removal. If the parking lots have to be cleared, RHA, Physical Plant, and University Police have established the following procedure:

1. Students will be given 24-hour notice before removal.
2. Posters will be displayed in the main lobbies giving the time, date, and location of removal.
3. A flier will be placed in each mailbox of the residence halls.
4. The removal time, date, and location will be announced on 90.5 FM.
5. A ticket of \$50 will be given if vehicles are not removed from the lots.

Should a snow emergency occur, these procedures might be altered to accommodate the emergency situation.

Solicitation

No person may sell, peddle, or solicit for the sale of goods, services, or contributions within the residence halls. Individuals are not allowed to campaign, conduct business or sales through the distribution of fliers, advertisements, etc. under doors, attached to doors/walls, or by going door to door. All of these means of solicitation are prohibited in the residence halls. Should you encounter a solicitor please contact residence hall staff members (RA/SA/RD).

Officially recognized student organizations wishing to conduct fundraising activities in the residence halls should contact the RD of the hall for permission and/or additional information.

Space Heaters

Because of fire hazards, space heaters are not permitted in residence halls. If your room is cold, contact your RA first to provide assistance and then please call the Maintenance Hotline at 608.342.1155 or mainthotline@uwplatt.edu to report it.

Sports in the Residence Halls

Sports are not allowed in the hallways or public areas of a residence hall. This policy is in place to protect the safety of the students in the residence halls as well as adhere to the quiet hours of the building. When students are engaged in throwing hard objects, such as a ball, frisbee, etc., they run the risk of hurting themselves or others. Once an object leaves a student's hand, the student no longer has control over it and cannot be sure that it will not hit someone or strike an object that could hurt someone, strike a smoke detector, or further damage the hall. The same is true of skateboards, roller blades, bikes, or objects rolled along the floor.

Sprinkler System—Bridgeway Commons, Dobson Hall, Porter Hall, Rountree Commons, and Southwest Hall

Tampering with or misusing the sprinkler systems are prohibited. Bridgeway Commons, Rountree Commons, and Southwest Hall residents should refer to their Guides to Living for specific details.

Telephone Abuses and Nuisance Phone Calls

Any type of nuisance call is considered serious and students who make such calls will be subject to university disciplinary action as well as possible action by civil authorities. Please refer to UWS Chapter 18 for more information.

Theft and Insurance

UW-Platteville is not responsible for theft, damage, or loss of valuables, money, or other personal property belonging to students.

The best guard against property loss from a student's room is a locked door (especially while sleeping). Room doors should be locked whenever you leave the room, even if it is only to take a shower or visit next door. Report any theft or suspicious person to University Police, 608.342.1584.

You are advised against keeping large sums of money and other valuables in your room. Items particularly attractive to thieves include money, jewelry, radio and computer components, radios, calculators, other audio equipment, televisions, and clothing.

It is strongly recommended that you insure your personal property either by your parents' homeowner's policy or by purchasing personal property insurance.

Be sure to record all serial numbers of your belongings and keep this list in a safe place.

Throwing Hard Objects and Snowballs

Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18) (27) THROWING HARD OBJECTS. No person may, in a manner likely to cause physical harm or property damage, throw, drop, kick, hit, or otherwise project any hard object, bottle, can, container, snowball, or other item of a similar nature on university lands or within or from within university buildings or facilities.

Snowballs: Persons identified as throwing snowballs at buildings or windows will assume total financial responsibility for the damages attributed to their individual actions or for the damages resulting from a group of snowball throwers with which they are identified. Residents, whose actions contribute to the breaking of their own room windows or the windows of others nearby, assume full financial responsibility for any damages where the culprit is not specifically identified.

The cost of a broken window will be assessed by Auxiliary Services Facility Operations staff. Department of Residence Life personnel will consult with the RD of the hall before a decision regarding billing is made.

Throwing Objects Out Residence Hall Windows

The throwing of objects out of windows is strictly prohibited. Individuals who are identified throwing objects out of windows will face disciplinary action by the Department of Residence Life, in addition to the fee for removing window screens. Individuals may also face actions by the office of Student Affairs for violation of Chapter 18 of the UW System Policy.

Trespassing

Students who occupy or visit residence halls without appropriate authorization will be referred to the residence life judicial processes. This includes students who violate a Residence Hall Ban sanction.

Unmanned Aerial Vehicles

No unmanned aerial vehicle (UAV), also known as a drone, may be operated within 100 feet of the residence halls. Any audio/video recordings or photographs taken from an otherwise permitted use of a UAV shall fall under the Audio/Video Recording and Photograph policy in this handbook.

Vacations

To provide security for those staying on campus and the belongings of all residents, in our traditional halls, you may NOT occupy your room during winter or spring recess. Occupancy is permitted during Thanksgiving recess and April Break. Residents of Bridgeway, Cooper, Rountree, and Southwest may reside in their room throughout the academic year.

Visitation

Definition

Visitation in the UW-Platteville residence halls shall be defined as those time periods when residents may invite friends or relatives of the opposite gender to visit them in their residence hall rooms or in designated residence hall areas such as lounges and the basement.

Limits and Procedures

In accordance with the UW System Board of Regent guidelines, campus visitation options are defined as follows:

1. **Closed:** A policy in which no visitation is permitted.
2. **Limited:** A policy in which in no case shall visitation exceed a maximum of 17 hours per day, with residence halls closed no later than 2 a.m. on any day.
3. **Open:** A policy in which a maximum of 24 hours of visitation is permitted.

Each wing unit in each hall will have the responsibility of determining its own hours of visitation. Discussion and voting will be conducted by each wing unit concerning visitation hours desired. Hours must be approved by two-thirds of all wing residents.

Each wing unit shall determine if they desire the need for the following optional provisions for that unit: Guest signs, sign-in and sign-out, escort policy, and monitor.

