Members Present: Shane Drefcinski (ex-officio & sub. for Mike Sharkey), Bill McBeth, Philip Parker, Chuck Steiner, John Tembei, Tony Thomas, Kory Wein, Mary Rose Williams, Sheryl Wills, David Van Buren (ex-officio), Dianne Hanten ( Registrars) & Beth Vaassen (rec. secretary)

Members Absent: Alison Bunte, Jessica Donahoe

Visitors Present: Donna Anderson, Joe Clifton, Susan Hansen, David Kunz, Mike Momot, Donna Perkins and Joanne Wilson

Chair Tony Thomas called the meeting to order at 4:01 p.m.

1. Approval of the minutes of September 15, 2010 – Mary Rose Williams moved to approve the minutes, seconded by Shane Drefcinski and passed.

2. Announcements
   a. Associate Vice Chancellor Van Buren – there was nothing new to report.
   b. Academic Planning Council – John Tembei reported that they had their first meeting.
   c. Assessment Oversight Representative/General Education Director & Assessment Coordinator – S. Drefcinski – Reported that the open forum was well received and the first Gen. Ed. Task Force meeting took place last week. There seems to be consensus on possibly expanding the Intro to College Life and Writing Emphasis courses.
   d. Others – Proposal for New Education Abroad Affiliate Program: CEA Global Education – Donna Anderson informed the commission about the direct affiliation and the cost savings to the students. This was approved by the University International Education Committee and this is just an FYI to let everyone know that this is out there and available.

3. Move to Consent
   b. Document 10-02 Proposal for a New Course – UWPSTUDY 2230 – Introduction to Entrepreneurship
Mary Rose Williams asked that document 10-02 be pulled from the Move to Consent list. Chair Thomas asked for approval of document 10-01 and the motion to approve passed. After much discussion regarding document 10-02, Mary Rose Williams moved to send the document back to the BILSA Curriculum Committee for further discussion and clarification, seconded by Philip Parker and passed.

4. New Business –

b. Document 10-04 Proposal for Changes to Current Course – CSSE 2430, 2630, & 3430 – Change Prerequisites
c. Document 10-05 Proposal for Changes to Existing Program – CSSE – Computer Technology Emphasis
d. Document 10-06 Proposal for Changes to Existing Program – CSSE – Software Engineering

Mary Rose Williams moved to approve a-d as one read only, seconded by Bill McBeth and passed.

e. Document 10-07 Proposal for Changes to Current Course – 4030 COMPUTER – Operating Systems-drop course

Mary Rose Williams moved to suspend the rules and vote on item e., seconded by Philip Parker and passed. Mary Rose Williams moved to approve item e, seconded by Kory Wein and passed.

f. Document 10-08 Proposal for Changes to Current Course – ME 2630 Thermodynamics
g. Document 10-09 Proposal for Changes to Current Course – ME 3030 Dynamical Systems
h. Document 10-10 Proposal for Changes to Current Course – ME 3040 Engineering Materials
i. Document 10-11 Proposal for Changes to Current Course – ME 3230 Manufacturing Processes
j. Document 10-12 Proposal for Changes to Current Course – ME 3300 Fluid Dynamics
k. Document 10-13 Proposal for a New Course – ME 3430 Introduction to Computational Methods
l. Document 10-14 Proposal for Changes to Current Course – ME 3630 Applied Thermodynamics
David Kunz & Mike Momot presented items f. thru dd. and asked that they all be approved at the same time, it was decided that they would all get a second read. The key documents were 10-13, 10-14, 10-17, 10-18, & 10-27. These will be put in the Move to Consent folder for the commission to easily review for the next meeting. There was some discussion about the Special Course Fees and Out-of-Pocket Fees and the notification of students regarding them.
Chuck Steiner moved to adjourn the meeting, seconded by John Tembei. The meeting was adjourned at 4:58 p.m.

Respectfully submitted,

Sheryl Wills, secretary and
Beth Vaassen, recording secretary