UNIVERSITY UNDERGRADUATE CURRICULUM COMMISSION
MINUTES
April 18, 2012

Members Present: Dianne Hanten (Registrar’s Office), Bruce Carr (student), Susan Hansen, Rea Kirk for John Nkemnji, Mark Meyers, Philip Parker, Mike Sharkey, Chris Baxter for Chuck Steiner, Steve Steiner, Kory Wein, Mary Rose Williams, Shane Drefcinski (ex-officio), David Van Buren (ex-officio), Becky Trefz (rec. secretary)

Members Absent: Dennis Ciesielski, Jessica Donahoe

Visitors Present: Laura Anderson, Kevin Bernhardt, Travis Nelson, Rob Snyder, M. Keith Thompson

Chair Kory Wein called the meeting to order at 4:04 p.m.

1. Approval of the April 4, 2012 minutes – Susan Hansen moved to approve the minutes, second by Mary Rose Williams. Motion carried.

2. Announcements
   a. Associate Vice Chancellor Van Buren – Gave clarification on pathway for approval of sub-majors. APC should do a first reading. Then the proposal may be simultaneously sent to UABC and UUCC, which will make recommendations back to APC from the budget and curricular standpoints. APC then reviews the proposal at a second meeting and sends its final recommendation to the office of the provost. Dave will send out a clarification of this process to everyone for future reference.

   b. Academic Planning Council, Mark Meyers – Noted that the first reading for the Entrepreneurship and Social Media Minors will be done at next week’s meeting. Mary Rose Williams moved to consider both proposals for new minors today; second by Reak Kirk. Motion carried.
   
   APC is moving forward slowly with the strategic planning goals by forming a committee of about 20 people to do all of the processes.

   c. Assessment Oversight Representative/General Education Director & Assessment Coordinator, Shane Drefcinski – Shared an initial list of WE courses that various departments have submitted thus far. He also wanted clarification and direction on how UUCC feels WE course approval should be done. General consensus was that all courses need to be submitted directly to UUCC for approval. Shane will devise a template with guidelines for deans, department chairs, and school directors to use in this process. Concern was also raised about how WE course fulfillment by students will be tracked, as well as insuring that instructors have been properly trained.

   d. Other – None.

3. Move to Consent
Philip Parker moved to approve Document 11-86; second by Steve Steiner. Motion carried.

4. New Business –
   a. Document 11-88 Proposal for Changes to Existing Program – INDUSTRIAL TECHNOLOGY MANAGEMENT – BUILDING CONSTRUCTION MANAGEMENT Major (Tabled – no representative present)
   b. Document 11-89 Proposal for Changes to Existing Program – INDUSTRIAL TECHNOLOGY MANAGEMENT – BUILDING CONSTRUCTION MANAGEMENT Major (Tabled – no representative present)
   c. Document 11-90 Proposal for a New Course – ACCT 3270, Financial Statement Analysis & Business Valuation (Susan Hansen asked that the effective date be changed to Spring 2013)
   d. Document 11-91 Proposal for Changes to Current Course – ACCT 4230, Auditing (Susan Hansen asked that the effective date be changed to Fall 2012)
   e. Document 11-92 Proposal for Changes to Existing Program – ACCOUNTING Major
      Document 11-93 Proposal for New Program – INTERDISCIPLINARY DEPT., Entrepreneurship Minor
      Steve Steiner moved to suspend the New Submajor Proposal path rule and allow a vote on this proposal; second by Mary Rose Williams. Motion carried. Chris Baxter moved to recommend approval of the Entrepreneurship Minor to APC; second by Mary Rose Williams. Motion carried.
      f. Document 11-94 Proposal for a New Course – ENTRP 1020, Introduction to Entrepreneurship
      h. Document 11-96 Proposal for a New Course – ENTRP 2030, Accounting & Finance for Entrepreneurs
      i. Document 11-97 Proposal for a New Course – ENTRP 2040, Marketing & Management for Entrepreneurs
      l. Document 11-100 Proposal for a New Course – ENTRP 4070, Entrepreneurship Field Experience
      m. Document 11-101 Proposal for New Program – COMMTECH DEPT., Social Media Minor
         Susan Hansen moved to suspend the New Submajor Proposal path rule and allow a vote on this proposal; second by Rea Kirk. Motion carried. Mark Meyers moved to recommend approval of the Social Media Minor to APC; second by Steve Steiner. Motion carried.
      n. Document 11-102 Proposal for Changes to Existing Program – COMMUNICATION TECHNOLOGIES Major
      o. Document 11-103 Proposal for a New Course – COMMTECH 3590, Social Media and Society
      p. Document 11-104 Proposal for a New Course – COMMTECH 1070, Media Technologies II (Video) (Mary Rose Williams requested the course number be changed from 1070 to 1110)
      q. Document 11-105 Proposal for a New Course – COMMTECH 2470, Production Foundations
      r. Document 11-106 Proposal for Changes to Current Course – COMM 1130, Software: Dreamweaver Basic
      s. Document 11-107 Proposal for Changes to Current Course – COMM 1030, Software: Photoshop Basic
      u. Document 11-109 Proposal for Changes to Current Course (Drop) – COMM TECH 2070,
v. Document 11-110 Proposal for Changes to Current Course – **COMM 3840, Post Production**
w. Document 11-111 Proposal for Changes to Current Course (Drop) – **COMM TECH 1250, Audio and Video Systems**
x. Document 11-112 Proposal for Changes to Existing Program – **COMM TECH, Video and Audio Production**

5. Amend CIF Grant request guidelines – Susan Hansen moved to revise the WE guidelines previously approved by UUCC by removing the 24 student cap per class; second by Steve Steiner. Motion carried.

The next UUCC meeting will be held Wednesday, May 2 at 4 p.m. in Ullsvik 2007. The meeting was adjourned at 5:19 p.m.

Respectfully submitted,

Mary Rose Williams, secretary and Becky Trefz, recording secretary