Any student may change to a wing unit of his/her preference to obtain more desirable visitation hours if space is available.

Hall Councils shall determine the visitation hours in lounges, lobbies, and basement areas. For a coed residence hall, the main lobby/lounge and other common areas (including basements) shall be available to residents of that hall on a 24 hour basis. Each wing will begin the fall semester with open visitation until a wing vote occurs.

Guests are to utilize the bathroom facilities of their gender. Each building has a bathroom in the basement for visitors. In coed halls, guests may choose to use another wing where the residents are of the same gender as the guest.

Violations

A violation shall constitute a visitor of the opposite gender entering a wing unit prior to the determined time of visitation, remaining on a wing after the closing of the unit's visitation period, or any other violation of that wing's visitation guidelines.

Since wing units determine their visitation parameters, they are responsible for dealing with violations. This visitation policy permits only visitation. Cohabitation and sexual behaviors illegal under Wisconsin statutes are prohibited.

Priority Rights

With respect to your roommate, if he/she does not have a guest or wants to sleep or study, then he/she has priority regarding the use of the room.

Security

All outside entrances to each residence hall will utilize the student's ID card. Rountree Commons residents utilize a key fob for entrance. The side and front entrances will be locked 24 hours a day. Southwest Hall, and Bridgeway and Rountree Commons residents may find additional policies in the *Southwest Hall Guide to Living Handbook*.

Vomit Cleanup

If staff must clean vomit, a minimum fee of \$26 will be assessed to the responsible person; if the person responsible cannot be determined the wing may be assessed the \$26 fee.

Waterbeds

Experience has shown that the use of waterbeds can cause damage in a residence hall. Therefore, the use of waterbeds is prohibited.

Weapons

The presence of dangerous weapons in a community of higher education is not compatible with the objectives at the university or the residence halls. An objective of the residence halls is to ensure the safety of the students living in these facilities. Therefore, dangerous weapons of any kind (including, but not limited to, firearms of any type, sling shots, paintball guns, BB guns, Airsoft guns, toy guns that look like real firearms, bow and arrows, and knives used to threaten and/or cause harm or whose primary purpose is that of a weapon) and ammunition are not permitted in campus buildings by state of Wisconsin statutes. This restriction applies to all campus buildings. Failure to comply with this policy subjects one to serious disciplinary action by the university and/or civil authorities. Any dangerous weapons, explosives, firearms, or fireworks found on campus will be confiscated. It is recognized that some students participate in hunting or sporting activities involving dangerous weapons that cannot be possessed on campus. In order to serve those students, the UW-Platteville Police Department has a sporting weapons storage program that will accept any of the weapons listed above. Details on the storage program can be found at www.uwplatt.edu/police.

Note: The cleaning/dressing of wild game is prohibited on university property or grounds, including the residence halls.

Wisconsin Administrative Code (Conduct on University Lands, Chapter UWS 18) (10) DANGEROUS WEAPONS.

- a. No person may carry, possess, or use any dangerous weapon on university lands or in university buildings or facilities, except with the written approval of the chief administrative officer or for law enforcement purposes.
- b. No person may display or portray as real any object that resembles a dangerous weapon on university lands or in university buildings or facilities, except with the written approval of the chief administrative officer.
- c. Dangerous weapons in violation of this subsection may be confiscated and removed from university lands by police.
- d. In this subsection, the term “dangerous weapon” has the meaning specified in s. 939.22 (10), Stats.

Wheeled Conveyances and Roller Blades

The use of wheeled conveyances such as bikes, skateboards, roller blades, or skates is prohibited within the residence halls.

POLICIES FOR CONTRACTUAL CONSIDERATIONS

Check-in Procedures

Take the time to thoroughly inspect your room for existing damages using the room condition form as a guide. List all existing damages upon your check-in on the room condition report. Notify your RA of any room damages immediately. The listing of room damages is important, as you will be personally responsible for any damages found at the time of your check-out from the room. Sign and date the room condition form upon your check-in.

Check-out Procedures

When vacating the room at the end of the academic year or when vacating the room during the academic year due to room change, withdrawal from the university, graduation, transferring, etc., each resident is required to properly check out of the residence hall by following these procedures:

1. Arrange a specific appointment with your RA to finalize your check-out from the room. If your RA is unavailable, contact another RA, SA, or your RD.
2. Clean the room. The room is to be returned to its original condition. Cleaning is to include vacuuming the carpet, dusting the desk and dresser, and removing room trash to the dumpster. Trash is not to be placed in the hallway, recycling room, kitchen, microwave room, or bathroom. Violators will be charged a cleaning fee minimally of \$26/hour.
3. Return room furnishings to original positions.

4. Remove all personal belongings from the room.
5. Return your room key to the staff member conducting the check-out.
6. Complete the check-out portion of the room condition report with the staff member. The resident is to sign and date the room condition report at check-out. Residents are responsible for any room damages listed at check-out that are not listed at the time of check-in.
7. Review room damages with the staff member. For damages assessed to the resident, the resident is to sign a billing agreement to have the damage billing sent to the resident's forwarding address. Please note that damage assessments at the time of check-out are estimates of charges for materials and labor. The Department of Residence Life determines the final charges. Any damages billed to the student are subject to a \$3 minimum charge.
8. Complete a mail forwarding form and leave it with your RA.
9. Clean the room refrigerator (defrost, clean, and dry). A minimum of \$25 is charged if a refrigerator is not properly defrosted and \$30 if not properly cleaned. Damages may be assessed for missing parts and/or damages to the unit.
10. Have the staff member lock your room door on your departure from the hall.

Residents not following these check-out procedures will be subject to a \$50 improper check out fee. This fee will also be assessed if a resident does not check out by the publicized closing time.

