University International Education Committee 
Minutes of January 30, 2009 meeting

Present: Sue Price (Chair), Annie Kinwa-Muzinga, Mike Momot, Miyeon Kwon, Eugene Alcalay, Yuanyuan Hu, Rebecca Gottlieb, Donna Anderson, Barb Daus
Absent: Jelena Gagula

• Meeting was called to order at 12:05pm by Chair Sue Price.
• Barb Daus volunteered to act as recorder for the meeting.
• Minutes of the December 8, 2008, meeting were approved on motion by Mike Momot; second by Eugene Alcalay.
• Announcements
  o UWP Research/Poster Day is scheduled for Thursday, March 12, 2009 in the Velzy Commons, Ullsvik Hall – time is 11 am to 1pm. Russ Braby has submitted a proposal to share survey results about perceptions of study abroad – by students, by employers, by faculty/staff. NOTE: Russ requests attendance and assistance from the UIEC
  o Confucius Institute will sponsor a Chinese Lunar New Year festival on Sunday, February 8 from 1:30pm to 3:30pm in the Velzy Commons, Ullsvik Hall. Schedule of classes, sponsored by the Confucius Institute, for spring 2009 was shared
  o Schedule of follow-up meetings to special convocation theme – International Education organized by the Teaching Excellence Center was shared; members were urged to invite colleagues to attend.
  o UIEC meeting schedule – spring 2009: suggestion that in addition to regular committee meetings, a monthly ‘work meeting’ would be held, most likely at 3pm/Friday – specific dates to be announced.
• Old Business
  o Coordinating classroom presentations (in Russ’ absence – Donna Anderson reported): positive reception for this initiative. Suggestion to to create an online presentation request form or to make it available as a .pdf on the international programs website.
  o Update on International Programs website – delayed till February meeting (due to Russ’ absence)
• New Business
  o Study Abroad Major Advising Sheets (SAMAS) – Sue inquired about progress on creating these – for programs, majors, colleges. Sentiment that teaching responsibilities have eclipsed this project.
  o Chancellor’s Opportunity Fund grant – Donna Anderson reported that she/Barb had been successful with a grant to offer a workshop to provide guidance and training in creating, refining SAMAS. Tentative agreement to hold this workshop at the Ag Technology Center (Pioneer Farm) on Monday, May 18, 2009 (9am to 3pm). Members of the UIEC were asked to assemble names for their respective colleges to be nominated to participate. In addition to the 2 members from each college on the UIEC, the grant will cover expenses associated with 4 additional members from each college (total of 18 faculty). Chair Sue will approach each Dean with the nominations and seek final endorsement of participants. Goal is a hands-on workshop that results in completed SAMAS by participants on behalf of their colleagues for the start of the 2009-2010 academic year.
  o Course 4990: American Culture and Conversation (in English) for International Exchange Students. Rebecca Gottlieb distributed a course proposal for a 1 credit course, meeting
2 hours per week for the entire semester. This course has been offered – through various departments – over the past several years. Desire is to find a home for this course and make it a listed, offered, and required course for all international exchange students. Send comments on the course proposal to Rebecca. Goal is to complete the process by the end of the 2008-2009 academic year.

- Faculty-led Student Abroad Programs – tabled till the February meeting (due to lack of time).

- Adjournment at 12:55pm (motion by Annie Kinwa Muzinga, second by Mike Momot, carried).

Next meeting: Friday, February 27, 2009 at Noon.

Future meetings: Friday, March 27, 2009 at Noon
Friday, April 24, 2009 at Noon

Submitted by Barb Daus (February 2, 2009)