UNIVERSITY UNDERGRADUATE CURRICULUM COMMISSION
MINUTES
April 5, 2006

Members Present: J Berg, A. Bunte, S. Drefcinski (ex-officio), P. Hagen, A. Ranney, P. Sealy, D. Van Buren (ex-officio), T. Waters, S. Wills, P. Young,
Absent: D. Dahlquist, M. Karsten, M. Zidon
Sub: Susan Hansen for Marge Karsten

Visitors Present: Dianne Hanten, Kris Wright

T. Waters called the meeting to order at 4:03 p.m.

1. Approval of the minutes of March 1, 2006, moved by P. Sealy. P. Hagen seconded. Approved as amended.

2. Announcements
   a. Associate Vice Chancellor Van Buren – (1) Handout – University Assessment: Dave noted that the plan for assessing the academic majors is on a three year cycle alternating with ASC (Academic Standards Committee) & (AOC) Assessment Oversight Committee. The UUCC will be involved as a final decision maker on any curricular changes resulting from assessment. Dave encouraged everyone to take a look at item 4 on the handout, to consider adding that question to the forms for new courses.
   c. Assessment Oversight Representative /General Education Director & Assessment Coordinator - S. Drefcinski –Noted that they have contacted graduating seniors to be taking the assessment survey. Also noted: that AOP will be meeting with Natural Sciences and History in April for their program assessments.
   d. Other – P. Hagen – Noted that (UIEC) University International Education Committee received a grant to work on this summer regarding International aspects of the curriculum. They are looking for around 10 faculty to help compile this group which will be lead by the Teaching Excellence Center. Please apply!

3. Move to consent

   No Move to consent to approve.

4. New Business
   a. Document 05-25 Proposal for Change in Requirements for Existing Major – Electrical Engineering
   b. Document 05-26 Proposal Course and Prerequisite Changes for courses that do not fulfill General Education Requirements – ELECTENG 2210 - Circuit Modelling II – (One Reading Only)
   c. Document 05-27 Proposal for Change in Requirement for Existing Major – BIOLOGY
(not a new major, only dropping course requirement)

d. Document 05-28 Proposal for New Course (Non-General Education Requirements) – BSAD 4140 - International Management

e. Document 05-29 Proposal for Change in Requirements for Existing Major – Communication Technologies (A)

f. Document 05-30 Proposal for Change in Requirements for Existing Major – Communication Technologies (B)

g. Document 05-31 Proposal for Change in Requirements for Existing Minor – Communication Technologies - Journalism

h. Document 05-32 Proposal for Course and Prerequisite Changes – COMMNCTN 2050 – Broadcast Media Writing -(One Reading Only)

(Make sure and Change New Catalog Description when needed)

i. Document 05-33 Proposal for Course and Prerequisite Changes – COMMNCTN 4140 – Investigative Journalism - (One Reading Only)

(Make sure and Change New Catalog Description when needed)

j. Document 05-34 Proposal Course and Prerequisite Changes for courses that do not fulfill General Education Requirements– COMM 4360 - PR Strategies -(One Reading Only)

k. Document 05-35 Proposal Course and Prerequisite Changes for courses that do not fulfill General Education Requirements – COMM 3730 – Project Writing & Reporting – (One Reading Only)

l. Document 05-36 Proposal Change in Credits or Course Drops (Non-General Education Requirements) – COMM 1120 -Software: Premiere Basic

m. Document 05-37 Proposal Change in Credits or Course Drops (Non-General Education Requirements) – COMM 4100 –Advanced Multimedia

5. Phil Young – Handout – Resolution for writing in the major ...

Motion to include the resolution in the minutes given by P. Young. A. Bunte seconded.

Much discussion included topics such as: The difference between assessment and curriculum, possibility of having deans discuss with their department chairs, provision for us to encourage and train our faculty, making UUCC a resource, possible training and funding through CIF grants, the need for it to be broad enough to be used by every major, do we make this a mandatory thing, who would it be submitted to, and an overall goal to have it approved and required as part of assessment.

Resolution:
College graduates should be capable of effective written communications, particularly on subjects related to their major discipline. Most of the academic programs at UWP either include effective written communications in their statement of outcomes in the catalog or require students to demonstrate effective writing on a proficiency exam or other capstone assignment. However, faculty across campus still see too many examples of poor writing in their upper-division courses.

The UUCC recommends that all undergraduate major programs develop a writing plan whereby students in the program gain practice and instruction in
effective writing in the major as part of the major curriculum. The plan
should include both informal (writing to learn) and formal
writing experiences and should provide for assessment of each student’s
writing abilities prior to graduation. The UUCC will arrange for training
in the assessment and instruction of good writing practices for instructors
involved in writing in the major.

6. Adjournment 5:10 p.m.

Respectfully submitted,
April Haas