If a resident does not return all keys upon check-out, replacement fees will be charged to the resident directly. If a room is left in an unclean condition upon check-out, cleaning costs will be charged to the resident at a rate of \$26 per hour with a minimum charge for one hour.

Room rental charges continue as described in the residence hall agreement.

Contract Cancellation and Refund

Students who wish to be released from their housing contract may petition the director of the Department of Residence Life or his/her designee. This request must be in writing and state the reasons clearly. A contract release form is available for this purpose at the Department of Residence Life office. A response letter will be sent concerning the decision.

It is important for students within commuting distance of UW-Platteville to realize that the room rental agreement cannot be broken during the term of the rental period in order to begin commuting from home or to live with a relative.

Freshmen and sophomores are required to live in university residence halls unless released in writing by the director of the Department of Residence Life or his/her designee.



Refund and Forfeiture

A student not fulfilling the length of the rental agreement will forfeit the \$150 rental prepayment under the following circumstances:

1. Voluntary withdrawal from UW-Platteville
2. Department of Residence Life or university disciplinary action including suspension from the residence halls
3. Academic dismissal

A student not fulfilling the length of the rental agreement will forfeit \$50 of the rental prepayment under the following circumstances:

1. Denial of admission
2. Participation in a university sponsored:
 - a. Internship
 - b. Cooperative program
 - c. Exchange program
 - d. Student teaching program
3. Graduation from UW-Platteville
4. Military Service

Improper Check-out

Each student must notify Department of Residence Life personnel of his or her decision to leave the residence hall. He or she must fill out, sign, and return a completed room inventory sheet and have the room checked by a staff member. Failure to do so will result in a \$50 improper check-out fee.

Room Changes

If you wish to change your room location for any reason (whether you wish to change within your own hall or to transfer to another), you may, provided there is space available. In order to move, you must complete a Room Change form. See your RD for more information.

Room Consolidation

In our residence halls, if your roommate/suitemate vacates your room, the possibility of consolidation within your hall does exist. This means that you will be required to choose one of the following options:

1. Move to another room where one bed is vacant.
2. Select a new roommate.
3. Sign a single room contract and agree to pay the additional fee.

If students remain in expanded housing those students will be assigned to that vacancy. The above options are not available until students in expanded housing are all reassigned.

The attempt to consolidate will mainly be your responsibility. However, your RD will provide assistance as needed to make the consolidation as satisfying as possible. RHA regularly reviews this policy.

Room Entry

Authorized personnel may enter a student's room for reasons of health, safety, general welfare, or to make necessary repairs to the room and/or room equipment. Insofar as possible, advance notification will be given. No room will be searched except by appropriate legal agencies with a warrant, or with permission or as noted below. Residence hall rooms occupied by students will not be entered or searched and university personnel without the permission of the student will not search the personal possessions of students unless a search warrant has been obtained. However, in case of emergency circumstances, authority to enter or search without a warrant may be granted in written form by the chancellor or designee. This action will only be taken when circumstances warrant immediate intervention as a means of protecting the safety and welfare of persons or property.

The university as landlord retains the right to enter student rooms for maintenance purposes. Maintenance requests by students will be considered to be permission to enter. In such cases, no notification of entry will be given. For purposes of health

and sanitation inspection, a 24-hour written notification will be given to students. Residents should be aware that Department of Residence Life staff may enter a room to turn off an annoying alarm, an unattended radio, or to close a window. In cases of this type, as well as life-threatening emergencies, at least one resident or staff member will accompany the Department of Residence Life staff member whenever possible.

Summer Storage

Summer storage is available in residence halls, dependent upon facilities renovations. Contractual information will be available beginning in April. Please see residence hall staff for questions.

ROOM RESERVATION PROCESS FOR 2016–17

Information about the room reservation process and deadlines will be widely publicized during the fall semester. It is extremely important that students pay attention to dates, procedures, etc. Watch the Department of Residence Life website for more information.

A few things to keep in mind:

- Each student will need \$150 to reserve a space for next year. Each student must reserve a residence hall space for each academic year. No one is automatically placed.
- University of Wisconsin Board of Regent policy states that all freshman and sophomore students must live in university residence halls unless they meet established criteria for exemption. Freshman and sophomore students are required to live on campus and will not be able to cancel their rental agreement unless they are withdrawing from the university. Students who are not required, but choose to sign a rental agreement, will be held to their contract unless they are no longer attending UW-Platteville. By submitting the electronic room rental agreement, you are entering into an academic year contract and are financially obligated for rental in the residence halls for the 2016–17 academic year. Exceptions to this will be available to students who participate in a recognized university program that requires the student to live away from this area such as student teaching, internship, co-op, and study abroad.
- The process for Southwest Hall room reservations begins in late October and is available to students with junior class standing and above.
- The process for Bridgeway Commons, Cooper Living and Learning Center, Rountree Commons, and the nine traditional halls typically begins in February and is based on a student's class status.



RESIDENCE HALL DISCIPLINARY SYSTEM

The Department of Residence Life philosophy on discipline comes from an educational point of view which complements the academic goals and assists in the development of the individual as a whole. This is approached through the following steps:

1. Information is given to the students upon arrival. Each resident receives the residence hall rules in this *Residence Hall Handbook*. They are also discussed at wing meetings and are highlighted through hall newsletters, posters, etc.
2. When a resident makes inappropriate decisions, the inappropriate behavior is confronted. The staff tries to help residents modify the behavior through the discipline process.

Unwillingness to change inappropriate behavior will result in punitive steps. Department of Residence Life staff prefers not to deal with students in this manner, but if residents are unwilling to follow the rules of the community, they will be dealt with accordingly. The choice lies with the student. Throughout the discipline process it is emphasized that it is the student's behavior that is not acceptable and must be changed. The student is still respected as a human being.

