Minutes of the UIEC meeting on April 7, 2008.
Present: Rebecca Gottlieb, Patrick Hagen, Annie Kinwa-Muzinga, and Donna Anderson.

(I think one other member arrived near the end of the meeting?)

I. General acclaim for Patrick’s performance in the musical *Anything Goes.*

II. Called to order at 2:07pm.

III. Donna and Patrick meet with Carol Sue Butts, Provost, to discuss next Fall’s Convocation: International Education will be the focus!


B) Schedule similar to last year:
   - 8-8:30am refreshments
   - 8:30-9:30am Provost’s comments, awards, etc.
   - Break
   - 10am-noon: Presentation by Gene Allen

Gene Allen, from U of Minnesota, who presented a workshop for us earlier this semester, is returning for the Convocation. Sponsors include our committee (UIEC), the Teaching Excellence Center (TEC) and the Institute for Study Abroad Programs (ISAP).

10am-noon block will include:
- Introduction
- Interactive presentation by Gene Allen
- Question and Answer time

Break with box lunches
- 1pm-3pm: Session(s) for Faculty and Academic Staff (required for those >.5FTE, all invited). Options discussed include panels of students and alumni.
- (3pm Department Meetings)

C) Brainstorming:
- Possible titles for day (e.g. “Preparing Global Citizens” or “Our Students as Citizens of the World”—more suggestions welcome.)
- Differences between AM and PM sessions (different audiences)

IV. Minutes of the March 11, 2008, meeting were not available.

V. Patrick distributed a draft of the “white paper” regarding International Student Services to discuss at the May meeting.

VI. Donna had some information from Gene Allen about applying for grants. We already have some “seed money” from TEC to fund development and writing of grant proposals.

VII. Adjourned at 2:35pm.

Next meeting—and last for this school year—is Thursday, May 1st, at 4pm in 207 Warner Hall.

Respectfully submitted by: Rebecca Gottlieb