Members Present: David Boyles, Dennis Ciesielski, Mark Meyers, Philip Parker, Arthur Ranney, Michael Sharkey, Charles Steiner, Amanda Tucker, Mary Rose Williams, Jessica Symons (Student), Shane Drefcinski (ex-officio), David Van Buren (ex-officio), Dianne Hanten (Registrar’s Office), Becky Trefz (rec. sec.)

Members Absent: John Nkemnji

Visitors Present: David Drury, Ann Farrelly, Colleen Kaiser, Andrew Pawl, Travis Nelson, David Schuler

Mary Rose Williams convened the meeting at 4:03 p.m. and conducted the election of a new chair. The remainder of the meeting was then turned over to the new chair.

1. Election of officers and representatives for Academic Planning Council (APC), Assessment Oversight Committee (AOC) & University International Education Committee (UIEC) –

   - Mary Rose Williams nominated Arthur Ranney to be Chair; second by Michael Sharkey. Motion carried. Philip Parker moved to cast a unanimous ballot for Arthur Ranney as Chair; second by Charles Steiner. Motion carried.
   - Philip Parker nominated Mary Rose Williams for Vice Chair. Philip Parker then moved to cast a unanimous ballot for Mary Rose Williams as Vice Chair; second by Mike Sharkey. Motion carried.
   - Mary Rose Williams nominated Philip Parker to be Secretary. Mary Rose Williams then moved to cast a unanimous ballot for Philip Parker as Secretary; second by David Boyle. Motion carried.
   - Mark Meyers volunteered to serve as the APC Representative.
   - Shane Drefcinski agreed to continue serving as the AOC Representative.
   - UIEC – Mary Rose Williams moved to request that UIEC send a copy of their monthly minutes to UUCC for review and if UUCC has questions they will ask that UIEC send a representative to the next meeting; second by Philip Parker. Motion carried.

2. Approval of the May 2, 2012 minutes – Mary Rose Williams moved to approve the minutes; second by Charles Steiner. Motion carried.
3. Announcements

a. Associate Vice Chancellor David Van Buren – Informed UUCC that due to staffing limitations at Karrmann Library, they will not have a representative present at our meetings until further notice.

Reviewed the meeting schedule, noting that the Nov. 21 meeting is Thanksgiving Eve, so as the time draws closer, UUCC can decide if they wish to cancel that meeting. Also noted that there are five Wednesdays in January, of which the regular meeting dates of the first and third Wednesdays fall during winter break. However, due to the extra work load from the Core Education Course Review, UUCC may want to consider meeting on either the fourth or fifth Wednesday of January. And, typically the first Wednesday in May is the last meeting of the year for UUCC; however, the third Wednesday (May 15) faculty will still be on campus and UUCC could utilize that date if needed. Again, UUCC can reconsider these options as we approach these dates. Finally, noted that the March 27 meeting date is incorrect and should be changed to March 20. Becky will correct the schedule and replace the original schedule on the S drive with the updated one.

Asked the UUCC for procedural clarification of how they would like a proposal handled that was brought to him by a student from Engineers Without Borders, that the experience of participating in a trip to Ghana be allowed to fulfill the Gen. Ed. requirement for International Studies. Amanda Tucker moved that this proposal first go before UIEC for advisory purposes, and then go before all three college curriculum committees before consideration by UUCC; second by Dennis Ciesieliski. Motion carried.


c. Assessment Oversight Representative/General Education Director & Assessment Coordinator, Shane Drefcinski – Reviewed the Core Education Course Review schedule. David Boyles moved that Shane contact and explain to those assigned to the Oct./Nov. slots how the changes are to be submitted to UUCC; second by Mary Rose Williams. Motion carried. Shane then passed around an example of how a “Proposal for Changes to Current Course” form might be utilized and completed for this process. He will also contact George Smith to see about sharing the forms that George created for the last review.

In the interest of time, moved the review of the Writing Emphasis (WE) Requirements to the next meeting agenda.

d. Other – Dianne Hanten announced that work on the 2013-2015 Undergraduate Catalog is underway. Notices will be sent out soon reminding everyone that changes are due by December.
4. Move to Consent

a. Document 11-88 Proposal for Changes to Existing Program – INDUSTRIAL TECHNOLOGY MANAGEMENT – BUILDING CONSTRUCTION MANAGEMENT Major

b. Document 11-89 Proposal for Changes to Existing Program – INDUSTRIAL TECHNOLOGY MANAGEMENT – BUILDING CONSTRUCTION MANAGEMENT Major

c. Document 11-113 Proposal Changes to Existing Program – INDUSTRIAL TECHNOLOGY MANAGEMENT – Industrial Studies Internship requirements

Dennis Ciesielski moved to approve documents 11-88, 11-89, and 11-113; second by Mary Rose Williams. Motion carried.

5. New Business –


Mary Rose Williams moved to approve Document 12-01; second by Philip Parker. Motion carried.

b. Document 12-02 Proposal for New Course – PHYSICS 4990 – Independent Study in Physics (Dianne Hanten noted the number 4990 has been previously used; chose 4940 instead.)


e. Document 12-05 Proposal for Changes to Existing Program – SOCIAL SCIENCES – International Studies Major & Minor (Effective date needs to be changed to Fall 2013.)

f. Document 12-06 Proposal for Changes to Current Course – THEATRE 2220 – Practicum

g. Document 12-07 Proposal for New Course – THEATRE 2740 – Actor in Musical Theatre

h. Document 12-08 Proposal for Changes to Current Course – THEATRE 3450 – Practicum


j. Document 12-10 Proposal for Changes to Current Course – THEATRE 4830 – Seminar in Theatre (Effective date needs to be changed to Spring 2013.)

Mary Rose Williams moved to approve Document 12-10; second by Dennis Ciesielski. Motion carried.
k. Document 12-11 Proposal for Changes to Existing Program – THEATRE Major
l. Document 12-12 Proposal for Changes to Current Course – COMMUNICATION TECHNOLOGIES 2110 – Applied Communication
m. Document 12-13 Proposal for Changes to Current Course – MEDIA STUDIES 3120 – Applied Communication
o. Document 12-15 Proposal for Changes to Existing Program – BILSA – Speech Requirement

The next UUCC meeting will be held Wednesday, October 3, 2012 at 4 p.m. in Ullsvik 2007.

Mary Rose Williams moved to adjourn the meeting, second by David Boyles. Motion carried. The meeting was adjourned at 5:29 p.m.

Respectfully submitted,

Philip Parker, secretary and
Becky Trefz, recording secretary