Registration Committee
4:00 pm, 10 March, 2011, ULR 202

Present: Joe Clifton, Joan Riedle, Beth Frieders, David Kieckhafer, Rob Hasker, Sheryl Wills, Steve Kleisath, Irfan Ul-Haq; and representatives from Student Senate: William Kuehni and Shane Stewart

1. Approval of minutes and selection of secretary
   - minutes of past meeting not available
   - secretary = Beth Frieders

2. Update on PASS from Kieckhafer
   - Administration has approved to use a “cyber” firm for integration of distance learning and reimplementation. UWP is the ‘guinea pig’ campus for this. Are currently in the stage of drawing up plans for approval. Project is planned to start in the 2nd week of May 2011 and run through May 2012
   - Repeat Policy: The policy presented and approved by Faculty Senate cannot be implemented currently with PASS. The goal is to defer it for one year and hope that it will run on the upgraded/reimplemented PASS system when complete.

3. Policies on completing remedial courses within first 30 credits
   - Hasker supplied us with the WI System statement, Section IV: Academic Policies and Programs 4-8 Remedial Education Policy. This outlines that students should complete all remedial courses prior to completion of 30 credits, and that each institution should determine an appropriate credit load for students enrolled in remedial courses.
   - Discussion of options and issues followed. Highlights:
     o What can PeopleSoft actually accommodate?
     o Remedial courses do count towards “credits registered” but not towards GPA.
     o Some students are not able to register for remedial math immediately (due to shortage of seats) and thus cannot complete remedials by 30 credits, especially if they have to do two semesters (Math 10 and Math 15).
     o Could limit registration to 12 credits if student does not complete remedials by 30 or 45 credit completion.
   - Kleisath moved, seconded by Clifton: After 30 credits completed, a student will be restricted to registering for only 12 credits in all subsequent semesters until all remedial courses are passed. Motion passed.
     o The responsibility for exceptions should fall onto the department chair of the student’s major.
     o Question of who would do this for undecided majors, and it was commented that the ACES office could do this.
It was mentioned that the Registrar’s office could be notified via an email from the department chair to allow the waiver.

4. Other topics.
   None.

Respectfully submitted,
Beth Frieders