I. Call to Order
The meeting was called to order at 12:05 PM.

II. Approve minutes from September 25, 2009 meeting
The minutes were corrected to show the proper spelling of members’ names.

III. Announcements
a) Approval of 2010 Ghana Short Term Trip (Kinwa-Muzinga, Price)
   Everything is set and the trip has been approved.
   b) Location of Nov 13 and Dec 11 meeting – Mississippi Room
   Change was noted.

IV. Old Business
   a) SAMAS update (Donna Anderson)
      Industrial Studies, Biology and Engineering Physics are online. See the bottom of
      the following website. http://www.uwplatt.edu/intprog/facultyresources/SAMAS.html
      Goal is to have all of BILSA online by end of December.
      Agriculture is looking at established programs; either route through other colleges
      or start a new program.
   b) Continued discussion of 2009-2010 academic year activities
      Organize a workshop: Short term faculty led program workshop for short term study
      abroad. This was just approved by the Academic Board.
      Study Abroad will lead a workshop on advising for study abroad on Nov. 18, 2009.

VI. New Business
   a) OPID Grant – sent as attachment with meeting notice and agenda
      The two workshops need to be distinguished, and we need to ensure the two are not
      confused. We need to publicize these events.
   b) ACES office suggestions (Hill was to attend, but unexpectedly cannot)
      We need to mention the foreign study programs to incoming freshmen. There is a
      little mention in the Deans’ talks, but not much. Need to have a booth at the Pioneer
      Passage to give exposure to students.
   c) Book-mark style flyers (Gottlieb)
      “Activities to Consider” on the bookmarks only has Study Abroad listed for the
      foreign languages. We need to talk to ACES and see if they can include it on all
      bookmarks.

VII. Other
   Place something in parents “send-off” package about Study Abroad.
   Invite Joanne Wilson of 1st Year Experience to next meeting. Get her advise on the
   presentation of Study Abroad to freshman class.

VIII. Adjournment
Meeting was adjourned at 12:45.