Steps in the Discipline Process

1. Inappropriate behavior occurs.
2. An RA files an incident report. (Or University Police are contacted.)
3. In most cases, the RD contacts (via email) those individuals involved in the incident to set up an appointment to discuss the situation. It is best that the meeting occurs as soon as possible while the facts are still clear.

For repeat offenders and for serious violations, the initial contact will be from the Department of Residence Life central staff.

4. The purpose of the meeting is to gather all pertinent information about the incident. The student is asked to explain exactly what happened during the incident. After the student shares his or her perception, his or her role in the incident is examined by the RD with the incident report written by the staff members confronting the situation. If a student chooses not to meet with the RD, then a decision will be made without benefit of his or her input, so it is in the best interest of the student to meet with the RD and discuss the situation.
5. Following all input and fact gathering, the RD will make a decision whether the student's behavior violated any rules, policies or laws. If a sanction is necessary, an appropriate sanction will be given.
6. The student will receive an email explaining the findings of the meeting. If sanctions were implemented, the resident has the right to appeal the decision by contacting the Department of Residence Life office within the time specified in the email.

Sanctions and Disciplinary Action

Sanctions and disciplinary action may include one or more of the following:

No Action—No action is deemed necessary based on the resident's behavior in the incident.

Warning—A statement which indicates to the resident that the behavior was not acceptable and that further misconduct may result in more severe disciplinary action.

Residence Hall Probation—States that because of unacceptable behavior, the resident is in a probationary period and any further misconduct may result in removal from the wing, the hall, the residence hall system, and/or more severe disciplinary action. The RD and his/her central supervisor set the period of probation.

Restriction of Residence Hall Privilege—Examples of restrictions include alcohol privileges, overnight guest privileges, radio use, etc.

Restitution of Damage—Requires the student to pay for damage/theft of property in or pertaining to residence halls, university or private individuals.

Assignment of Creative Work—Creative tasks relating to the inappropriate behavior may be assigned.

Alcohol Response-ability Web Course—Alcohol Response-ability is an interactive web program dealing with alcohol issues facing students. There is a student fee for Alcohol Response-ability of \$50. Students violating the alcohol policy the second time will be referred to a several week course offered through Counseling Services, which incorporates alcohol discussions. The fee for this course is \$100. These fees are placed directly on the resident's university bill.

Judicial Educator Web Course—Judicial Educator, similar to Alcohol Responsibility, is an interactive web program dealing with a wide variety of topics from healthy relationships, anger management, community living, diversity, decision making, and dating violence/date rape. There is a student fee of \$10 for use of the Judicial Educator. The fee is placed directly on the resident's university bill.

Removal and/or Restriction from Residential Areas—Prohibits entry to specified areas in campus residence halls, whether it is a wing, hall, or the residence hall system.

Referral—The student is referred to another individual or office.

Combination—Any of those mentioned above may be combined.

GENERAL FACILITIES INFORMATION WITHIN THE RESIDENCE HALLS

Bathrooms

Cleaning schedules are noted on signs posted by custodial services. Do not use the bathroom facilities during the posted times. Bathroom garbage dispensers are used for bathroom garbage only. Personal room garbage is the responsibility of the resident and must be taken to the appropriate dumpster located outside of the building.

Hall Activity Memberships

Each residence hall will offer Hall Activity Memberships at the time of check-in. Your membership will allow you to check out equipment (board games, sporting equipment, cooking supplies, etc.) from the main desk in the hall utilizing your ID card. The cost of the Hall Activity Membership is \$15 for the academic year or \$8 per semester. The funds collected are under the financial management of the Hall Council. Hall dues may be used to finance all-hall events such as programs, dances, or other special projects.

Energy Conservation

Please follow the following procedures to help keep your room cost as low as possible. Turn off TV and lights before leaving your room, keep windows closed when the heat is on, and control any unnecessary waste of water.

Game Rooms

All of the residence halls are equipped with a variety of recreational equipment, such as pool tables, foosball tables, and ping pong tables.

Ice Machines

All of the traditional residence halls are equipped with a high volume ice machine. The ice machines are located in the laundry rooms. Residents will need to bring their own ice buckets.

Kitchens

Limited cooking is permitted in student rooms in our traditional halls. A kitchen, complete with a stove, counter area, sink, and garbage disposal is available in the basement of each traditional residence hall. (Rountree Commons, and Wilgus and McGregor halls have kitchen units on each floor.) A variety of cooking supplies and utensils are available at many main desks. There is a microwave oven and generally a toaster on each wing or floor for student use. Because many residents use the kitchen, you are asked to exercise courtesy and cleanliness. Kitchens and microwave rooms that are unclean or unsafe may be closed.

Laundry Rooms

ID/card swipe washers and dryers are located in the laundry room of each hall for your use. The costs for these machines are \$1.25 for washers and \$1.25 to start the dryer for 51 minutes and \$.25 for additional 17 minutes per load. Prices are subject to change.

Rountree Commons laundry room costs are included in the residence hall fee.

Courtesy and respect for others' property should always be practiced in the shared use of these facilities. This includes prompt removal of clothes (washers operate approximately 25-minute cycles; dryers on a 60-minute cycle). Laundry machine concerns should be reported to your hall's main desk for refunds.

Lounges

Lounges on each wing or floor have been furnished for the added comfort and convenience of hall residents. Unknown damages are the responsibility of the wing and/or floor involved.



