J.K. Hale, chair called the meeting to order at 4:02 p.m.

1. Approval of the minutes of September 16, 2009 – K. Wein moved to approve the minutes, seconded by M. Meyers and passed.

2. Announcements
   a. Associate Vice Chancellor Van Buren – Nothing to report at this time.
   b. Academic Planning Council – M. Meyers – Reported that at the last meeting they discussed methods on how to evaluate the minors, Rob Cramer and Cathy Riedl-Farrey presented on University funding and at the next meeting they will be evaluating Criminal Justice.
   c. Assessment Oversight Representative /General Education Director & Assessment Coordinator - S. Drefcinski – It was reported that the task force did meet and that all of the UUCC members have access to the folder on the S. drive, where all of the agendas and minutes will be posted.
   d. Others – Clarification of the web page – There was discussion regarding the number of readings assigned for changes in course title, numbers, prerequisites, or descriptions for courses fulfilling Gen. Ed. requirements. For courses not fulfilling Gen. Ed. requirements, it is only one reading. M. Meyers moved that all changes in course title, numbers, prerequisites, or description for courses fulfill Gen. Ed. requirements have two readings, seconded by A. Kinwa-Muzinga and passed. Chair Hale asked that Beth Vaassen see that this be placed on the web page.

3. Move to Consent
   a. Document 09-01 Proposal for Change in Credits or Course Drops (Non-Gen Ed Requirements) – IE 4780 Principles and Design of Engineering Management Information Systems
1. New Business –
   
a. Document 09-19 Proposal for Change in Requirements for Existing Major – Mechanical Engineering
b. Document 09-20 Proposal for Change in Requirements for Existing Major – Industrial Technology Management in the Building Construction Management – English
c. Document 09-21 Proposal for Change in Requirements for Existing Major – Industrial Technology Management in the Building Construction Management – Comm Tech
d. Document 09-22 Proposal for Course and Prerequisite Changes (One Reading Only) (Non Gen Ed Requirements) – BSAD 3830-Sales Management
C. Steiner moved to approve, seconded by A. Kinwa-Muzinga and passed.
S. Wills moved to approve, seconded by A. Thomas and passed.

The student rep., Lummy Rushiti was introduced to the commission; he voiced the desire of students wanting more classes in political science and international studies. He was told that even though this body has final approval of classes, that the initial request needs to come from the departments, that is where the students need to voice their wishes. There was more discussion regarding the new forms, some people stated that they could not save the document and asked that a word document be possibly forthcoming Beth Vaassen stated that she was unaware of the problem and stated that once there is a signature placed on the document, they will be able to save it. She will look into this matter further and talk to Dan Frommelt, it was announced that these are the first forms of this kind.

M. Meyers moved to adjourn, seconded by A. Kinwa-Muzinga and passed. The meeting concluded at 4:38 p.m.

Respectfully submitted,

Annie Kinwa-Muzinga, secretary and
Beth Vaassen, recording secretary