UNIVERSITY UNDERGRADUATE CURRICULUM COMMISSION
MINUTES
November 7, 2012

Members Present: David Boyles, Dennis Ciesielski, Mark Meyers, Philip Parker, Arthur Ranney, Michael Sharkey, Chuck Steiner, Karen Stinson (for John Nkemnji), Amanda Tucker, Mary Rose Williams, Samuel Parker (Student), Shane Drefcinski (ex-officio), David Van Buren (ex-officio), Becky Trefz (rec. sec.)

Members Absent: Dianne Hanten (Registrar’s Office)

Visitors Present: Jeff Huebschman, Osama Jadaan, Amy Nemmetz

Chair Arthur Ranney called the meeting to order at 4:07 p.m.

1. Approval of the October 17, 2012 minutes – Mary Rose Williams moved to approve the minutes; second by David Boyles. Motion carried.

2. Approval of the November 7, 2012 agenda – Philip Parker moved to approve the agenda, noting that Jessica Symons is being replaced by student, Samuel Parker; second by Charles Steiner. Motion carried.
   Jessica Symons introduced Samuel Parker as her replacement from Student Senate, as she has another meeting to attend that conflicts with UUCC meeting dates/time.

3. Move to Consent – None

4. New Business –
   a. Document 12-32 Proposal for Changes to Current Course – TEACHING 3840 – Reading in the Content Area for Middle Secondary Students (One reading) 
   Mary Rose Williams moved to approve Document 12-32; second by Charles Steiner. Motion carried.
   b. Document 12-33 Proposal for Changes to Existing Program – MEDIA STUDIES – Public Relations Minor
   c. Document 12-34 Proposal for Changes to Existing Program – MEDIA STUDIES – Public Relations Emphasis
   d. Document 12-35 Proposal for New Course – HISTORY 3160 – U.S. Legal History of Race and Gender (Gen Ed) Tabled—no one present to represent this document. Place on New Business agenda for next meeting.
   Philip Parker made a motion to notify the proposing unit of Document 12-35 requesting that it be re-submitted, addressing Student Learning Outcomes and how the assessment will be done so that the Gen Ed course review can be done simultaneously;
second by Mark Meyers. Motion failed.

David Boyles moved that any New Gen Ed Courses submitted during the duration of the current Gen Ed Course Review process (end date still to be determined) go through the full UUCC review process as usual, and then be submitted with the group/area of Gen Ed Course Review submissions at the time that area undergoes the revalidation process as a whole. Second by Philip Parker. Motion carried.

5. General Education Consent – None

6. General Education New Business – Arthur Ranney turned this portion of the meeting over to subcommittee chair (of Introduction to College Life/Freshman Composition/Speech), Dennis Ciesielski.
   b. Document GE12-02 Proposal for Changes to Current Course (Freshman Composition) – ENGLISH 1130 – Freshman Composition
   c. Document GE12-03 Proposal for Changes to Current Course (Freshman Composition) – ENGLISH 1230 – Freshman Composition
   d. Document GE12-04 Proposal for Changes to Current Course (Intro to College Life) – GE 1000 – Engineering Success Skills
   e. Document GE12-05 Proposal for Changes to Current Course (Intro to College Life) – UWPSTUDY 1010 – Introduction to College Life (This material was submitted to the UUCC on May 2, 2012.)

UUCC asked that Shane Drefcinski ask Faculty Senate for an extension for the date of completion for the General Education revalidation process. Arthur Ranney will work on making the review process clearer and more rigorous, as well as on revising the reporting instruments.

No action was taken on the above-named general education proposals. The UUCC will decide how to proceed with these at a later date.

7. Announcements – Due to time constraints, announcements were limited.
   a. Associate Vice Chancellor David Van Buren – None.
   b. Academic Planning Council (APC) – Mark Meyer – None.
      i. UABC Recommendation – Photography (Not discussed)
      ii. UABC Recommendation – Microsystems and Nanotechnology Minor
          Based on the information provided, the UABC membership unanimously supports relocating administration of the Microsystems and Nanotechnology Minor to the Department of Chemistry and Engineering Physics effective fall 2012 as requested. Osama Jadaan was present to answer any questions; there were none.
      iii. UABC Action – School of Business Proposal (Not discussed)
   c. Assessment Oversight Rep & Dir. Gen Ed/Assess. Coordinator (AOC) – Shane Drefcinski
d. University International Education Committee (UIEC) – Review minutes – None.
e. Other – Nothing.

The next UUCC meeting will be held Wednesday, December 5, 2012 at 4 p.m. in Ullsvik 2007.

The meeting concluded at about 5:40 p.m.

Respectfully submitted,

Philip Parker, secretary and
Becky Trefz, recording secretary