Members Present: David Boyles, John Nkemnji, Philip Parker (Secretary), Arthur Ranney (Chair), Swagata Banerjee (semester proxy for Chuck Steiner), Amanda Tucker, Mary Rose Williams (Vice Chair), Samuel Parker (Student), David Kieckhafer for Dianne Hanten (Registrar’s Office), David Van Buren (ex-officio), Becky Trefz (recording secretary)

Members Absent: Dennis Ciesielski, Mark Meyers, Michael Sharkey, Shane Drefcinski (ex-officio)

Visitors Present: Jeff Buboltz, Joe Clifton, Bob Demaree, Aric Dutelle, Elizabeth Gates, Susan Hansen, Les Hollingsworth, Keith Lienert, Stormy Stipe

Chair Arthur Ranney called the meeting to order at 4:05 p.m.

1. Approval of the February 6, 2013, minutes – Mary Rose Williams moved to approve the minutes; second by Philip Parker. Motion carried.

2. Approval of the February 20, 2013, agenda – Philip Parker moved to approve the agenda; second by Mary Rose Williams. Motion carried.

3. Move to Consent –
   d. Document 12-68 Proposal for Changes to Existing Program – COMPUTER SCIENCE/SOFTWARE ENGINEERING – Computer Science Major
   e. Document 12-69 Proposal for Changes to Current Course – COMPUTER 1010 – Introduction to Computer Science (Drop)
   f. Document 12-71 Proposal for Changes to Existing Program – CRIMJUST – Criminal Justice Major
   g. Document 12-72 Proposal for Changes to Existing Program – CRIMJUST – Forensic Investigation Major
   h. Document 12-78 Proposal for a New Course – MUSIC 1250 – Pioneer Steel Band
   j. Document 12-80 Proposal for Changes to Existing Program – BUSINESS & ACCOUNTING – Business Administration Major
   k. Document 12-81 Proposal for Changes to Existing Program – BUSINESS & ACCOUNTING – Business Administration, Applied Management Emphasis (Drop)
l. Document 12-83 Proposal for Changes to Existing Program – BUSINESS & ACCOUNTING - Business Administration-Finance Emphasis
m. Document 12-85 Proposal for a New Course – BSAD 1200 – Introduction to ERP
Susan Hansen noted that the course number for this document should be 1210.
n. Document 12-86 Proposal for Changes to Existing Program – BUSINESS & ACCOUNTING - Business Administration; Sales and Marketing Emphasis
o. Document 12-87 Proposal for a New Course – BSAD 4150 – e-Marketing Applications
UUCC asked that affected department (Industrial Studies) provide signature by next meeting in order for 12-88 to move to Consent agenda; this was provided.

q. Document 12-90 Proposal for Changes to Current Course – ENGLISH 3120 – Topics in Creative Writing (Drop)
r. Document 12-91 Proposal for Changes to Current Course – ENGLISH 3950 – Writing for Performance (Drop)
s. Document 12-92 Proposal for a New Course – ENGLISH 3160 – Creative Nonfiction Writing
t. Document 12-93 Proposal for a New Course – ENGLISH 3150 – Fiction Writing
u. Document 12-94 Proposal for a New Course – ENGLISH 4120 – Advanced Manuscript Workshop
v. Document 12-95 Proposal for Changes to Existing Program – HUMANITIES – Creative Writing Minor
  Mary Rose Williams moved to approve all of the above Consent agenda documents; second by Philip Parker. Motion carried.

4. New Business –
   a. Document 12-70 Proposal for Changes to Existing Program – CHEMENPGPHY – Chemistry Major ACS Approved, with Criminalistics Emphasis
  Mary Rose Williams moved to not accept Documents 12-73A/B through 12-77 A/B at this time despite the fact that they are existing courses, because their status is being requested to change and therefore she considers these to be new General Education courses, which according to the moratorium voted upon by UUCC at the December 5, 2013, meeting, no new General Education courses may be considered until after June 1, 2013; second by David Boyles. Motion carried.
g. Document 12-96 Proposal for Changes to Existing Program – HUMANITIES – Professional
h. Document 12-97 Proposal for Changes to Existing Program – HUMANITIES – Writing Certificate


John Nkemnji moved to suspend the second reading rule and approve Documents 12-98 and 12-99 on one reading; second by Mary Rose Williams. Motion carried.


l. Document 12-103 Proposal for Changes to Current Course – ENGLISH 2050 Science Fiction (Drop) (Meets Gen. Ed.)


o. Document 12-106 Proposal for Changes to Current Course – ENGLISH 2330 English Literature: The Victorian Age through the Present (Meets Gen. Ed.)


Request made that the recording secretary check both boxes under the General Education section on this document, prior to this being considered on the Consent agenda.


David Boyles moved that UUCC recommends Document 12-109 be removed and re-submitted as a New Course prior to being considered on the Consent agenda; second by Mary Rose Williams. Motion carried with one abstension.

s. Document 12-110 Proposal for Changes to Current Course – TEACHING 3040 – Reading, Literacy and Literature 1 (One reading)


w. Document 12-114 Proposal for Changes to Current Course – TEACHING 4420 – Oral Language and Emergent Literacy (One reading)

David Boyles moved to approve Documents 12-110, 12-111, 12-112, and 12-114; second by Amanda Tucker. Motion carried.

5. General Education Course Review recommendation(s) –
Arthur Ranney will be meeting with Becky Trefz to prepare and send forms to the Web for completing the General Education Course Review.

Mary Rose Williams moved that only Consent items be considered on the agenda for the March 6, 2013, meeting to allow more time for the General Education course review; second by Amanda Tucker. Motion carried. A notice will be sent out to all department chairs and school directors of this action.

6. Announcements –
   a. Associate Vice Chancellor David Van Buren – (Absent)
   b. Academic Planning Council (APC) – Mark Meyers – Left a report that APC is in the process of determining the content of the proposed Annual and 5-year APC Reports, as well as developing forms that will need to be completed by the programs with the required input and signatures from department chairs and college deans. They are also developing “Windshield” snapshots of data that will be provided to the programs being reviewed.
   c. Assessment Oversight Rep & Dir. Gen Ed/Assess. Coordinator (AOC) – Shane Drefcinski
   d. University International Education Committee (UIEC) – Review any minutes
   e. Other –

The next UUCC meeting will be held Wednesday, March 6, 2013, at 4 p.m. in Ullsvik 2007.

Mary Rose Williams moved to adjourn the meeting at 5:22 p.m.; second by John Nkemnji. Motion carried

Respectfully submitted,

Philip Parker, secretary and
Becky Trefz, recording secretary