Mail Service

Mail is distributed daily (except Sundays and holidays) in each resident mailbox (shared with your roommate in traditional halls). Please have your letters addressed to you as follows depending on which hall you reside in:

Department of Residence Life Royce Hall 1 University Plaza Platteville WI 53818	First and Last Name Room # Morrow Hall 1300 Greenwood Avenue Platteville WI 53818
--	--

First and Last Name Room # Bridgeway Commons 1200 Southwest Road Platteville WI 53818	First and Last Name Room # Pickard Hall 1555 Circle Drive Platteville WI 53818
--	---

First and Last Name Room # Brockert Hall 1455 Circle Drive Platteville WI 53818	First and Last Name Room # Porter Hall 60 S. College Drive Platteville WI 53818
--	--

First and Last Name Room # Dobson Hall 1200 Greenwood Avenue Platteville WI 53818	First and Last Name Room # Rountree Commons 800 S. Chestnut Street Platteville WI 53818
--	--

First and Last Name Room # Hugunin Hall 1355 Circle Drive Platteville WI 53818	First and Last Name Room # Southwest Hall 1100 Southwest Road Platteville WI 53818
---	---

First and Last Name Room # McGregor Hall 1000 Greenwood Avenue Platteville WI 53818	First and Last Name Room # Wilgus Hall 1100 Greenwood Avenue Platteville WI 53818
--	--

First and Last Name
Room # Melcher Hall
50 S. College Drive
Platteville WI 53818

Outgoing mail may be dropped in the appropriate slot at each hall's mailroom. Please make sure that you have a return address on each piece of mail and that proper postage is applied.

It is very important that a forwarding address be left upon checking out of the residence halls. Your RA will provide you a form to complete as you check out and you simply need to return the address card to him or her.

Main Desk

For your convenience, the main desk in each residence hall has regular hours for equipment check-out and information. Most check-out procedures require an Activity Membership. However, all students may check out a vacuum cleaner with a student ID card. When you check out items, please be timely in the return of item. Equipment and materials that may be checked out include sporting equipment, tools, games, and cooking supplies. Please visit your main desk to see what specifically is available. Burned out light bulbs should be exchanged at the main desk.

Maintenance Requests

If you need something repaired in your room or residence hall, please report it by either utilizing the online maintenance request, emailing maint hotline@uwplatt.edu or by calling 608.342.1155. Give the hall, room number, a description of the problem, and your name and phone number. The work crew will try to make the repair(s) as soon as possible.

Rountree Commons residents will submit maintenance requests through the student portal. Information on how to do so is posted on every wing.

Mice and Other Pests

Contact the Maintenance Hotline, 608.342.1155, maint hotline@uwplatt.edu, or submit an online maintenance request with any issues regarding mice and other pests. Mouse traps are available for use.

Package Delivery

Packages sent via UPS, FED EX, Airborne, etc., will be delivered to the individual residence hall. Delivery occurs on a daily basis, Monday through Friday 10 a.m. to noon. You will receive notification via your student email account with instructions to pick up your package(s). You must bring your student identification card to the front desk during regular desk hours to obtain your package. Your student identification card will be swiped at the front desk as confirmation that you have received your package. Packages that are not picked up within a reasonable amount of time will be returned.

Please note that no outgoing packages may be sent by you through the Department of Residence Life. There is UPS drop box package service available near Garvey's Service Station on Main Street. Packages can also be sent via U.S. Postal Service through their office on Court Street.

Recreation and Meeting Space

Each residence hall has some type of facility available for residents' use. Please see your senior assistant or resident director for instructions on reserving the space.

Recycling

Residence halls at UW-Platteville are part of a recycling community. We recycle for three reasons:

1. **Laws**—Wisconsin and Platteville have a mandatory recycling law to decrease the amount of garbage in landfills. Platteville students recycle approximately 42 tons of recyclables each year.
2. **Environmental concerns**—Especially since 60 percent of our refuse is recyclable, recycling is an environmentally sound practice.
3. **Costs**—Residence halls rely on only your room rent to cover all of the costs, including garbage collection. If you did not recycle, room rent would be higher.

Each room has two recycling containers designed to take advantage of the residence hall recycling program to handle aluminum cans, plastic, glass, paper, newspapers, corrugated cardboard, etc. Residents are strongly encouraged to save our environment and recycle resources. The city of Platteville is single stream and containers are located in the dumpster areas of each hall. Students are responsible for removing recyclables from their room to the outside receptacles.

Refrigerators – Traditional Halls and Bridgeway Commons

Each room is furnished with a 4.0 cubic foot compact refrigerator. Roommates are held mutually responsible for the room refrigerator. Upon check-out, the room refrigerator must be defrosted, cleaned, and dried. Failure to do so will result in a \$25 charge for defrosting and a \$30 charge for cleaning. Residents desiring to add a personal refrigerator to the room will pay a \$25 per academic year energy surcharge. Personal refrigerators or freezers may be no larger than 5.0 cubic feet.

Rountree Commons: No additional refrigerators may be brought into student rooms.

Telephones

Local phone service is not provided as part of the residence hall room rent. Students may use their own cell phone or contact their own local service.

TV Lounges

Lounges are provided for the comfort and convenience of residents. Look for the comfortable furniture, carpeting, and a relaxing atmosphere as a break from those long hours of studying.

Vending Machines

Vending machines providing the usual selection of drinks are available in the basement of every residence hall. Loss of money should be reported to your hall's main desk for refunds.

GENERAL FACILITIES INFORMATION WITHIN HOUSING AND CAMPUS

Basketball Courts

Four full-court outdoor basketball courts are located at the driving range on the west end of campus and are available on a first-come, first-served basis.

Lynn Collins Conference Room

In the basement of Wilgus Hall, a 60-person capacity dining room is available for sponsoring special events. Residence hall students can reserve kitchen facilities, complete with pots, pans, china, glassware, and cooking utensils. Contact the Wilgus Hall senior assistant or resident director to reserve this space.

The Melcher Theater

In the basement of Melcher Hall, a 60-person capacity dining room is available for sponsoring special events. Residence hall students can reserve kitchen facilities, complete with pots, pans, china, glassware, and cooking utensils. Contact the Melcher Hall senior assistant or resident director to reserve this space.

