Minutes
Registration Committee
Wednesday, December 7, 2011

Members Present: Joe Clifton, Becky Doyle-Morin, Beth Frieders, Dave Kieckhafer, Tera Montgomery, Jason Thrun, Sheryl Wills

1. The meeting was called to order at 8:30 a.m.

2. Beth moved to approve the minutes from the meeting on September 28, 2011. Jason seconded the motion. The motion passed.

3. Last year, the committee passed the motion, “After 30 credits completed, a student will be restricted to only 12 credits in all subsequent semesters until all remedial courses are passed.” Beth indicated that the policy is still moving through the appropriate channels.

4. The next meeting will be during the week of February 1 or February 8. Tera will look at our schedules and determine an appropriate meeting date and time.

5. Earlier in the semester, the Cashier’s Office indicated that students who drop courses causing their course loads to momentarily fall below 12 credits before returning to 12 or more credits are charged a fee. This issue has been resolved.

6. In December, a few departments will test the ability of PASS to perform post-enrollment prerequisite checks. This should be available campus wide in May.

7. Currently, a grade of incomplete is converted to a grade of F if the student has not met the course requirements by the 9th week of the student’s next semester of enrollment. The committee thought it made more sense to set a fixed time for completing the requirements of the course. Beth motioned to change the policy so that if the student has not met the course requirements, the grade of incomplete will automatically convert to a grade of F 6 months after the grade of incomplete was received. If the course requirements have not been met, a reminder will be sent to the student 4 months after the grade of incomplete was received. Tera seconded the motion. The motion passed.

8. The GPA required for a student to be in good standing currently depends on the number of semesters the student has been enrolled. Joe motioned to change the policy to one based on credits attempted rather than semesters enrolled. The chart below identifies the criteria to be used to determine students in good standing. Beth seconded the motion. The motion passed.

<table>
<thead>
<tr>
<th>GPA Required for Good Standing</th>
<th>Number of Credit Hours Attempted at UW-Platteville</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.6</td>
<td>1-18</td>
</tr>
<tr>
<td>1.8</td>
<td>19-44</td>
</tr>
<tr>
<td>2.0</td>
<td>45+</td>
</tr>
</tbody>
</table>

9. Freshmen who receive a semester GPA less than 0.75 are considered not in good standing. For all other students, the single-semester GPA cutoff is 1.0. The committee discussed changing the policy so that a single-semester GPA cutoff of 1.0 be used for all students when identifying students in good standing. No action was taken. The issue will be discussed with the Appeals Committee.

10. Dave updated the committee on controversy over the PIN process and the ability of an advisor to remove a hold. Dave indicated that the advisor will have the ability to remove a hold but can opt to ignore the hold and give the student the PIN.

11. Dave updated the committee on the current repeat policy. According to the current proposed repeat policy, each student is allowed a maximum of 5 repeats during an academic career at UW-Platteville. Unfortunately, this policy would require customizing PASS and would be very costly to implement. There is another option that could be implemented immediately and would not be costly. Under this option, any course can be repeated at most one time. The repeat policy will be discussed at other committees and then brought back to the Registration Committee.

Meeting adjourned at 9:23 a.m.

Respectfully submitted by Jason Thrun