Minutes
Registration Committee
Monday, September 13, 2010

Members Present: Joe Clifton, Gang Feng, Beth Frieders, Lizzy Gates, Rob Hasker, Kari Hill, Dave Kieckhafer, Steve Kleisath, Joan Riedle, Tony Thomas, and Sheryl Wills

1. The meeting was called to order at 10:00 a.m. in Ullrich 202.

2. Rob Hasker was appointed chair of the committee.

3. It was decided to rotate the minute-takers for each meeting by starting at the end of the alphabet and going in reverse alphabetical order.

4. The minutes from the April 30, 2010 meeting were approved as distributed.

5. PASS update
   a. Dave Kieckhafer showed the committee a new and improved version of the academic advising report in PASS. This version still needs to be tested by OIT, but should be available by the end of the academic year.
   b. Distance education students have been using Learning Innovations for registration. However, Learning Innovations is no longer meeting the needs of these students and the university needs to develop an in-house registration package for distance education students. Outside consultants will be hired and many resources will be used in order to have a registration package on PASS in place by March 2012. Since outside consultants will be hired, this may be a good opportunity to ask for other changes in PASS. For example, perhaps code could be written so that PASS could check prerequisites after students are already registered for their classes. It was decided that the committee should write a wish list (by the end of October) of needed changes/updates in PASS.

6. The purpose and duties statement of the Registration Committee was discussed. It was decided that the statement should probably be updated. Rob Hasker and Dave Kieckhafer will work on a draft.

7. Last semester, a proposal to Faculty Senate on reducing the number of repeats was passed. The proposal was a combination of recommendations from the Registration Committee and Academic Standards Committee. The exact wording of the proposal that was passed by Faculty Senate will be brought to the next Registration Committee meeting.

8. Implementation of the "+/-" grading system is scheduled for Fall 2011. One issue that needs to be decided is whether courses with a “C or better” prerequisite should stay “C or better” or be changed to “C- or better”. It was decided that it would be easier if there was a uniform campus policy on this issue. Gang Feng moved to change “C or better” prerequisites to “C- or better” and “B or better” prerequisites to “B- or better” in all
university courses. Beth Frieders seconded. Motion passed. This recommendation will be brought to Faculty Senate for consideration.

9. The discussion on enrollments in key entry-level courses was tabled till the next meeting.

10. The next meeting will be Wednesday, October 13, 2010 at 10:00 a.m. in Ullrich 202.

Meeting adjourned at 10:45 a.m.

Respectfully submitted by Sheryl Wills