Dobson Hall Multi-Purpose Room

Located in the basement of Dobson Hall, a full-purpose, catering ready kitchen accommodates three large, dividable multi-purpose rooms. At maximum this can seat 200 people. This room is equipped with a fully functioning computer projector and smart board. Contact the Dobson Hall senior assistant or resident director to reserve this space.

Southwest Hall Multipurpose Room

The Southwest Hall multipurpose room is an adjustable room with the option to be split into three smaller rooms. At maximum, this can seat 50 people. This room is equipped with a fully functional computer projector. Contact the Southwest Hall senior assistant or resident director to reserve this space.

Rountree Commons Conference Room and Media Center

The Rountree Commons conference room seats 25 in conference room style, located in the entryway of the building. The media center is located on the first floor and contains a smart board for presentations. These spaces can be reserved by contacting the senior assistant for Facilities and Desk Management.

Bridgeway Commons Multipurpose Room

The Bridgeway Commons multipurpose room is an adjustable room with the option to be split into three smaller rooms. At maximum, this can seat 50 people. The room is equipped with a fully functional computer projector. Contact the Bridgeway Commons senior assistant or resident director to reserve this space.

Porter Hall

With Porter Hall recently renovated, numerous rooms are available to be reserved for meetings or events. Contact the Porter Hall senior assistant or resident director to reserve this space.

Disc (Frisbee) Golf

An 18-hole disc golf course is part of the campus landscape. Hole number one is located west of Glenview Commons. Discs may be available for check out through the residence hall main desk or you may purchase through Momentum Bikes and Boards on Main Street, 608.348.6888.

Employment

For information on employment, see your RD. For information on all student positions in the Department of Residence Life, food service, and the Markee Pioneer Student Center, visit the Financial Aid office, second floor, Brigham Hall, 608.342.1836. The Department of Residence Life employs several students to work for University Centers Network Support as lab assistants, network consultants, and programmers.

Fitness Center

The Williams Fieldhouse is the location for the UW-Platteville Pioneer Activity Center, also know at the PAC. The PAC offers an excellent workout that can be completed in a short period of time (30 to 40 minutes). The PAC is open seven days a week and hours are posted online at www.uwplatt.edu/files/pac/schedule.pdf.

Nature Trail

Enjoy nature and 200 species of trees along the 1.5 mile nature trail. The trail's beginning is located east of Glenview Commons.

Parking

A valid UW-Platteville parking permit is required to park in all lots on campus except for metered stalls. Parking regulations in residence hall lots are enforced from noon on Sunday through noon on Friday. For more information regarding parking and transportation and to purchase parking permits, please visit www.uwplatt.edu/police/parking.

Snow Emergency for Parking (SEP)

A city of Platteville parking ordinance requiring alternate-side street parking from Nov. 15 through April 1, 2–6 a.m., is no longer in effect on the following campus streets: Greenwood Avenue, College Drive, and University Plaza. In its place, a Snow Emergency for Parking ordinance is in effect during those dates. When two to three inches or more of snow or ice have accumulated on the campus streets, the university will declare a snow emergency for parking. That means that alternate-side parking is in effect for a period of two days. During that two-day period, vehicles must park on the south and east sides of the streets on odd days (SOE) and the north and west side of the streets on even days (NEW) from 2–6 a.m. so that streets can be plowed.

The University Police Department will issue parking citations for any vehicles parked in violation of the SEP rules. The citation amount is \$50.

Parking is not allowed in commuter nor staff parking lots from 2–6 a.m. all year long. Anyone who violates this restriction during an SEP will be issued a \$50 parking citation.

Please review the entire snow emergency for parking description which is located on the Department of Residence Life website. Information will be sent to all students/residents via email notification as well.

Volleyball Courts

Sand volleyball courts are located by Brockert, Dobson, Morrow, Pickard, and Hugunin halls for student use. They may be reserved for special tournaments through the intramural coordinator, Williams Fieldhouse, 608.342.1568.

HOUSING LIVING OPTIONS

Single Gender Halls

Wilgus Hall is a residence hall for women only. Melcher Hall is reserved for men only.

Gender Inclusive Suites

Gender inclusive living options are available in Southwest Hall.

Coeducational Halls

Rountree Commons, Bridgeway Commons, and McGregor, Dobson, Pickard, Porter, Morrow, Brockert, Hugunin, and Southwest halls house both men and women. Coeducational housing is proportional to the university's demographics (approximately 65 percent male and 35 percent female).

Suite Style Halls

Bridgeway Commons, Rountree Commons, and Southwest Hall provide students with varying suite style options available to residents. Southwest Hall is dedicated for students who have junior standing and above. Each suite in Southwest Hall consists of four individual bedrooms with a shared kitchenette area, living room, and two bathrooms.

LIVING LEARNING AND INTEREST COMMUNITIES

WiSTEM Living Learning Communities

The WiSTEM Living Learning Community is a stimulating living environment where women interested in the STEM fields (science, technology, engineering, and mathematics) build strong personal and academic connections with each other and with UW-Platteville faculty and professionals. The WiSTEM LLC is focused on providing participants with a nurturing environment, a support network for academics and everyday life, and an exciting college experience. This living learning community will help students in their transition to college life and provide an opportunity for them to develop meaningful friendships with other women in STEM who have similar academic goals.

The WiSTEM 2 Living Learning Community continues the first year WiSTEM experience for our sophomore students.

The Global Exploration Living Learning Community

This community seeks to foster the development of a supportive community of students, faculty, and staff dedicated to promoting and engaging in opportunities that nurture greater global understanding as well as enhance students' intellectual, personal, and intercultural development through discussion, campus and community events, service, civic engagement, and critical reflection.

Leadership Living Learning Community

The purpose of the Leadership Living Learning Community is to expose first year students to theoretically based concepts of leadership, including a relational leadership model centered on social justice (The Social Change Leadership Development Model); challenge first year students to be increasingly global-oriented; stretch students in their development of self and others; and support the university's core purposes of interpersonal development and civic engagement and lifelong learning.

The First Year Experience Interest Community

The First Year Experience Community is designed to assist the freshman transition from high school to college both academically and socially. The First Year Experience Interest Community provides students with social opportunities throughout the year with special emphasis on meeting people in the first few weeks of the semester to help form a tight-knit community. Students will also be given tips, resources, and programmatic opportunities aimed at helping them to reach their academic goals. Students in this interest community will share a common course titled Introduction to College Life (UWP Study 1010 Intro) to assist first year students in their transition to college life. This course is mandatory for all UW-Platteville first year students.

The Healthy Living Interest Community

A community designed for any student who would like to develop and practice healthy habits within the residence halls in support of their overall personal wellness. No specific academic component is required to live in this themed community. As members of the Healthy Living Interest Community, participants will be able to identify and create their own tailored wellness goals, attend special community programs, and engage in the development of the community's environment.

University Centers Network Support/Computer Access

Residents with personal computers that meet or exceed the minimum computer configuration specifications have direct access to University Centers Network Support (ResNet) from their room. The minimum configuration specifications are available at the Help Desk, first floor Karrmann Library. The ResNet provides connections to the World Wide Web. Residents can print to the laser printer located behind each front desk, 50 pages per project limit. The Help Desk Hotline (608.342.1400) is available for students to request assistance or ask questions.

The room rental rate reflects the fact that each building has a high speed technology infrastructure in place that provides every resident direct access to computing resources from within their individual room. Rooms are equipped with a connection on each side of the room to the computing resources. Residents must comply with all of the terms of ITS Policy #2 which addresses acceptable use of computing technology at UW-Platteville. The campus acceptable use policy can be found at www.uwplatt.edu/its, then click on the Policies link.

Single Rooms

Generally speaking, we do not offer single rooms at the beginning of the academic year. As vacancies arise, single rooms may be available through the consolidation process. If you are interested, please see your RD upon your arrival to campus to have your name placed on a waiting list. An additional charge is added to your room rent for a single room.

Off-campus Housing

For those students who are eligible and are considering off-campus housing, limited resource assistance is available with the Rental Resources coordinator located in the Pioneer Involvement Center. Contact 608.342.6117 or visit www.uwplatt.edu/rental-resources.

RESIDENCE HALL GOVERNANCE

Residence halls are designed communities. The on-campus community of students lives in 12 separate and unique residence halls. UW-Platteville residence halls are specifically designed to promote and enhance a sense of community among the residents. Each residence hall in itself is a small community complete with its own government and traditions. Within each hall is yet another subdivision known as a wing. There are between eight and 12 wings per building. A wing consists of approximately 30 residents. The smaller number of residents on the wing makes it easier to become involved and share your input on wing and residence hall activities and issues.

Hall Governance

Each residence hall has its own body of government known as the Hall Council. Councils have been a strong tradition at UW-Platteville. The purpose of the hall government is to provide residents with an active role in determining their living environment. Hall Governance/Forum meetings are held once a week in each hall. The RD of the building serves as the advisor to the Hall Governance.

Functions:

1. Funding—Allocate monies for residence hall activities and events.
2. Programming—Develop programs for the residence halls and establish traditions.
3. Policy Setting—To review and recommend policies as they pertain to the university residence halls.
4. To involve as many students as possible in the residence hall government and give each person an opportunity to participate.
5. To increase visibility and status of the residence hall governments within the halls.
6. To teach students valuable leadership skills and provide them with opportunities to develop those skills.
7. To give students an opportunity to voice their opinions.
8. To help students develop into well-rounded individuals.
9. To keep hall residents motivated and energized.
10. To recognize the efforts of members as they continue to strive to meet their goals.

There are many opportunities to participate throughout the year. You may hold an executive board position such as president, vice president, secretary, treasurer, or RHA rep. You may also serve as a committee chair or you may be a wing representative for your peers. For the Executive Board (president, vice president, secretary, treasurer, and RHA reps), elections for many halls are held in the spring semester. However, these positions do open at various times during the year. If you are interested, see your RD. At the beginning of the fall semester, elections are held on each wing for representatives.

Residence Hall Association

The unifying link within the UW-Platteville residence hall community is the Residence Hall Association. The purpose of this association is to promote an interest and understanding among residents pertaining to their campus environment and serve as a general forum for improving residence hall life.

RHA meets weekly to deal with a variety of inter-hall concerns and activities such as:

1. Recommending Department of Residence Life policy revisions
2. Appropriating funding for residence hall activities
3. Planning and sponsoring community programs: Thanksgiving Charity Drive and Blood Drive, etc.
4. Approving hall improvements projects
5. Fund raising for projects through fruit baskets, finals kits, and linen sales
6. Representing UW-Platteville at state, regional, and national residence hall leadership conferences

If you have any questions, concerns, or suggestions regarding residence hall living, feel free to contact your RHA representative or the RHA Office in Royce Hall or call 608.342.1844.

RHA Standing Committees

Issues and Concerns—This committee investigates and addresses the concerns of students living in the residence halls. In past years, this has included such things as parking, incense policy, overnight guest regulations, cable TV, lighting on campus, computers in residence halls, ice machines, in-room refrigerators, loft policy, and concealed weapon legislation. They are also responsible for recommending items to either purchase or provide as a system-wide project. These items have included toasters for all microwave rooms, renovation of volleyball courts, sound system to checkout, etc.

Communications and Development—This committee is responsible for promoting and publicizing programs and activities of RHA. This involves updating the RHA webpage, publishing an RHA newsletter, and assisting with preparation for state, regional, and national conferences.

Special Events—This committee is involved with planning larger RHA events. These include the Thanksgiving Charity Drive (a penny wars type of fundraising

activity that involves all residence hall wings), campus blood drives (sponsored in conjunction with the Red Cross), Residence Hall Awards Program (the end-of-year program that recognizes outstanding leaders and their contributions), and others.

RHA Involvement in Campus Committees

Sexual Assault Awareness Council—The Sexual Assault Awareness Council is responsible for developing a comprehensive approach to the education of the University of Wisconsin-Platteville community (students, staff, and faculty) on the topics of sexual assault and rape.

Student Center Advisory Committee—This committee meets to discuss Student Center services and facilities.

Student Senate—A representative of RHA attends the weekly meetings of the Student Senate to serve as a liaison between these student governance groups.

Student Technology Advisory Committee (STAC)—The Student Technology Advisory Committee (STAC) is charged with prioritizing and recommending projects for disbursement of the Student Technology Fee (STF).

Women's Council—A representative appointed by RHA attends regularly scheduled meetings.

PHILOSOPHY OF COMMUNITY DEVELOPMENT

The Department of Residence Life staff believes that experiences that a student has outside of the classroom are an essential aspect of a college student's learning. The approach to community development of a wing, floor, or building utilizes a needs based approach. Realizing that different times of the semester bring different challenges for each person, staff members are asked to work closely with students in addressing these needs through community development activities. Staff will use a variety of tools to aid them in designing activities which will benefit residents. Most importantly, however, are the students themselves. Residents are encouraged to become involved with their hall and wing by offering ideas and suggestions or working directly with the hall staff/Hall Council in playing an active role in developing the community of their hall.

Living/Learning

Institutions of higher education have traditionally organized activities into academic affairs (learning, curriculum, classrooms) and student affairs (student activities, co-curricular activities, residential life). In post-college life, the quality of one's personal and professional life is highly interrelated and will draw from skills acquired both inside and outside of the college classroom. Our living/learning initiative will seek to stimulate, enhance, and extend the total learning experience of residence hall students by fostering new and innovative partnerships among faculty, staff, support offices, academic departments, and students.

- 1 Art Building
- 2 Beebel Hall
- 3 Bridgeview Commons
- 4 Brigham Hall
- 5 Brockert Hall
- 6 Center for the Arts
- 7 Central Heating Plant
- 8 Children's Center
- 9 Dobson Hall
- 10 Doudna Hall
- 11 Engineering Hall
- 12 Gardner Hall
- 13 Glenview Commons
- 14 Greenhouse Complex
- 15 Hugunin Hall
- 16 Kammann Library
- 17 Kendall Murray
- 18 Basethall Field
- 19 Markee Pioneer
- 20 Student Center
- 21 McGregor Hall
- 22 Melcher Hall
- 23 Memorial Park
- 24 Morrow Hall
- 25 Otensman Hall
- 26 Outdoor Track
- 27 Pickard Hall
- 28 Pioneer Gardens
- 29 Pioneer Stadium
- 30 Pioneer Tower
- 31 Porter Hall
- 32 Rountree Commons
- 33 Royce Hall
- 34 Russell Hall
- 35 Softball Field
- 36 Southwest Hall
- 37 Ulrich Hall
- 38 Ullsvik Hall
- 39 Warner Hall
- 40 Wilgus Hall
- 41 Williams Fieldhouse

- 42 University Services
- 43 Academic Buildings
- 44 Athletics or Recreation
- 45 Residence Halls
- 46 Accessible
- 47 P Parking

- 48 University Services
- 49 Academic Buildings
- 50 Athletics or Recreation
- 51 Residence Halls
- 52 Accessible
- 53 P Parking



Visitor parking available in any lot EXCEPT residence hall lots.

Purchase a visitor permit at the University Box Office in Ullsvik Hall, Information Center in the Markee Pioneer Student Center, or Campus Police in Brigham Hall. Visitor permits not valid in reserved stalls.

608.342.1491
www.uwplatt.edu

VISIT US ONLINE

www.uwplatt.edu/residence-life

FALL SEMESTER 2015

- Fall Break Friday, Oct. 16: No classes. Residence halls remain open.
- Thanksgiving Break Thursday, Nov. 26–Sunday, Nov. 29
The halls close at 6 p.m. on Wednesday, Nov. 25 and reopen at noon on Sunday, Nov. 29.
Students may sign up in advance to stay in their own rooms.
- Semester Ends Friday, Dec. 18
The halls close at 6 p.m., Friday, Dec. 18.
Our nine traditional style residence halls are closed during the semester break. If needed, it is the student's responsibility to locate an off-campus place to stay during semester break. Students returning for the spring semester may leave their belongings in the rooms. Bridgeway Commons, Cooper LLC, Rountree Commons, and Southwest Hall will remain open through winter break and Winterim for the residents who reside in those buildings.

WINTERIM 2016

- Monday, Jan. 4–Friday, Jan. 15, 2016
Traditional residence halls open for Winterim at 2 p.m., Sunday, Jan. 3.
Students taking Winterim classes must sign up in advance and may stay in their own rooms in the traditional residence halls for an additional cost. This charge is posted to your university billing statement.

SPRING SEMESTER 2016

- Residence Halls Open Thursday, Jan. 14, 10 a.m.
- Room Reservations Review important Room Reservation procedures and timelines for fall 2015–16 posted online and elsewhere beginning Jan. 19.
- Classes Begin Tuesday, Jan. 19
- Spring Break Saturday–Sunday, March 19–27
The halls close at 6 p.m. on Friday, March 18 and reopen at 5 p.m. on Sunday, March 27.
Students may not stay in traditional halls. Southwest Hall and Rountree Commons remain open for its residents.
- Semester Ends Friday, May 13, 6 p.m.
All halls close 6 p.m. Friday, May 13
If you are unable to check out and leave the hall by 6 p.m. Friday, May 13, you must contact your resident director to stay longer. All residents must check out and leave the hall no later than 11 a.m., Saturday, May 14.